



108 S. Main Street
Alturas, CA 96101-3936
(530) 233-6410 Phone

Meets Regularly
First Tuesday of
Even Numbered Months
at 1:30 p.m.

Commissioners

John Dederick
Chairman
City Representative

Kathie Rhoads
Vice Chair
County Supervisor III

Bobby Ray
Commissioner
City Representative

Elizabeth Cavasso
Commissioner
County Supervisor IV

Cheryl Nelson
Commissioner
City Councilmember

Mark Moriarity
Commissioner
County at Large Citizen

Ned Coe
Alternate
County Supervisor I

Loni Lewis
Alternate
City Councilmember

Staff

Debbie Pedersen
Executive Director

Niki Lemke
Chief Fiscal Officer

Michelle Cox
Executive Assistant Secretary

AGENDA

REGULAR MEETING

Sage Stage Conference Room

108 S. Main St. Alturas

APRIL 5, 2022, at 1:30 p.m.

Teleconference Number (712) 451-0647

Access Code 113785

1. Call to Order

- Pledge of Allegiance
- Introductions – guests and visitors

2. Public Forum –

Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.

3. Confirm Agenda

Action

4. Consent Agenda

Action

- Approve the minutes from the MCTC meeting on 02/01/22.
- Financial transactions 01/01/22 through 02/28/22.
- Year to Date expenditure report through 02/28/22.

5. Regular Business

- Public Hearing:** 1:35 or soon thereafter. Consider adopting Resolution 22-02 defining the Fiscal Year 2022/23 Unmet Transit Needs and Needs Reasonable to Meet. **Action**
- Consider adopting Resolution 22-03 Local Transportation Fund Allocation Instructions. **Action**
- Consider approving the MCTC, Modoc Transportation Agency, and Modoc County Road Department Transportation Development Act Claims. **Action**
- Consider adopting Resolution 22-01 Fiscal Year 2022/23 Annual Budget. **Action**
- Approve the 2022/23 Overall Work Program. **Action**
- Consider adopting Resolution 22-04 Planning, Programming, and Monitoring Fund (State Transportation Improvement Program) **Action**

6. Agency Updates and Project Reports

Information/Discussion

- City of Alturas Public Works Department
- Modoc County Road Department
- Caltrans District 2
- Modoc County Transportation Commission

7. Staff Update, Correspondence and Calendar

Information

- Address outstanding issues, correspondence, information, and materials received.
- Future dates and events of interest.

8. Adjourn until next MCTC Regular meeting

Action

Tuesday, June 7, 2022, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room at 108 S Main Street, Alturas, CA.

Report to Modoc County Transportation Commission	
Subject	Meeting Date
Consent Agenda	April 5, 2022
Presented by	Agenda Item
Not Applicable	4

ATTACHMENTS – shown in **bold** below

- a. Approve the **minutes from the 02/01/2022 meeting**
- b. Approve **financial transactions from 01/01/22 through 02/28/22**
Summary of incidental expenditures (excluding employee payroll, taxes, and benefits).

Vendor	Transaction	Amount	Explanation
GHD, Inc.	1927	\$3,654.00	Pavement Management System Progress Payment November & December.

- c. Information **Year-to-Date revenue and expenditure reports (through 02/28/22)**



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
February 1, 2022**

Commissioners Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Bobby Ray
Cheryl Nelson

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Representative, City of Alturas
Councilmember, City of Alturas

Commissioners Absent

Loni Lewis (Alternate)
Ned Coe (Alternate)
Elizabeth Cavasso
Mark Moriarity

Councilmember, City of Alturas
Board of Supervisors, District I, Modoc County
Board of Supervisors, District IV, Modoc County
Modoc County, Member at Large

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Executive Assistant Secretary

Public Present

Mitch Crosby
Tamara Rich
Javad Iqbal
Tamy Quigley

Modoc County Road Commissioner
Caltrans District 2, Regional Planning Liaison
Caltrans District 2, Project Manager
Caltrans District 2, Senior Transportation Active Manager

1. **Call to Order** – Chair Dederick called the meeting to order at 1:35 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Dederick led those present in the Pledge of Allegiance.
 - b. There were no guests or visitors.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda**
Motion by Commissioner Ray to confirm agenda, seconded by Commissioner Nelson. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from December 7, 2021, MCTC Regular Meeting.
 - b. Financial transactions 11/01/21 through 12/31/21.

Vendor	Transaction	Amount	Explanation
None			

- c. Year-to-Date revenue and expenditure report (through 12/31/21.)

Motion by Commissioner Ray to approve Consent Agenda items a-c above, seconded by Commissioner Nelson. All Ayes; motion carried.

5. Regular Business

- a. **Consider adopting modifications to Resolution 21-03 (21-03 rev) and approving a line-item budget modification for Contingency - \$100,000 based on the Finance Committee recommendation.**

Chief Fiscal Officer, Niki Lemke explained annual revenue for Regional Transportation Planning Assistance (\$158K) and Planning Programming and Monitoring (\$40K) are received on an intermittent reimbursement basis causing low cash flow for daily expenses. On January 10, 2022, the Finance Committee met with staff and determined that the solution is to create a \$100,000 contingency reserve fund with Local Transportation Funds to be utilized when reimbursements do not arrive before expenses need to be paid. When reimbursements are received, the funds will be repaid to the contingency reserve fund.

Motion by Commissioner Ray to adopt modifications to Resolution 21-03 (21-03 rev) and approving a line-item budget modification for Contingency - \$100,000 based on the Finance Committee recommendation, seconded by Commissioner Nelson. All Ayes; motion carried.

