



## MODOC COUNTY TRANSPORTATION COMMISSION

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410

### MINUTES Regular Meeting December 2, 2025

#### Commissioner's Present

John Dederick, Chair  
Kathie Rhoads, Vice Chair  
Paul Minchella  
Mark Moriarity  
Shane Starr (Alternate)

Representative, City of Alturas  
Board of Supervisor, District III, Modoc County  
Mayor, City of Alturas  
Member at Large, Modoc County  
Board of Supervisors, District II, Modoc County

#### Commissioners Absent

Brian Cox (Alternate)  
Ned Coe  
Jodie Larranaga

Councilmember, City of Alturas  
Board of Supervisors, District I, Modoc County  
Councilmember, City of Alturas

#### Staff Present

Debbie Pedersen  
Michellle Cox  
Kathy Tiffee

Executive Director  
Accountant 1  
Executive Assistant Secretary

#### Public Present

Mazen Zaina  
Skip Clark  
Kathy Graph  
Warren Farnam  
Chester Robinson  
Mitch Crosby

Caltrans District 2, Modoc Project Manager  
Caltrans District 2, Regional Planning Liaison  
Caltrans District 2, Regional Planning Chief  
Director of Public Works, City of Alturas  
Administrative Officer, Modoc County  
Road Commissioner, Modoc County

- 1. Call to Order – Chair Dederick called the meeting to order at 1:29 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.**
  1. Dederick led those present in the Pledge of Allegiance.
  2. No introductions were made.

- 2. Public Forum – There were no public comments.**

- 3. Confirm Agenda**

Motion by Commissioner Minchella to Confirm Agenda, seconded by Commissioner Moriarity. All Ayes; motion carried.

- 4. Consent Agenda**

1. Approve minutes from October 7, 2025, MCTC Regular Meeting.
2. Approve the financial reports from September 1, 2025, through October 31, 2025.

3. Approve year-to-date expenditure report through October 31, 2025.

Motion by Commissioner Starr to approve the consent agenda, seconded by Commissioner Moriarity. Commissioner Dederick abstained. All Ayes; motion carried.

## 5. **Regular Business**

1. **Consider adopting Resolution 25-06 Final 2025 Modoc Regional Transportation Plan**

Executive Director Pedersen explained this is a follow up to the October 7, 2025 meeting where the commission approved the final RTP. We are required to submit a resolution that was omitted by error.

Pedersen requests the commission to consider adopting Resolution 25-06 Final 2025 Regional Transportation Plan.

Motion by Commissioner Minchella to adopt the Final Regional Transportation Plan, seconded by Commissioner Starr. All Ayes; motion carried

2. **Consider adopting Resolution 25-07 2026 Regional Transportation Improvement Program.**

Executive Director Pedersen explained this program is approved by the commission every two years and due to the California Transportation Commission (CTC) by December 15, 2025. The city was not ready for their rehab projects, and the county did not submit a project for County Road 55 at this time. The only project to be programmed is Planning, Programming, and Monitoring For \$113 thousand.

Motion by Commissioner Minchella to approve Resolution 25-07 2026 Regional Transportation Improvement Program, seconded by Commissioner Moriarity. All Ayes; motion carried.

3. **Consider accepting the 2024-25 Fiscal Compliance and GASB 68 Audits.**

Executive Director Pedersen explained the draft 24-25 Fiscal Compliance was not received in time for this meeting and will need to be deferred to the February meeting. Pedersen requested that we review the GASB 68 Audit which is available. Pedersen explained we are overfunded this time with \$49,000 which will continue to accrue in the account.

Motion by Commissioner Minchella to approve the GASB 68 audit, seconded by Commissioner Starr. All Ayes; motion carried.

4. **Consider adopting Resolution 25-08 Authorizing Calendar Year 2026 Signatories.**

Executive Director Pedersen explained this is an annual resolution adopted by the Commission to authorize the Chair, Vice Chair and Executive Director to sign documents related to the Commission's plans and programs.

Motion by Commissioner Rhoads to approve Resolution 25-08 Authorizing Calendar Year Signatories, seconded by Commissioner Moriarity. All Ayes; motion carried.

5. **Elect Chair and Vice Chair for Calendar Year 2026.**

Motion by Commissioner Minchella to nominate John Dederick as Chair and Kathie Rhoads as Vice Chair for Calendar year 2026, seconded by Commissioner Moriarity.

## **6. Agency Updates and Project Reports**

### **1. City of Alturas Public Works Department – City Streets**

Warren Farnam, Director of Public Works, reported West C Street and Nagle Street are in final complete stages. East 4<sup>th</sup> Street they are finalizing the RFQ with the Engineer.

### **2. Modoc County Road Department – County Roads**

Mitch Crosby, County Road Commissioner reported that Federal Lands Access Program - Blue Lake construction will have contract award at end of this month. The project will go into construction in Spring 2026.

Active Transportation Program – Cedarville Pedestrian Improvements project will go into construction in 2026. We should have the first draft of plans by Christmas.

Safe Streets 4 All (SS4A) – For the County Road 91 portion, the bids open next Tuesday. For County Road 1, we are still working on environmental approval and hope to have it wrapped up in a couple of months. If CR1 is done in time it will be added to plans with the CR 91 portion, if not, it will be postponed until next year.

Modoc County Multimodal Plan - the consultants are currently doing community outreach. A link is available on the County website and flyers are posted on the Sage Stage buses.

### **3. Caltrans District 2**

Mazen Zaina reported that all shop project construction has been pushed out one year. We do not anticipate any construction activity in 2026. In terms of RTL and project delivery, we continue to get those projects ready for any change in plan.

### **4. Modoc County Transportation Commission**

Exe Director Pedersen commented no updates.

## **7. Staff Update, Correspondence and Calendar**

The Office is closed for the following Holidays.

Christmas Eve and Day – 12/24/25 to 12/25/25

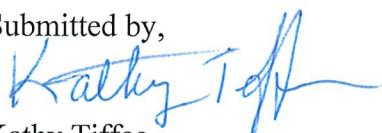
New Years Eve and Day – 12/31/25 to 1/1/26

Martin Luther Kin Day – 1/19/26

## **8. Motion to Adjourn**

Motion by Commissioner Moriarity; seconded by Commissioner Starr to adjourn the meeting at 1:48 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, February 3, 2026, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,



Kathy Tiffee

Executive Assistant Secretary