



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
December 5, 2023**

Commissioners Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Mark Moriarity	Modoc County, Member at Large
Cheryl Nelson	Councilmember, City of Alturas
Paul Minchella (Alternate)	Councilmember, City of Alturas

Commissioners Absent

Brian Cox	Councilmember, City of Alturas
Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen	Executive Director
Michelle Cox	Accountant 1

Public Present

Cherie Clark	Caltrans District 2, Regional Planning Liaison
Kathy Grah	Caltrans District 2, Community & Regional Planning Chief
Javed Iqbal	Caltrans District 2, Modoc Project Manager
Warren Farnam	City of Alturas, Director of Public Works

1. **Call to Order** – Chair John Dederick called the meeting to order at 1:31 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Dederick led those present in the Pledge of Allegiance.
 - b. Introductions were made.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda-**
Motion by Commissioner Rhoads to Confirm Agenda, seconded by Commissioner Cavasso. All Ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from the October 3, 2023, MCTC Regular Meeting.
 - b. Approve the financial reports from September 1, 2023, through October 31, 2023.
 - c. Year to Date expenditure report through October 31, 2023.

Motion by Commissioner Cavasso to approve Consent Agenda, seconded by Commissioner Rhoads. All Ayes; motion carried.

5. Regular Business-

a. Consider adopting Resolution 23-05 2024 Modoc Regional Transportation Improvement Program (RTIP).

Executive Director, Debbie Pedersen explained MCTC is responsible for adopting the RTIP, following the release of the Fund Estimate, each odd numbered year. The RTIP is due to the California Transportation Commission (CTC) by December 15, 2023. Modoc's County Share is \$3.038 million; Planning, Programming, and Monitoring (PPM) is limited to 5% which is \$223,000, leaving \$2.815 million for the Commission to program for State, County, and City transportation infrastructure projects. Caltrans has not requested any State Highway projects for this cycle. The Modoc County 2024 RTIP summary was provided referencing the funding amounts programmed for each project.

Motion by Commissioner Moriarity to adopt Resolution 23-05 2024 Modoc Regional Transportation Improvement Program (RTIP), seconded by Commissioner Nelson. All Ayes; motion carried.

b. Consider adopting Resolution 23-06 Authorizing Calendar Year 2024 signatories.

Pedersen reported this is an annual resolution that is adopted by the Commission to authorize the Chair, Vice Chair, and Executive Director to sign documents related to the Commission's plans and programs.

Motion by Commissioner Cavasso to adopt Resolution 23-06 Authorizing Calendar Year 2024 signatories, seconded by Commissioner Moriarity. All Ayes; motion carried.

c. Consider accepting the 2022/23 Fiscal Compliance Audits

Executive Director, Pedersen, reported Singleton Auman PC completed the Fiscal Year 2022/23 Fiscal Compliance Audits for MCTC & MTA. We have the same three management findings as years past due to the number of office staff.

Motion by Commissioner Minchella to accept the 2022/23 Fiscal Compliance Audits, seconded by Commissioner Nelson. All Ayes; motion carried.

d. Nominate Chair and Vice Chair for Calendar Year 2024.

Motion by Commissioner Moriarity to nominate John Dederick as Chair and Kathie Rhoads as Vice Chair for Calendar Year 2024, seconded by Commissioner Nelson. All Ayes; motion carried.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

Warren Farnam, City of Alturas Public Works Director, reported construction on West 8th Street and Court Street is out for bid. The bids came in a little high and the projects have not been awarded yet.

Nagle Street and West C Street are moving along on track.

b. Modoc County Road Dept. – County Roads

In the absence of Mitch Crosby, Modoc County Road Commissioner, Executive Director, Debbie Pedersen reported the MCRD will be allocating STIP funds for the County Road 111 Project.

The County Road 55 project should be finishing up the E&P phase.

Construction on the Clean California Project at the Veterans Park is out for bid.

c. Caltrans District 2

Javed Iqbal, Caltrans District 2, Project Manager, reported there will be a couple minor chip seal projects going to construction next year during the 2024 construction season.

The Clean California Project in Modoc County is in the award process and will be going to construction in the spring of 2024.

Iqbal reported broadband is being considered along the SR-299 corridor in Modoc County.

Cherie Clark, Caltrans District 2, Regional Planning Liaison reported Caltrans will be sending three Clean California Project Managers to Modoc County to meet with the Clean California Grant Writers on December 20, 2023.

d. Modoc County Transportation Commission

Pedersen reported Caltrans has given MCTC permission to proceed with the Request for Proposal for the 2024 Short Range Transit Planning Grant.

7. Staff Update and Calendar

MCTC has hired one full-time and one part-time Assistant Secretary 1. The extra office staff has helped lighten the current workload.

Calendar – consider future dates and events of interest:

- 12/25/23 Christmas Eve Holiday; Office Closed, No Bus Service
- 12/26/23 Christmas Day Holiday; Office Closed, No Bus Service
- 01/01/24 New Years Eve Holiday; Office Closed, No Bus Service
- 01/02/24 New Years Day Holiday; Office Closed, Buses will be Operating.
- 01/10/24 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room
- 02/06/24 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

8. Motion to Adjourn –motioned by Commissioner Nelson; seconded by Commissioner Cavasso to adjourn the meeting at 1:59 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, February 6, 2024, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox
Accountant 1