- b. **Authorize the Executive Director to establish a new bank account at Plumas Bank for the Local Transportation Fund Trust Account.**

Lemke reported the State Controller's Office currently deposits Local Transportation Funds (LTF) electronically into an account at the Modoc County Treasurers' Office. The County Treasurer then writes checks to MCTC & MTA as requested and according to their approved allocations and budgets. Once MCTC's & MTA's budgets have been fulfilled the remaining balance is held in a LTF Trust sub account under MCTC's operating account for future allocations. Having the LTF Trust sub account under MCTC's operating account has caused conflict with separation on audits, and reports. The fiscal auditors have recommended a separate bank account be established for the Local Transportation Fund Trust for claimants like the City of Alturas and the Modoc County Road Department for streets and roads projects.

Motion by Commissioner Ray to authorize the Executive Director to establish a new bank account at Plumas Bank for the Local Transportation Fund Trust Account, seconded by Commissioner Nelson. All Ayes; motion carried.

- c. **Review the 2022/23 Draft Overall Work Program.**

Executive Director, Debbie Pedersen will be submitting the draft Overall Work Program to Caltrans for review and comment. Pedersen will provide hard copies of the draft OWP if anyone would like to review or comment. The final document will be presented at a subsequent meeting.

- d. **Transportation Development Act 2022/23 Local Transportation Fund Findings of Apportionment.**

Annually MCTC receives a letter from the Modoc County Auditor regarding Local Transportation Fund estimated revenue. The LTF estimate for FY 2022/23 is \$270,000.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

In the absence of Joe Picotte, City of Alturas Public Works Director, Debbie Pedersen reported the Central Business Improvement STIP project (PPNO 2534) is complete and ready for closeout.

Environmental documents should clear this week for both the Court Street phase 1 Rehabilitation STIP project (PPNO 2591) and the West 8th Street Rehabilitation STIP project (PPNO 2584). Construction for both projects will start next year.

b. Modoc County Road Dept. – County Roads

Mitch Crosby, Modoc County Road Commissioner, reported consultants have started on STIP projects County Road 55 and County Road 111.

Crosby announced, Lilly Toaetolu, Modoc County Roads Administration & Project Delivery, was nominated and accepted to the weeklong Transportation Planning Academy hosted by Caltrans.

c. Caltrans District 2

Javad Iqbal, Caltrans District 2, Project Manager reported on upcoming projects.

The Caltrans Clean California Program projects in Modoc County include constructing gateway monuments welcoming into Modoc County at both Agriculture Stations as well as upgrading and beautifying the Pit River Bridge in Alturas. The Clean California projects will be awarded by July 2022 and the projects must be completed by June 2023.

The Modoc County Road Department ATP local streets project will provide walkways for pedestrians and school children in Cedarville. Caltrans has plans to construct sidewalks and install storm drains in Cedarville as part of the Cedarville CAPM project. If the MCRD and Caltrans will coordinate the Cedarville projects, it will have a greater impact for the ATP application when the MCRD applies for the Cycle-6 ATP funds.

Iqbal reported that Caltrans has plans to improve the Secret Valley Rest Area located in Lassen County. They are asking that anyone with comments or complaints regarding the Secret Valley Rest Area document and report them to the Caltrans Customer Service Request Website and provide detailed information. Caltrans is currently addressing issues with extremely poor maintenance at the rest area and the lack of running water at the site. Spring water will be tapped and held in an above ground tank to resolve the water issue. Caltrans is having a new modular building constructed soon to replace the existing structure. Relocation of the rest area is a possibility in the long-term plan.

MCTC, Commissioners would like to see directional signage at the intersection of Highway 395 and Standish-Buntingville Road (A3) in Lassen County referencing Highway 395 North, the route to Alturas. Javad Iqbal will contact the Chief of the Caltrans Signs Department and report back to the Commission.

d. Modoc County Transportation Commission

Executive Director, Pedersen reported although Hat Creek Construction purchased Eagle Peak Construction, Eagle Peak will retain the East Street project. The East Street project is 99.9% complete.

Pedersen announced the Goose Lake Short Line Rail Regional Improvement Project contract has been executed. Construction will begin this spring to repair tracks and prevent derailment on the Pit River curve.

The Modoc County Road Department and the City of Alturas Public Works Department have LTF funds available for local streets and roads. MCTC will assist in starting the paperwork to utilize the funds.

7. Staff Update and Calendar

Fare Political Practices Conflict of Interest Form 700- are due April 1, 2022.

2022 Labor Law Updates

Niki Lemke reported new 2022 Labor Laws that will affect MCTC are-

1. SB 657- Allows employers to provide required notices by email
2. SB 807- Extends personnel records retention from 3 years to 4 years
3. SB 718- Authorizes smaller employers to group together to get better health benefits for employees (normally for large group employers)
4. Requires employers to give written notice to employees when exposed to COVID-19

Calendar – consider future dates and events of interest:

02/11/22 Lincoln's Birthday Holiday; Office closed, Sage Stage bus service operating
02/21/22 Presidents' Day Holiday; Office closed, no bus service
03/09/22 Modoc TAC meeting 1:00 p.m. Sage Stage Conference Room
04/05/22 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

- 8. Motion to Adjourn** –motioned by Commissioner Ray; seconded by Commissioner Nelson to adjourn the meeting at 2:40 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, April 5, 2022, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox

