



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
June 4, 2024**

Commissioners Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Mark Moriarity	Modoc County, Member at Large
Paul Minchella	Councilmember, City of Alturas

Commissioners Absent

Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County
Cheryl Nelson	Councilmember, City of Alturas
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County

Staff Present

Debbie Pedersen	Executive Director
Michelle Cox	Accountant 1
Tristan Holt	Assistant Secretary 1

Public Present

Kathy Grah	Caltrans District 2, Community & Regional Planning Chief
Azeddine Bahloul	Caltrans District 2, Modoc Project Manager
Cherie Clark	Caltrans District 2, Community Engagement Coordinator
Skip Clark	Caltrans District 2, Regional Planning Liaison
Warren Farnam	City of Alturas, Director of Public Works

1. **Call to Order** – Chair John Dederick called the meeting to order at 1:32 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Dederick led those present in the Pledge of Allegiance.
 - b. Caltrans District 2’s, Cherie Clark, introduced her replacement Skip Clark, as Caltrans District 2, Regional Planning Liaison. Cherie has taken a new position as Caltrans District 2, Community Engagement Coordinator.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda-**
Motion by Commissioner Rhoads to Confirm Agenda, seconded by Commissioner Moriarity.
All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from the April 2, 2024, MCTC Regular Meeting.
 - b. Approve the financial reports from March 1, 2024, through April 30, 2024.
 - c. Year to Date expenditure report through April 30, 2024.

Motion by Commissioner Rhoads to approve Consent Agenda, seconded by Commissioner Minchella. All Ayes; motion carried.

5. Regular Business-

a. Consider adopting Resolution 23-01 rev. Final Fiscal Year 2023/24 Budget.

Executive Director, Pedersen explained line-item adjustments to the final FY 2023/24 budget include moving \$3000 from Insurance to the Actuarial Audit and \$500 from Insurance to PARS Admin.

Motion by Commissioner Minchella to adopt Resolution 23-01 rev. Final Fiscal Year 2023/24 Budget, seconded by Commissioner Moriarity. All Ayes; motion carried.

b. Consider approving the Assets and Disposition Lists for Fiscal Year 2023/24.

Executive Director, Debbie Pedersen reported the only change to the MCTC Fixed Asset and Inventory list was the donation of the old printer/copy machine to the Modoc County Library.

Motion by Commissioner Minchella to approve the Assets and Disposition Lists for Fiscal Year 2023/24, seconded by Commissioner Moriarity. All Ayes; motion carried.

c. Authorize the Executive Director to circulate the Request for Proposal (RFP) for the three-year Performance Audit ending year 2024.

Pedersen explained the Transportation Development Act (TDA) requires a performance audit to be completed every three years. The last triennial performance audit was completed for the year ending June 30, 2021.

Motion by Commissioner Rhoads to authorize the Executive Director to circulate the request for proposal (RFP) for the three-year Performance Audit ending year 2024, seconded by Commissioner Moriarity. All Ayes; motion carried.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

Warren Farnam, City of Alturas Public Works Director, reported West 8th Street and North Court Street STIP projects are moving along on track and construction should begin in August.

CRRSSA funds have been allocated for the West 3rd Street project and construction should begin in late summer.

The painting has been completed on the Pit River Bridge located on Main Street.

The City Public Works Department and the County Road Department are working together to repair the streets around the Veterans Memorial Park.

b. Modoc County Road Dept. – County Roads

In the absence of Mitch Crosby, Modoc County Road Commissioner, Executive Director, Pedersen reported the Modoc County Road Department (MCRD) received Federal authorization for the Co. Rd. 111 Project.

The Co. Rd. 55 Project is in the PS&E phase.

The Cedarville Pedestrian Improvements Project is on track. A consultant is on board to help with project design.

The Clean California Project at the Veterans Memorial Park is scheduled to be completed by June 30, 2024.

c. Caltrans District 2

Cherie Clark, Caltrans District 2, Community Engagement Coordinator, announced the area surrounding the intersection of Highway 299 & Highway 139 in Canby, CA has been approved for the Adopt -A- Highway Program. Anyone interested can adopt this area and gather up the overabundance of litter. Caltrans would haul away the litter, and post signage in recognition of the adopter.

d. Modoc County Transportation Commission

The Goose Lake Railway provided the MCTC the FY 2023/24, third quarter report showing the progress made replacing the existing 90-pound rail with 115-pound rail. The project located on Highway 395 along the Pit River is moving along as scheduled.

7. Staff Update and Calendar

Calendar – consider future dates and events of interest:

07/04/24 Independence Day Holiday; Office Closed, No Bus Service.

07/10/24 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room

08/06/24 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

09/02/24 Labor Day Holiday; Office Closed, No Bus Service.

- 8. Motion to Adjourn** –motioned by Commissioner Moriarity; seconded by Commissioner Rhoads to adjourn the meeting at 1:48 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, August 6, 2024, at 12:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox
Accountant 1