



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
August 6, 2024**

Commissioners Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Mark Moriarity	Modoc County, Member at Large
Paul Minchella	Councilmember, City of Alturas
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Jodie Larranaga	Councilmember, City of Alturas

Commissioners Absent

Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County
Brian Cox (Alternate)	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Michelle Cox	Accountant 1

Public Present

Kathy Grah	Caltrans District 2, Community & Regional Planning Chief
Azeddine Bahloul	Caltrans District 2, Modoc Project Manager
Skip Clark	Caltrans District 2, Regional Planning Liaison
Warren Farnam	City of Alturas, Director of Public Works
Dorothy Long	City of Alturas, City Treasurer
Mitch Crosby	Modoc County Road Commissioner
Lilly Toaetolu	Modoc County Roads Administration & Project Delivery
Jacque Dockery	Sage Stage Driver
Kathi Cravens	Transdev, General Manager
Jason Fogde	Transdev, Safety Supervisor

1. **Call to Order** – Chair John Dederick called the meeting to order at 12:56 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Dederick led those present in the Pledge of Allegiance.
 - b. Introductions were made.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda-**
Motion by Commissioner Cavasso to Confirm Agenda, seconded by Commissioner Moriarity. All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from the June 4, 2024, MCTC Regular Meeting.

- b. Approve the financial reports from May 1, 2024, through June 30, 2024.
- c. Year to Date expenditure report through June 30, 2024.

Motion by Commissioner Rhoads to approve Consent Agenda, seconded by Commissioner Minchella. All Ayes; motion carried.

5. Regular Business-

a. Confirm Social Service Transportation Advisory Council (SSTAC) appointments.

Executive Director Pedersen explained the MCTC organization chart has been updated to include the new members of the SSTAC. The next SSTAC meeting will convene August 29, 2024, in the Sage Stage Conference Room. LSC Consulting will be present to present data for the Short-Range Transit Plan.

Motion by Commissioner Cavasso to Confirm Social Service Transportation Advisory Council (SSTAC) appointments, seconded by Commissioner Moriarity. All Ayes; motion carried.

b. Consider adopting Resolution 24-05 In Appreciation of Cheryl Nelson’s Service to MCTC.

Pedersen reported since January 2009 Cheryl Nelson has periodically been a Commissioner for the MCTC and a Board Member for the MTA. Her service has been appreciated.

Motion by Commissioner Rhoads to adopt Resolution 24-05 In Appreciation of Cheryl Nelson’s Service to MCTC, seconded by Commissioner Minchella. All Ayes; motion carried.

c. MCTC account restructuring and reporting.

Pedersen explained Monica Derner, CPA and Michelle Cox, Accountant 1, have been working on restructuring the accounts in QuickBooks & updating financial reporting.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

Warren Farnam, City of Alturas Public Works Director, reported construction has begun on the West 8th Street STIP Project. The project should be completed by the middle of August.

b. Modoc County Road Dept. (MCRD) – County Roads

Mitch Crosby, Modoc County Road Commissioner reported the MCRD is working with Fish & Wildlife to update the expired easement lease on County Road 54 near the wastewater treatment plant.

The County Road 111 STIP Project has been awarded to Rocky Mountain Construction. Construction on the project should start next month.

Lilly Toaetolu, Modoc County Roads Administration & Project Delivery reported if everything goes well the Clean California Project at the Veteran’s Memorial Park should be completed by the middle of September.

The MCRD will be meeting with Azeddine Bahloul, Caltrans District 2, Modoc Project Manager to discuss the Cedarville Active Transportation Plan (ATP) Project.

c. Caltrans District 2-

Skip Clark, Caltrans District 2, Regional Planning Liaison reported Adopt-A-Highway signs have been installed near the junction of Highway 139 & Highway 299 in Canby, CA. Banners have been produced to hang in local Post Offices and advertise the need for an adoptee.

Azeddine Bahloul, Caltrans District 2, Modoc Project Manager reported Caltrans District 2 has a CAPM pavement project near Goose Lake and a CAPM payment project near Crowder Flat. Both of which are in the initial phase.

The Alturas CAPM Project & the Cedarville CAPM Project are both in the design phase. Caltrans will provide the Commission a right of way map for the Cedarville CAPM Project.

d. Modoc County Transportation Commission

Executive Director, Pedersen reported LSC Transportation Consultants have been preparing the Short-Range Transit Plan. The Consultants have ridden the bus, taken surveys from drivers and passengers, and collected data. They will be on site August 29, 2024, for a community outreach meeting.

The Triennial Performance Audits have been awarded to Moore & Associates. The documents will be complete by the first part of January.

Pedersen has been busy preparing the Regional Transportation Plan (RTP) and the Zero Emissions Vehicle Plan.

7. Staff Update and Calendar

MCTC is advertising the Assistant Secretary 1 & 2 positions. We will be accepting applications until the position is filled.

Calendar – consider future dates and events of interest:

09/02/24 Labor Day Holiday; Office Closed, No Bus Service.

09/04/24 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room

10/01/24 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

10/14/24 Columbus Day Holiday; Office Closed

8. Motion to Adjourn –motioned by Commissioner Minchella; seconded by Commissioner Moriarity to adjourn the meeting at 1:17 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, October 1, 2024, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox
Accountant 1