Executive Assistant Secretary

9:41 AM
03/10/22
Accrual Basis

Modoc County Transportation Commission

Transactions by Account

As of February 28, 2022

Date	Num	Name	Amount	Balance
LAIF - 002 (Reserve \$300K)				302,894.85
01/14/2022		Interest	174.37	303,069.22
Total LAIF - 002 (Reserve \$300K)			174.37	303,069.22
Plumas - Checking 0466				479,089.71
LTF Contingency Fund (\$100k)				0.00
02/17/2022	JR-0223P		53,694.59	53,694.59
02/17/2022			23,122.38	76,816.97
Total LTF Contingency Fund (\$100k)			76,816.97	76,816.97
LTF Trust (MCTC)				422,787.06
County of Modoc (LTF)				277,290.70
02/16/2022	21622	MCTC - LTF Trust Plumas Bank	-277,290.70	0.00
Total County of Modoc (LTF)			-277,290.70	0.00
City of Alturas (LTF)				91,801.77
02/16/2022	21622	MCTC - LTF Trust Plumas Bank	-91,801.77	0.00
Total City of Alturas (LTF)			-91,801.77	0.00
LTF Trust (MCTC) - Other				53,694.59
02/17/2022	JR-0223P		-53,694.59	0.00
Total LTF Trust (MCTC) - Other			-53,694.59	0.00
Total LTF Trust (MCTC)			-422,787.06	0.00
Plumas - Checking 0466 - Other				56,302.65
01/04/2022	1914	Apex Technology Management, Inc.	-1,157.00	55,145.65
01/05/2022		MTA	4,023.61	59,169.26
01/06/2022	10622	Butte College, The Training Place	-85.00	59,084.26
01/09/2022	10922	Intuit	-6.00	59,078.26
01/13/2022	11322	Aflac	-194.96	58,883.30
01/18/2022	1915	Edward Jones	-578.38	58,304.92
01/19/2022		LTF	39,034.04	97,338.96
01/26/2022	12622	FreeConferenceCall.com	-4.00	97,334.96
01/28/2022		QuickBooks Payroll Service	-12,636.20	84,698.76
01/28/2022	12623	EDD	-370.24	84,328.52
01/28/2022	12624	EDD	-1,409.66	82,918.86
01/28/2022	12625	IRS (eftps.gov)	-5,016.98	77,901.88
01/31/2022		Cox, Michelle D.	0.00	77,901.88
01/31/2022		Lemke, Nicole L.	0.00	77,901.88
01/31/2022		Pedersen, Deborah	0.00	77,901.88
01/31/2022	1916	US Bank PARS Account #6746022500	-2,519.14	75,382.74
01/31/2022	1917	PARS	-675.31	74,707.43
01/31/2022	1918	Golden State Risk Management Authority	-3,398.49	71,308.94
01/31/2022	1919	Modoc Transportation Agency	-4,282.35	67,026.59
02/01/2022	1920	Apex Technology Management, Inc.	-1,157.00	65,869.59
02/01/2022	1921	Modoc County Record	-51.00	65,818.59
02/02/2022	1922	Bobby Ray	-150.00	65,668.59

9:41 AM
03/10/22
Accrual Basis

Modoc County Transportation Commission
Transactions by Account
As of February 28, 2022

Date	Num	Name	Amount	Balance
02/02/2022	1923	Kathie Rhoads	-150.00	65,518.59
02/02/2022	1924	Cheryl Nelson	-150.00	65,368.59
02/02/2022	1925	John Dederick	-400.00	64,968.59
02/09/2022		RPA	40,657.00	105,625.59
02/09/2022	20922	Intuit	-6.00	105,619.59
02/14/2022	21422	Aflac	-194.96	105,424.63
02/14/2022	21422	Intuit	-171.58	105,253.05
02/14/2022	1928	PARS	-675.31	104,577.74
02/15/2022	1926	Golden State Risk Management Authority	-3,398.49	101,179.25
02/15/2022	21422	Network Solutions	-249.90	100,929.35
02/15/2022	1927	GHD Inc.	-3,654.00	97,275.35
02/23/2022	22322	IRS (eftps.gov)	-5,017.00	92,258.35
02/23/2022	22323	EDD	-107.05	92,151.30
02/23/2022	22324	EDD	-1,409.65	90,741.65
02/24/2022	1931	GHD Inc.	-597.00	90,144.65
02/25/2022		QuickBooks Payroll Service	-12,636.20	77,508.45
02/25/2022	1929	Edward Jones	-578.38	76,930.07
02/25/2022	1930	US Bank PARS Account #6746022500	-2,519.14	74,410.93
02/28/2022		Pedersen, Deborah	0.00	74,410.93
02/28/2022		Lemke, Nicole L.	0.00	74,410.93
02/28/2022		Cox, Michelle D.	0.00	74,410.93
02/28/2022	22822	FreeConferenceCall.com	-4.00	74,406.93
Total Plumas - Checking 0466 - Other			18,104.28	74,406.93
Total Plumas - Checking 0466			-327,865.81	151,223.90
TOTAL			-327,691.44	454,293.12

Modoc County Transportation Commission

Company Snapshots (As of 02/10/2022)



9:52 AM

03/10/22

Accrual Basis

Modoc County Transportation Commission

Profit & Loss

July 2021 through February 2022

	<u>Jul '21 - Feb 22</u>
Ordinary Income/Expense	
Income	
PPM 21/22	40,138.08
MCTC - LTF Trust Acct	68,317.39
Interest	605.65
LTF - MCTC Admin	23,122.38
RPA	84,990.00
Total Income	217,173.50
Expense	
Fund Transfer	369,092.47
Actuarial Audit / GASB 68	7,100.00
Pavement Managment System	5,385.00
Accounting / Auditor Services	10,377.92
Commissioner Per Diem	4,150.00
Insurance	19,616.00
IT Service & Support	2,813.90
Lease & Overhead	8,564.70
Legal Notices	213.00
Office Supplies	295.11
Payroll Services / PARS Admin	5,911.14
Planning Support & Services	0.00
Payroll	175,311.96
Travel / Training / Memberships	1,677.00
Total Expense	610,508.20
Net Ordinary Income	-393,334.70
Net Income	<u><u>-393,334.70</u></u>

