



MODOC COUNTY  
TRANSPORTATION COMMISSION

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES**  
**Regular Meeting**  
**February 3, 2026**

**Commissioner’s Present**

Kathie Rhoads, Vice Chair  
Paul Minchella  
Ned Coe  
Jodie Larranaga

Board of Supervisor, District III, Modoc County  
Mayor, City of Alturas  
Board of Supervisors, District I, Modoc County  
Councilmember, City of Alturas

**Commissioners Absent**

John Dederick, Chair  
Brian Cox (Alternate)  
Mark Moriarity

Representative, City of Alturas  
Councilmember, City of Alturas  
Member at Large, Modoc County

**Staff Present**

Debbie Pedersen  
Michelle Cox  
Kathy Tiffie

Executive Director  
Accountant 1  
Executive Assistant Secretary

**Public Present**

Casey Cockrell (Alternate)  
Mazen Zaina  
Skip Clark  
Kathy Grah  
Warren Farnam  
Mitch Crosby  
Lillian Toaetolu

Board of Supervisors, District IV, Modoc County  
Caltrans District 2, Modoc Project Manager  
Caltrans District 2, Regional Planning Liaison  
Caltrans District 2, Regional Planning Chief  
Director of Public Works, City of Alturas  
Road Commissioner, Modoc County  
Road Admin and Project Delivery, Modoc County

**1. Call to Order – Chair Dederick called the meeting to order at 1:31 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.**

- 1. Rhoads led those present in the Pledge of Allegiance.
- 2. Introductions were made.

**2. Public Forum – There were no public comments.**

**3. Confirm Agenda**

Motion by Commissioner Coe to Confirm Agenda, seconded by Commissioner Larranaga. All Ayes; motion carried.

**4. Consent Agenda**

- 1. Approve minutes from December 2, 2025, MCTC Regular Meeting.
- 2. Approve the financial reports from November 1, 2025, through December 31, 2025.

3. Approve year-to-date expenditure report through December 31, 2025.

Motion by Commissioner Minchella to approve the consent agenda, seconded by Commissioner Coe. All Ayes; motion carried.

## 5. Regular Business

1. **Transportation Development Act Findings of Apportionment.**

Executive Director Pedersen requested this item be carried forward to the April meeting. The office has not received the letter from the county auditor, who has been out sick.

2. **Consider adopting Resolution 25-01 rev 2025/26 Budget (mid-year).**

Executive Director Pedersen asked the board to consider adopting the 2025/26 rev Budget for mid-year. Pedersen explained items marked in red indicate changes from the initially adopted budget at the beginning of the fiscal year, which include the new SB 125 funds. The \$397,775 is intended to cover the roof costs and operating costs for MTA, preventing the need to use the LAIF account and offsetting the cost of two new buses. Pedersen stated there is \$760,000 remaining in a five-year plan, and including the roof costs in the amended budget would allow them to get the money upfront.

Motion by Commissioner Minchella to approve Resolution 25-01 rev, seconded by Commissioner Larranaga. All Ayes; motion carried.

3. **Consider accepting the 2024-25 Fiscal Compliance Audits.**

Executive Director Pedersen explained the draft 24-25 Fiscal Compliance Audits were completed shortly after the December meeting and have now been reviewed by staff. The document matches what our expenditure and revenues were for the year. They have consistently found that we do not have enough staff to segregate duties that would take seven employees, so we are going to have that finding due to a small office staff. Pedersen recommends the commission accept the audit.

Motion by Commissioner Minchella to approve the 2024-25 Fiscal Compliance Audits, seconded by Commissioner Larranaga. All Ayes; motion carried.

4. **Consider authorizing the Executive Director to open an investment account for the SB 125 funds.**

Executive Director Pedersen explained the SB 125 funds need to be in an interest-bearing account, separate from other agency funds. MCTC manages the funds each year and will write a check over to MTA for what is budgeted during each fiscal year.

Motion by Commissioner Coe to authorize Executive Director to open an investment account for the SB 126 funds, seconded by Commissioner Larranaga. All Ayes; motion carried.

5. **Draft 2026/27 Overall Work Plan**

Executive Director Pedersen explained that it is time to prepare for the 2026/27 Overall Work Plan. Typically, it will be prepared in-house and then submitted to Caltrans. Once the comments come back, they will be addressed and then we will bring the final back to the commission. Pedersen expects to have a final on the June meeting agenda for approval.

## **6. Agency Updates and Project Reports**

### **1. City of Alturas Public Works Department – City Streets**

Warren Farnam, Director of Public Works, reported the Alturas CAPM project was proceeding smoothly.

There is continuing discussion on moving STIP projects to a two-year rotation instead of annually, due to the high cost of engineering and construction management eating up project dollars, potentially leading to larger and more efficient projects every four years. The city is currently dealing with a storm drainage issue and working on potholes.

### **2. Modoc County Road Department – County Roads**

Mitch Crosby, County Road Commissioner, reported that Federal Lands Access Program -Blue Lake construction has been awarded to Steelhead Construction. The project will go into construction in Spring 2026.

Active Transportation Program – Cedarville Pedestrian Improvements project is in preliminary and will go into construction in summer 2026.

Safe Streets 4 All (SS4A) – For the County Road 91 portion, has been awarded to Hat Creek Construction. For County Road 1, environmental review is still pending.

### **3. Caltrans District 2**

Mazen Zaina, Modoc Project Manager, reported on projects going for the 2030 STIP, with anticipated RTI delivery in 2032-2033.

There is a rockfall mitigation construction project this year on Highway 299, west of Fall River Mills, expected to cause up to one-hour delays. The suggestion was to notify the newspaper due to the heavy travel between Alturas and Redding. The project is expected to happen during working hours, and there will be rock removal but no blasting.

### **4. Modoc County Transportation Commission**

Executive Director Pedersen commented on no updates.

## **7. Staff Update, Correspondence and Calendar**

Correspondence from the Modoc County Board of Supervisors to Caltrans District 2 was presented.

Conflict of Interest (Form 700) is due April 1, 2026.

The Office is closed for the following Holidays.

Lincoln's Birthday – February 12, 2026

Presidents Birthday – February 16, 2026

## **8. Motion to Adjourn**

Motion by Commissioner Coe; seconded by Commissioner Larranaga to adjourn the meeting at 1:54 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, April 7, 2026, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Kathy Tiffie  
Executive Assistant Secretary