



**MODOC COUNTY  
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES  
Regular Meeting  
June 3, 2025**

**Commissioners Present**

John Dederick, Chair  
Jodie Larranaga  
Paul Minchella  
Mark Moriarity  
Ned Coe  
Shane Starr (Alternate)

Representative, City of Alturas  
Councilmember, City of Alturas  
Mayor, City of Alturas  
Modoc County, Member at Large  
Board of Supervisors, District I, Modoc County  
County Supervisor II

**Commissioners Absent**

Brian Cox (Alternate)  
Kathie Rhoads, Vice Chair

Councilmember, City of Alturas  
Board of Supervisor, District III, Modoc County

**Staff Present**

Debbie Pedersen  
Michelle Cox  
Kathy Tiffiee

Executive Director  
Accountant 1  
Assistant Secretary 2

**Public Present**

Kathy Grah  
Mitch Crosby  
Mazen Zaina  
Skip Clark  
Warren Farnam

Caltrans District 2, Regional Planning Chief  
Modoc County Road Commissioner  
Caltrans District 2, Modoc Project Manager  
Caltrans District 2, Regional Planning Liaison  
City of Alturas, Director of Public Works

**1. Call to Order – Chair Dederick called the meeting to order at 1:30 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.**

1. Dederick led those present in the Pledge of Allegiance.
2. Introductions: Mazen Zaina was present in person and reintroduced himself.

**2. Public Forum – There were no public comments.**

**3. Confirm Agenda**

Motion by Commissioner Coe to Confirm Agenda, seconded by Commissioner Larranaga. All Ayes; motion carried.

**4. Consent Agenda**

1. Approve minutes from April 1, 2025, MCTC Regular Meeting.
2. Approve the financial reports from March 1, 2025, through April 30, 2025.

3. Approve year-to-date expenditure report through April 30, 2025.

Motion by Commissioner Moriarity to approve the minutes, seconded by Commissioner Minchella. All Ayes; motion carried.

Motion by Commissioner Starr to approve the consent agenda, seconded by Commissioner Coe. All Ayes; motion carried.

## 5. Regular Business

1. **Consider adopting Resolution 25-05 approving the 2025 Public Participation Plan (PPP).**

Pedersen explained that the first PPP was adopted in 2021. The PPP is required to be updated every three years. Minor changes were made such as the MCTC organization chart and staff updates. No other changes were made. Staff recommend adopting the 2025 Public Participation Plan.

Motion by Commissioner Minchella to adopt Resolution 25-05 approving the 2025 Public Participation Plan, seconded by Commissioner Larranaga. All Ayes; motion carried

2. **Consider adopting Resolution 24-01 rev. 1 Fiscal Year (FY) 2024/25 Final Budget.**

Pedersen reported that this is the current year budget. Changes made to this year's format adds further visibility to how funds were spent. MCTC received more RSTP funding than anticipated. Money carried over is in red with final budget listed as \$569,661.

Motion by Commissioner Minchella to approve Resolution 24-01 rev. 1 FY 2024/25 Final Budget, seconded by Commissioner Larranaga. All Ayes; motion carried.

3. **Consider approving the Assets Inventory and Disposition ending June 30, 2025.**

Pedersen reported last year that MCTC purchased a new photocopier. The old copier was donated to the Modoc County Library and will be removed from the surplus list. No other items have been purchased or removed from the Assets Inventory.

Motion by Commissioner Larranaga to approve the Assets Inventory and Disposition ending 6/30/25, seconded by Commissioner Coe. All Ayes; motion carried.

4. **Consider adopting the final 2025/26 Overall Work Plan (OWP).**

Pedersen reported that Caltrans has reviewed and provided comments on the OWP. RPA funding totals \$216,500.

Motion by Commissioner Coe to adopt Final 2025/26 OWP, Seconded by Commissioner Starr. All Ayes; motion carried.

5. **Consider approving the City of Alturas Streets & Roads Claim.**

Pedersen reported that the City of Alturas has requested Local Transportation Funds in the amount of \$200,000. They will use these funds for necessary equipment. The City's current balance is \$235,545.49; the County's balance is \$484,890.13. Staff recommends approval of the City's claim in the amount of \$200,000.00.

Motion by Commissioner Minchella to approve City Streets & Road Claim, Seconded by Commissioner Larranaga. All Ayes; motion carried.

## **6. Agency Updates and Project Reports**

### **1. City of Alturas Public Works Department – City Streets**

Warren Farnam, Director of Public Works, reported that the STIP Nagle and West C Street will begin construction in June or the first part of July. They will be working around some of the city planned festivities.

### **2. Modoc County Road Department – County Roads**

Mitch Crosby reported that the STIP County Road 111 (PPNO 2581) asphalt project has been completed. There is a small amount of shoulder work and signage left to complete.

Federal Lands Access Program -Blue Lake construction in 2026, is on schedule to go out to bid in fall and is expected to start the project early in Spring 2026.

The County Clean California Grant – Veterans Memorial Park Improvements project is complete. There are some improvements being funded by the Public Works and Road Department. Looking to be completed in the next couple of weeks. Caltrans is expected to come for an inspection once done.

Active Transportation Program – Cedarville Pedestrian Improvements project team had a walkthrough to button up specs before bringing the consultant onboard.

Safe Streets 4 All (SS4A) – CR 1 and 91 had another revision to the bid paperwork. Just waiting for approval, which might come too late to go out to bid this year, which will push it to next year.

### **3. Caltrans District 2**

Mazen Zaina reported Caltrans continues to have five projects in Modoc. Caltrans has two CAPM Projects ready for construction. One in Cedarville and another in Alturas at the same time April 2026. Cedarville is a pavement and ADA upgrade. Alturas is a pavement project on 395 and 299. Caltrans will provide further information on dates, maps, lane closures and speed restrictions once the design review is completed later this month.

Executive Director Pedersen recommended publishing this information in the local newspaper and posting this information for local awareness.

Skip Clark reported he is working with Executive Director Pedersen on the OWP and OWPA. Comments and corrections have been submitted. Once reviewed, the document can be submitted for approval.

### **4. Modoc County Transportation Commission**

Executive Director Pedersen reported the application has been completed for SB 125 funding. There is approximately \$1.6m available over a five-year plan. The funding will be used for Transit Operations and will allow LTF funding to shift for a bus purchase.

The RTP is progressing and should have a draft out later this month. We should expect to have the draft on the August agenda.

## **7. Staff Update, Correspondence and Calendar**

July 4, 2025 – Independence Day (office closed, no bus service).

Correction: Modoc TAC Meeting is 7/9/25 at 1:00 pm in the Sage Stage Conference Room, 108 S Main St, Alturas.

**8. Motion to Adjourn**

Motion by Commissioner Larranaga; seconded by Commissioner Minchella to adjourn the meeting at 1:50 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, August 2025, at 12:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

A handwritten signature in blue ink, reading "Kathy Tiff", with a stylized flourish at the end.

Kathy Tiff  
Assistant Secretary 2