Modoc County Transportation Commission

Balance Sheet

As of February 28, 2022

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
LAIF - 002 (Reserve \$300K)	303,069.22
Plumas - Checking 0466	
LTF Contingency Fund (\$100k)	76,816.97
Plumas - Checking 0466 - Other	74,406.93
Total Plumas - Checking 0466	151,223.90
Total Checking/Savings	454,293.12
Accounts Receivable	6,594.80
Total Current Assets	460,887.92
Fixed Assets	
Fixed Asset	3,637.42
Total Fixed Assets	3,637.42
TOTAL ASSETS	464,525.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Def Rev - RSTP 20/21	30,078.00
PAYROLL LIABILITIES	
Compensated Absences	29,746.92
Total PAYROLL LIABILITIES	29,746.92
Total Other Current Liabilities	59,824.92
Total Current Liabilities	59,824.92
Total Liabilities	59,824.92
Equity	
Opening Balance Equity	138,350.53
Retained Earnings	659,684.59
Net Income	-393,334.70
Total Equity	404,700.42
TOTAL LIABILITIES & EQUITY	464,525.34

11:05 AM

03/10/22

Accrual Basis

Local Transportation Fund - Trust 255**Profit & Loss**

July 2021 through February 2022

	Jul '21 - Feb 22
Income	
Interest	117.03
LTF Income	571,709.75
Total Income	571,826.78
Expense	
LTF-MCTC Trust (Fund Transfer)	62,317.39
MCTC	23,122.38
MTA	90,218.41
Total Expense	175,658.18
Net Income	396,168.60

11:05 AM

03/10/22

Accrual Basis

Local Transportation Fund - Trust 255**Balance Sheet**

As of February 28, 2022

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
Cash - w/County Treasurer	29,293.17
Plumas Bank - 9068	
City of Alturas - LTF Trust	91,801.77
County of Modoc - LTF Trust	277,290.70
Total Plumas Bank - 9068	369,092.47
Total Checking/Savings	398,385.64
Total Current Assets	398,385.64
TOTAL ASSETS	398,385.64
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	56,266.31
Retained Earnings	-54,049.27
Net Income	396,168.60
Total Equity	398,385.64
TOTAL LIABILITIES & EQUITY	398,385.64

Report to Modoc County Transportation Commission	
Subject	Meeting Date
Regular Business	April 5, 2022
Presented by	Agenda Item
MCTC Staff	5

ATTACHMENTS – shown in **bold** below

1. Public Hearing – Consider adopting **Resolution 22-02 defining the Fiscal Year 2022/23 Unmet Transit Needs and Needs Reasonable to Meet.**

- a. Open Public Hearing to consider Unmet Transit Needs
- b. The Social Service Transportation Advisory Council (SSTAC) met February 16, 2022, to discuss unmet transit needs. A survey was not undertaken because of COVID-19.
- c. The SSTAC advised that there are needs reasonable to meet and requested that Sage Stage resume current services.
- d. Other Public Comments (written or verbal) – None to date.
- e. Other written comments
- f. Close Public Hearing
- g. Discussion and action by Commissioners

Staff recommends adoption of Resolution 22-02 for the 2022 Unmet Transit Needs and Transit Needs reasonable to meet.

2. Consider adopting **Resolution 22-03 Local Transportation Fund Allocation Instructions.**

3. Consider adopting the **MCTC, Modoc Transportation Agency, and Modoc County Road Department Transportation Development Act Claims.**

4. Consider adopting **Resolution 22-01 Fiscal Year 22-23 Annual Budget.**

5. Consider adopting the **Final 2022/23 Overall Work Program.**

Caltrans provided comments in a **letter dated February 7, 2022**; staff has incorporated the changes to Caltrans' satisfaction. Staff recommends approval of the Final 2022/23 Overall Work Program.

6. Consider adopting Resolution **22-04 Planning, Programming, and Monitoring Fund** (State Transportation Improvement Program)

MODOC COUNTY TRANSPORTATION COMMISSION

RESOLUTION No. 22-02

FY 2022/23 Unmet Transit Needs Finding and Reasonable to Meet Criteria

WHEREAS, the Modoc County Transportation Commission (MCTC) is the regional transportation planning agency with responsibility to allocate Transportation Development Act (TDA) funding;

WHEREAS, the California Public Utilities Code, Section 99401.5 (TDA) requires the MCTC to define “Unmet Transit Needs” and “transit needs that are reasonable to meet;”

WHEREAS, the MCTC hereby defines “Unmet Transit Needs” as travel by public transit (bus) for the following purposes:

1. Trips made by the general public, including elderly and handicapped, within the region to access the following services in order of priority:
 - a) to obtain non-emergency medical and health care services;
 - b) to attend school, college or programs for functioning individuals, who are elderly or disabled as defined by the Americans with Disabilities Act (ADA);
 - c) to obtain, maintain or prepare for employment, including vocational training, college and workshops teaching job search or employment skills;
 - d) to shop for food, clothing or specialized items;
 - e) to transact personal business, such as banking, paying bills, posting mail, etc.; and
 - f) for religious, social and recreational purposes.

