



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
February 6, 2024**

Commissioners Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Mark Moriarity	Modoc County, Member at Large
Paul Minchella (Alternate)	Councilmember, City of Alturas

Commissioners Absent

Brian Cox	Councilmember, City of Alturas
Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County
Cheryl Nelson	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Michelle Cox	Accountant 1
Tristan Holt	Assistant Secretary 1

Public Present

Cherie Clark	Caltrans District 2, Regional Planning Liaison
Kathy Grah	Caltrans District 2, Community & Regional Planning Chief
Kelly Babcock	Caltrans District 2, Transit Coordinator
Natalie Kinney	Caltrans District 2, Transportation Planner, System Planning
Javed Iqbal	Caltrans District 2, Modoc Project Manager
Azeddine Bahloul	Caltrans District 2, Modoc Project Manager
Warren Farnam	City of Alturas, Director of Public Works
Dorothy Long	City of Alturas, City Treasurer
Mitch Crosby	Modoc County Road Commissioner
Lilly Toaetolu	Modoc County Roads Administration & Project Delivery

1. **Call to Order** – Chair John Dederick called the meeting to order at 1:32 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Dederick led those present in the Pledge of Allegiance.
 - b. There were no introductions.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda-**
Motion by Commissioner Rhoads to Confirm Agenda, seconded by Commissioner Cavasso. All Ayes; motion carried.

4. Consent Agenda-

- a. Approve minutes from the December 5, 2023, MCTC Regular Meeting.
- b. Approve the financial reports from November 1, 2023, through December 31, 2023.
- c. Year to Date expenditure report through December 31, 2023.

Motion by Commissioner Cavasso to approve Consent Agenda, seconded by Commissioner Rhoads. All Ayes; motion carried.

5. Regular Business-

a. Draft 2024/25 Overall Work Program (OWP) schedule.

Executive Director, Debbie Pedersen explained the 2024/25 OWP needs to be submitted to Caltrans by March 1, 2024. Pedersen plans to have it submitted by the end of this week.

b. 2024 Transportation Development Act Funding of Apportionment.

Pedersen reported MCTC has received the FY 2024/25 Local Transportation Fund Estimate from the Modoc County Auditor. Revenue has increased by \$10,000 this year totaling \$300,000.

c. Consider adopting the 2024 Title VI Plan (non-transit).

Executive Director, Pedersen, reported the Title VI Plan requires updating every 3 years. The 2024 updates include the new MCTC organization chart and a translating service to communicate with limited English-speaking individuals.

Motion by Commissioner Moriarity to adopt the 2024 Title VI Plan (non-transit), seconded by Commissioner Rhoads. All Ayes; motion carried.

d. Update on the Short-Range Transit Plan schedule.

Pedersen provided an update on the Short-Range Transit Plan schedule. January 25, 2024, Request for Proposals was advertised. Proposals are due by March 1, 2024, and Contract Award and Notice to Proceed is scheduled for April 2, 2024. One Consulting Firm has shown interest.

e. 2024 Regional Transportation Improvement Program.

The 2024 Regional Transportation Improvement Program (RTIP) was adopted in December 2023. Since that time Pedersen has discovered a couple of errors. She has been working with the California Transportation Commission (CTC) to back fill those errors.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

Warren Farnam, City of Alturas Public Works Director, reported construction on West 8th Street and Court Street has been awarded to Hat Creek Construction.

Allocations have been submitted to Caltrans for the use of their CRRSSA funds. They have not received a response yet.

The maintenance agreement for the Welcome to Alturas Monuments has been submitted to Caltrans and the City is waiting for the signed contract.

Pedersen reported the funds for West C Street need to be programmed by June 30, 2024, or they will lapse and be programmed for 2026.

b. Modoc County Road Dept. – County Roads

Mitch Crosby, Modoc County Road Commissioner, reported the MCRD will be asking the CTC for additional funding at the March 2024 meeting for the County Road 111 Project due to cost over runs.

Any day now the MCRD should receive environmental clearance for the County Road 55 project and request the PS&E phase.

The Active Transportation Project in Cedarville California has received authorization, and the road department is working with a consultant to get the agreement in place.

Demolition has commenced at the Veterans Memorial Park for the Clean California Project. Bids for construction closed at the end of January and the project was awarded yesterday.

c. Caltrans District 2

Javed Iqbal, Caltrans District 2, Project Manager, reported a couple minor chip seal projects and the Clean California Projects in Modoc County will be going into construction in spring 2024.

The Cedarville CAP M Project and the Alturas CAP M Project are moving along. Caltrans is working with the MCRD to coincide construction for the Cedarville CAP M Project and the Active Transportation Project for Cedarville sidewalks. Caltrans is working with the Agricultural Station on Highway 395 to coincide construction for safety improvements and the Alturas CAP M.

d. Modoc County Transportation Commission

Pedersen expects to see reports from the Goose Lake Short Line Rail Regional Improvement Project once construction comes out of winter suspension.

Commissioner Dederick is requesting an action item be added to the April 2, 2024, meeting to discuss a stipend of \$100.00 in fare cards for each MCTC employee per year.

7. Staff Update and Calendar

Executive Director Pedersen reminded the Commissioners to submit the Form 700; it is due by April 2, 2024.

Calendar – consider future dates and events of interest:

- 02/12/24 Lincoln’s Birthday Holiday; Office Closed, Buses will be Operating.
- 02/19/24 Presidents’ Day Holiday; Office Closed, No Bus Service.
- 03/05/24 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room
- 04/02/24 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

8. Motion to Adjourn –motioned by Commissioner Cavasso; seconded by Commissioner Rhoads to adjourn the meeting at 1:49 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, April 2, 2024, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,



Michelle Cox
Accountant 1

