



**MODOC COUNTY  
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES  
Regular Meeting  
June 7, 2022**

**Commissioners Present**

John Dederick, Chair  
Kathie Rhoads, Vice Chair  
Bobby Ray  
Cheryl Nelson  
Elizabeth Cavasso  
Mark Moriarity

Representative, City of Alturas  
Board of Supervisors, District III, Modoc County  
Representative, City of Alturas  
Councilmember, City of Alturas  
Board of Supervisors, District IV, Modoc County  
Modoc County, Member at Large

**Commissioners Absent**

Loni Lewis (Alternate)  
Ned Coe (Alternate)

Councilmember, City of Alturas  
Board of Supervisors, District I, Modoc County

**Staff Present**

Debbie Pedersen  
Niki Lemke  
Michelle Cox

Executive Director  
Chief Fiscal Officer  
Executive Assistant Secretary

**Public Present**

Joe Picotte  
Tamara Rich  
Javad Iqbal  
Kelly Zolotoff

City of Alturas, Director of Public Works  
Caltrans District 2, Regional Planning Liaison  
Caltrans District 2, Project Manager  
Caltrans District 2, SHOPP & non-SHOPP Coordinator

1. **Call to Order** – Chair Dederick called the meeting to order at 1:30 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
  - a. Dederick led those present in the Pledge of Allegiance.
  - b. Kelly Zolotoff, Caltrans District 2, SHOPP & non-SHOPP Coordinator introduced herself.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda-**

Motion by Commissioner Rhoads to Confirm Agenda, seconded by Commissioner Nelson. All Ayes; motion carried.
4. **Consent Agenda-**
  - a. Approve minutes from May 13, 2022, MCTC Special Meeting.
  - b. Approve financial transactions 03/01/22 through 04/30/22.

Vendor	Transaction	Amount	Explanation
None			

- c. Year-to-Date revenue and expenditure report (through 04/30/22).

Motion by Commissioner Cavasso to approve Consent Agenda items a-c above, seconded by Commissioner Moriarity. All Ayes; motion carried.

## 5. Regular Business

### a. Consider adopting Resolution 21-01b Fiscal Year 2021/ 22 Revised Budget.

Chief Fiscal Officer, Niki Lemke reported the FY 2021/22 revised final budget has not changed much from the prior budget. The MCTC's salaries & labor increased by \$15,000 due to more staff hours worked for MCTC.

Motion by Commissioner Ray to adopt Resolution 22-01b Fiscal Year 2021/22 Revised Budget, seconded by Commissioner Rhoads. All Ayes; motion carried.

### b. Consider approving the Fixed Asset Inventory and year-end Disposition of Assets.

Chief Fiscal Officer, Niki Lemke reported the only change to the fixed assets is the disposal of the old server. The only change to the office equipment list is the disposal of a backup hard drive. APEX took both items to be recycled when they installed the new server.

Motion by Commissioner Ray to approve the Fixed Assets Inventory and year end Disposition of Assets, seconded by Commissioner Nelson. All Ayes; motion carried.

## 6. Agency Updates and Project Reports

### a. Alturas Public Works Dept. – City Streets

Joe Picotte, City of Alturas Public Works Director, reported the Central Business Improvement STIP project (PPNO 2534) is complete and closed out.

Executive Director, Debbie Pedersen reported both the Court Street phase 1 Rehabilitation STIP project (PPNO 2591) and the West 8<sup>th</sup> Street Rehabilitation STIP project (PPNO 2584) allocations were approved at the May 2022, CTC meeting. Picotte will be preparing the PS& E package for the next phase.

### b. Modoc County Road Dept. – County Roads

In the absence of Mitch Crosby, Modoc County Road Commissioner, MCTC's Debbie Pedersen reported the Modoc County Road Department (MCRD) has resubmitted the application for the Active Transportation Program (ATP) Cycle 6 this year. Kelly Zolotoff, Caltrans District 2 SHOPP & non-SHOPP coordinator reported the ATP application was reviewed by Caltrans. The ATP funding is to provide walkways for school children and pedestrians in Cedarville, CA.

Pedersen reported the MCRD is moving along on track with all their projects.

### c. Caltrans District 2

Kelly Zolotoff, Caltrans District 2 SHOPP & non-SHOPP Coordinator announced that Tom Balkow, Caltrans District 2's Deputy District Director for Planning & Local Assistance, is retiring in July 2022. Interim employees will be filling the position until a new Deputy District Director is hired.

Caltrans has a scheduled state highway needs meeting at the end of July.

The Department of Agriculture plans to modify and rebuild the agricultural inspection station on Highway 395 and the agricultural station on Highway 139; both stations are in Modoc County. The ag stations will remain in the same locations although the structures will be repositioned when reconstructed.

Commissioner Ray would like to see the Alturas Chamber of Commerce sign located in Lassen County at the junction of Hwy 395 and County Road A3 Standish Buntingville Road modified and improved. A professional redesigned directional sign acknowledging the turn off as an access route to Alturas would be beneficial to Modoc County. Without directional signage travelers may not realize County Road A3 provides access to Hwy 395 North. The MCTC Commissioners all agree with Commissioner Ray and request this topic be added to the August 2, 2022, MCTC Meeting Agenda. Executive Director, Debbie Pedersen will start researching encroachment permits, and possible funding sources. Commissioner Ray will contact the City of Alturas for input and possible options.

**d. Modoc County Transportation Commission**

Executive Director, Pedersen reported there has been no movement on the East Street project.

**7. Staff Update and Calendar**

There were no staff updates.

**Calendar – consider future dates and events of interest:**

07/04/22 Independence Day Holiday; Office Closed, No Bus Service

07/06/22 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room

08/02/22 MCTC and MTA Meetings 12:00 p.m. - Annual BBQ Sage Stage Conference Room

09/05/22 Labor Day Holiday; Office Closed, No Bus Service

- 8. Motion to Adjourn** –motioned by Commissioner Ray; seconded by Commissioner Nelson to adjourn the meeting at 1:55 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, August 2, 2022, at 12:40 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,



Michelle Cox

Executive Assistant Secretary