WHEREAS, the MCTC hereby defines “transit needs that are reasonable to meet,” as it pertains to the allocation of regional TDA funds as follows:

An operation that provides public transit services to the general public, including school aged children, for established fares originating in Modoc. Said service must demonstrate that it meets and maintains compliance with the: California State Controller’s Office, Highway Patrol, Public Utilities Commission and Departments of Transportation and Motor Vehicles; Nevada and Oregon Departments of Transportation, Highway Patrols and Motor Vehicles; and U.S. Department of Transportation Federal Transit Administration, Federal Highway Administration, and Federal Motor Carrier Safety Administration.

WHEREAS, the MCTC hereby establishes a farebox ratio of 10% as required by the Transportation Development Act § 99268.4 that one paying fare is required for an intercity service to operate and services and or routes funded with other grants are provided TDA funding priority.

NOW, THEREFORE BE IT RESOLVED, that the Modoc County Transportation Commission hereby adopts this resolution and a) finds that there are Unmet Transit Needs including those that are reasonable to meet; b) defines reasonable to meet transit needs; and c) establishes criteria for public transit operations serving the Modoc County region.

BE IT FURTHER RESOLVED THAT nothing in this resolution construes that any jurisdiction has financial responsibility beyond available Transportation Development Act funding.

PASSED AND ADOPTED this 5th day of April 2022 by the following vote:

AYES: Commissioners:

NOES:

ABSENT: Commissioners:

John Dederick, Chairman
Modoc County Transportation Commission

ATTEST:

Debbie Pedersen, Executive Director
Modoc County Transportation Commission

MODOC COUNTY TRANSPORTATION COMMISSION
RESOLUTION No. 22-03

FY 2022/23 Local Transportation Fund (LTF)
FY 2022/23 State Transit Assistance Fund (STAF) and
FY 2022/23 State of Good Repair (SGR)
Allocation Instructions

WHEREAS, the California Code of Regulations, Title 21, Division 3, Chapter 2, Article 3, Section 6620 requires the County Auditor and the State Board of Equalization, prior to February 1 of each year, to provide MCTC with an estimate of moneys to be available for apportionment and allocation during the ensuing fiscal year and are estimated as follows:

Fiscal Year 2022/23 LTF is estimated at \$270,000

Fiscal Year 2022/23 STAF is estimated at \$95.284

Fiscal Year 2022/23 SGR is estimated at \$15,694; and

LTF Allocation Instructions:

WHEREAS, the California Public Utilities Code, Chapter 4, also known as the Transportation Development Act (TDA) Article 3, Section 99230 annually requires the regional transportation planning agency or the Modoc County Transportation Commission (MCTC) to determine Local Transportation Fund (LTF) allocations; and

WHEREAS, the California Code of Regulations, Title 21, Division 3, Chapter 2, Article 5, Section 6659 requires MCTC to convey allocation instructions to the County Auditor by the resolution authorizing allocation and payment method; and

WHEREAS, as the sole public transit operator in the region, the Modoc Transportation Agency (MTA) shall operate the *Sage Stage Bus* to provide fixed-route with deviation services from Alturas to Klamath Falls, Reno/Susanville, Redding; and Dial-A-Ride service within 10-miles of Alturas in accordance with local performance criteria adopted by MCTC Resolution No. 22-02, and

WHEREAS, California Public Utilities Code section 99233.1 authorizes the MCTC as eligible claimant for administration of TDA activities as necessary; and

WHEREAS, the MCTC hereby instructs the County Auditor to pay Local Transportation Funds (Trust Fund 255) as they become available and as requested by the Chairman or Executive Director for the following total amounts:

LTF MCTC Administration	\$88,000
LTF to MTA Transit Operations	\$123,000
LTF to City of Alturas	\$17,941
<u>LTF to County of Modoc</u>	<u>\$41,059</u>
Total FY 2022/23 LTF	\$270,000

STA Allocation Instructions:

WHEREAS, the California Public Utilities Code, Chapter 4, also known as the Transportation Development Act (TDA), Article 6.5, Section 99314.3 requires the Modoc County Transportation Commission (MCTC) to annually allocate the State Transit Assistance Fund (STAF) apportionment to public transit operators in its jurisdiction; and

WHEREAS, the California Code of Regulations (CCR), Title 21, Chapter 3, Subchapter 2.5, Article 5, Section 6753 requires the MCTC to adopt a resolution for allocating STAF that defines the effective fiscal year, amount and any terms and conditions; and Section 6754 requires the MCTC to make applicable findings within the resolution; and

WHEREAS, as the sole public transit operator in the region, the Modoc Transportation Agency (MTA) shall operate the *Sage Stage Bus* to provide fixed-route with deviation services from Alturas to Klamath Falls, Reno through Susanville, Redding, Canby and Dial-A-Ride service within 10-miles of Alturas in accordance with local performance criteria adopted April 5, 2022 by MCTC Resolution No. 22-02; the proposed expenditures are in conformity with the Regional Transportation Plan, the level of passenger fares and charges meets the fare revenue requirements of TDA, and the MTA is making full use of federal funds available under the Urban Mass Transportation Act of 1964 as amended; and

WHEREAS, the MCTC hereby instructs the County Auditor to transfer funds from Trust Fund 257, as funds become available and as requested by the Chairman or Executive Director as follows:

STAF to MTA Transit Operations - \$95,284

SGR to MTA Transit Capital - \$15,694.

NOW, THEREFORE BE IT RESOLVED that the Modoc County Transportation Commission hereby adopts this resolution allocating Transportation Development Act (LTF and STAF) to the MCTC for administration costs and the Modoc Transportation Agency to provide contracted public transit services that satisfy reasonable unmet transportation needs, and that such services were coordinated with existing transportation providers in accordance with the TDA, Article 8, Section 99400(c), (d) and (e).

PASSED AND ADOPTED this 5th day of April 2022 by the following vote:

AYES: Commissioners:

NOES: None:

ABSENT: Commissioners:

John Dederick, Chairman

ATTEST:

Debbie Pedersen, Executive Director

LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Modoc County Transportation Commission

Fiscal Year 2022/23

See Chapter 10 of MCTC's Transportation Development Act Workbook for detailed instructions on how to complete this form.

PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	TDA - LTF		TDA - STA		Local Fund Balance	Other	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
							-
Planning & Administration	88,000.00	Article 8 / 99400(d)					88,000.00
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LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Modoc Transportation Agency

Fiscal Year 2022/23

See Chapter 10 of MCTC's Transportation Development Act Workbook for detailed instructions on how to complete this form.

PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	TDA - LTF		TDA - STA		Local Fund Balance	Other	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
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Transit Operations	123,000.00	Article 8 / 99400 (c)	95,284.00	21 CCR6731(b)			218,284.00
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COUNTY OF MODOC

Road Department
202 W. 4th STREET
ALTURAS, CALIFORNIA 96101

(530) 233-6412 office
(530) 233-3132 FAX

MITCHELL CROSBY
Road Commissioner

ROBERT "BERT" AUSTIN III
*Deputy Road Commissioner
of Operations*

LILLY TOAETOLU
*Deputy Road Commissioner
of Administration*

March 2, 2022

Modoc County Transportation Commission
108 S. Main Street
Alturas, CA 96101

Subject: Local Transportation Fund Request

To whom it may concern:

The County of Modoc would like to request to use \$100,000 from the Local Transportation Fund (LTF) to use toward paving County Road 76. The project will also be funded with \$100,000 from the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) and \$30,000 from our local Road Fund.

The County requests this LTF claim for streets and roads purposes be placed on the Modoc County Transportation Commission agenda to be considered for approval.

Please call me if you have any questions.

Regards,

Mitchell Crosby

LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: County of Modoc

Fiscal Year 21/22

See Chapter 10 of MCTC's Transportation Development Act Workbook for detailed instructions on how to complete this form.

PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	TDA - LTF		TDA - STA		Local Fund Balance	Other	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
Paving CR 76	100,000.00	Article 8, Sec. 99400(a)			30,000.00	100,000.00	230,000.00
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MODOC COUNTY TRANSPORTATION COMMISSION
RESOLUTION No. 22-01
Fiscal Year (FY) 2022/23 Budget

WHEREAS, the Modoc County Transportation Commission (MCTC) is responsible for adopting an annual Budget each fiscal year that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC apportioned the FY 2022/23 Transportation Development Act (TDA) funds on April 5, 2022, in the Findings of Apportionment and MCTC Resolution 22-03 for LTF and STAF Allocation instructions to claimants MCTC planning & administration, the Modoc Transportation Agency/Transit Operations, the Modoc County Road Department and the City of Alturas; and

WHEREAS, the MCTC FY 2022/23 Budget, as shown in Attachment A, includes revenues from TDA Funds, Regional Planning Assistance, and State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM) funds, Regional Surface Transportation Program funds and programs identified in Resolution 21-08 Authorized Signatories for Plans and Programs; and

WHEREAS, the MCTC FY 2022/23 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Commission grants and programs; and

WHEREAS, the MCTC authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with subsequent approval by MCTC.

NOW, THEREFORE, BE IT RESOLVED that the Modoc County Transportation Commission hereby adopts this FY 2022/23 MCTC Budget (\$338,078).

PASSED AND ADOPTED this 5th day of April, 2022 by the following vote:

AYES:	Commissioners:
NOES:	None:
ABSENT:	Commissioners:

ATTEST:

John Dederick, Chairperson

Debbie Pedersen, Executive Director

Modoc Transportation Agency
FY 2022/23 Budget
22-01 - Attachment A

DRAFT Adopted 04/05/22 (22-01)

REVENUES		Operating	Capital Improvement Program	Budget 21/22	Difference
Facility Sub-Lease - AP Tech Drug & Alcohol	\$	22,600		\$ 22,200	\$ 400
LTF - Sales Tax Revenue Estimate - (FY 22/23)	\$	123,000		\$ 160,600	\$ (37,600)
STAF - Estimate FY (22/23)	\$	95,284		\$ 71,262	\$ 24,022
State of Good Repair - Reserve (22/23)			\$ 15,694	\$ 15,242	\$ 452
LCTOP Swap w/Tehama (22/23)			\$ 24,931	\$ 19,070	\$ 5,861
Capital Reserve Transfer				\$ -	\$ -
Local Gov Collaborative - LTSA Reno Route	\$	30,000		\$ 30,000	\$ -
FTA 5311 Operating Assistance (21/22 Grant)	\$	79,197		\$ 58,000	\$ 21,197
CRRSAA 5311	\$	20,619		\$ 39,412	\$ (18,793)
FTA 5311(f) Intercity Routes (22/23 Grant)	\$	118,000		\$ 100,799	\$ 17,201
FTA 5311(f) CARES ACT Rnd Ops Assistance	\$	23,925		\$ 79,943	\$ (56,018)
Farebox	\$	47,000		\$ 20,000	\$ 27,000
Total Revenues	\$	559,625	\$ 40,625	\$ 618,028	\$ (17,778)
			600,250		\$ 600,250
EXPENSES				Budget 21/22	Difference
Fuel	\$	45,000		\$ 35,000	\$ 10,000
Insurance (Building & Liability)	\$	7,000		\$ 6,000	\$ 1,000
Legal Notices	\$	1,000		\$ 1,000	\$ -
Marketing / Public Information	\$	15,000		\$ 15,000	\$ -
Professional / Specialized					\$ -
Accounting / Auditor Services	\$	12,000		\$ 10,000	\$ 2,000
IT Service & Support (<i>IT Monthly</i>)	\$	10,000		\$ 10,000	\$ -
Legal Services	\$	5,000		\$ 5,000	\$ -
Miscellaneous Services	\$	5,000		\$ 5,000	\$ -
Purchased Transportation	\$	262,000		\$ 250,000	\$ 12,000
Supplies Consumed					\$ -
Office Supplies	\$	5,000		\$ 5,000	\$ -
Vehicle & Shop Supplies	\$	5,000		\$ 5,000	\$ -
Salaries / Labor	\$	107,000		\$ 104,000	\$ 3,000
Travel / Staff Training / Memberships	\$	3,000		\$ 3,000	\$ -
Uniforms	\$	1,000		\$ 491	\$ 509
Utilities	\$	22,000		\$ 20,000	\$ 2,000
Vehicle Maintenance & Repair	\$	48,000		\$ 40,000	\$ 8,000
CAPITAL & RESERVE					\$ -
Transit Property & Vehicle - Reserve			\$ 40,625	\$ 96,912	\$ (56,287)
Building Improvements - Reserve	\$	6,625		\$ 6,625	\$ -
Total Expenses	\$	559,625	\$ 40,625	\$ 618,028	\$ (17,778)
			600,250		\$ 600,250



Draft 2022/23 Overall Work Program Modoc County Transportation Commission

108 S Main Street
Alturas, CA 96101
530-233-6410

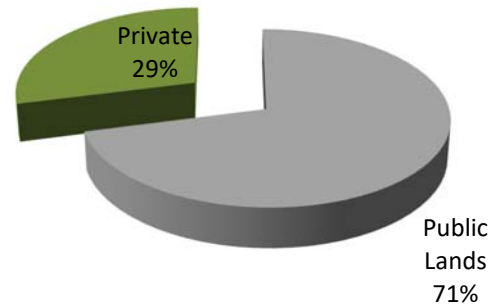
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INTRODUCTION

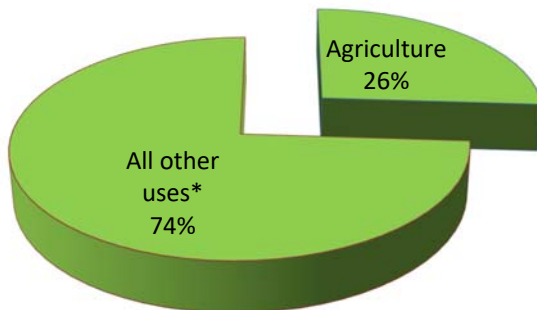
Modoc County is a land of rugged lava plateaus, fertile valleys, and immense mountains. The land area covers 3,944 square miles or about 2.5 million acres. The terrain is mountainous with high-desert vegetation and timber; numerous valleys or basins are suited for agricultural use. Predominant geographic features include the Modoc Plateau, Warner Mountains, and Surprise Valley with three often dry alkaline lakes. Public lands comprise a large percentage of land ownership.

Public Lands in Modoc



There are five general land-use categories within the Modoc region: residential, commercial, industrial, agricultural, and public/quasi-public holdings. Agricultural lands comprise a large use within the county.

Private Lands in Modoc



The population of the county is among the smallest in the state ranking 56th of the 58 counties. The Department of Finance estimated population for Modoc January 1, 2021, was 9,491; this equates to about 2.41 persons per square mile; the statewide average is 241.10 people per square mile. This is a decrease from the county 2010 census population of 9,686.

The regional personal income statistics are comparatively lower than state average trends and local unemployment levels of 4.7% in October 2021 which is lower than the statewide unemployment rate of 7.3%. Both rates continue to higher than 2019 primarily due to the impacts from the COVID-19 pandemic.

The City of Alturas is the County Seat and the only incorporated city in Modoc County. The unincorporated communities include Fort Bidwell, Lake City, Cedarville, and Eagleville along the east; Newell in the northwest, Canby, Adin, and Lookout to the southwest, Likely in the southeast and Davis Creek in the northeastern part of the county. Many of these communities are located along the State Routes 139, 299, and US 395 in Modoc. Elevation and temperate ranges and annual precipitation are shown below. Please see Figure 1 for an area map.

Elevations

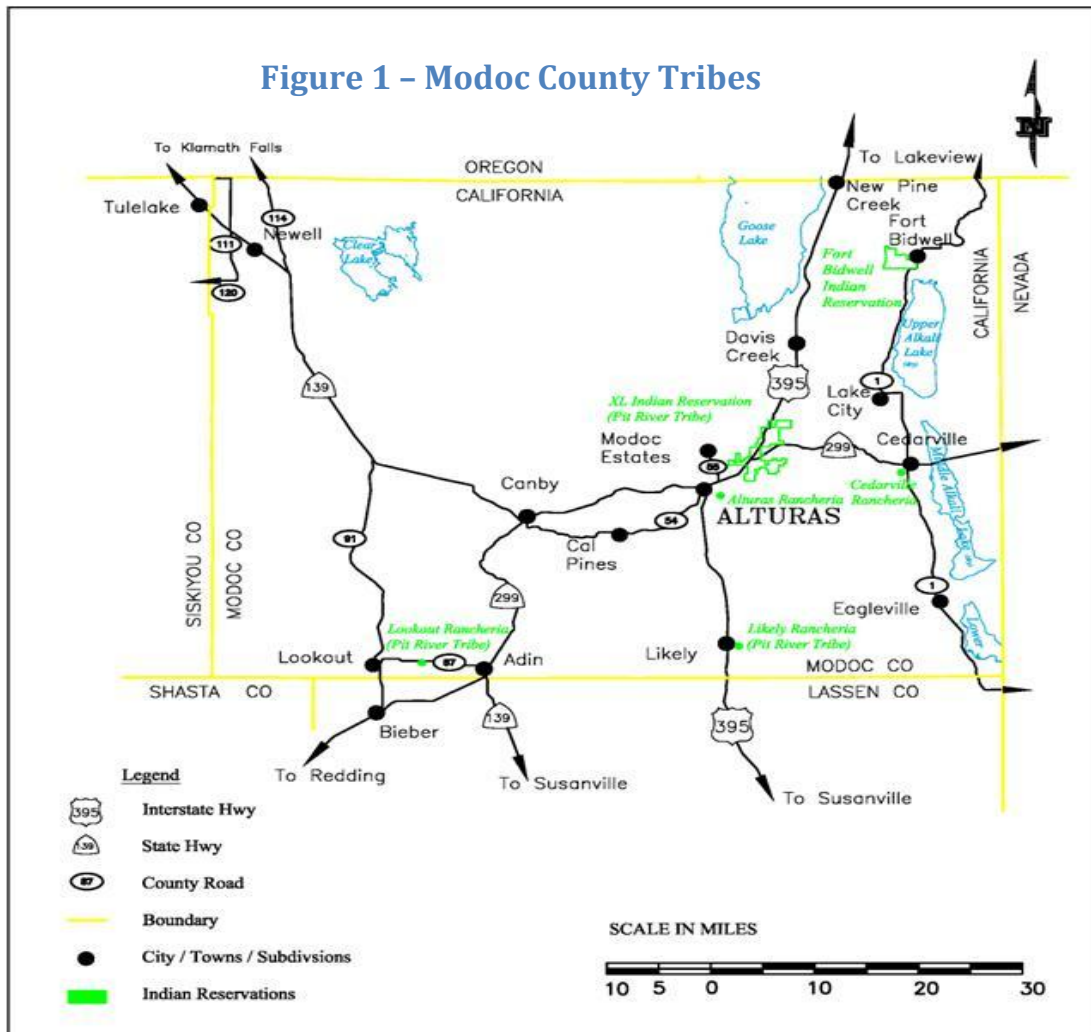
Day Bench 3500 ft
Eagle Peak 9934 ft

Temperatures

Lows 16 ° F
Highs 88 ° F

Annual Precipitation

9-16" valleys
up to 35" mountains



There are 6 Federally recognized tribes in Modoc County as shown in Figure 1. MCTC coordinates and consults with these tribes throughout the year. The Pit River XL Tribe has expressed interest in a MOU with MCTC for consultation regarding ancestral lands. The Cedarville Indian Rancheria (CIR) would like an encroachment improved on SR 299 in Cedarville for their mini mart/gas station (Rabbit Traxx). In addition, CIR is interested in partnering with the City of Alturas to jointly fund some City STIP street projects; MCTC is coordinating the partnership. MCTC has been working with the tribe and Caltrans for these improvements to occur.

BACKGROUND

Regional transportation planning is integrated involving all regional stakeholders (agency representatives from Federal, tribal governments, State, City and County agencies and the private sector) working together to improve mobility. Many simultaneous and consecutive plans, programs, goals, and objectives occur over different periods of time within the region. The Overall Work Program (OWP) identifies planning activities and funding to implement goals and objectives during a 12-month fiscal year period (beginning July 1- and ending June 30 of the following calendar year).

The program outlines transportation activities for decision making, partnering, coordination, public participation and financing of plans and programs through work elements and scope of work. The OWP defines the annual scope of work and estimated costs tied to specific funding using four core Work Elements (WE) 7001 through 7004; work on Modoc County Transportation Commission (MCTC) policies (an on-going effort to develop and update policies and procedures), has been incorporated into WEs 7001 and 7003. One of the core products of the OWP is the Regional Transportation Plan (RTP). The OWP and RTP are consistent with federal and state planning goals, programs, plans and objectives; it represents a unified approach of the regional transportation (multimodal) network.

Some of the transportation plans (OWP and RTP), programs, and projects are interlinked including these key programs:

- Regional Transportation Improvement Program (RTIP)
- State Transportation Improvement Plan (STIP)
- Federal State Transportation Improvement Program (FSTIP)
- State Interregional Transportation Improvement Program (ITIP)
- State Highway Operation and Protection Program (SHOPP)

ORGANIZATION

The Modoc County Transportation Commission (MCTC) was created by the Transportation Development Act (TDA) and established by resolution of the Modoc County Board of Supervisors in 1972. The MCTC governing board consists of six regular and two alternate members; three regular and one alternate member are appointed each by the County of Modoc (County) and City of Alturas (City).

The MTA/Sage Stage governing board was established in 1997, specifically to operate public transit through a third-party contract operator. Although the MCTC and the MTA are separate and distinct entities, the composition of their governing boards and management staff includes the same persons or appointees. The MTA has been designated as the Consolidated Transportation Service Agency (CTSA) as defined by the TDA.

Three employees staff the offices and handle the day-to-day operations for the two separate local transportation entities. These positions include the Executive Director, Chief Fiscal Officer, and Executive Assistant Secretary. All operations are supported by dedicated transportation funding and grants from federal, State, and local transportation programs. State Rural Planning Assistance funds provide for transportation planning activities within the region and fund most of the work outlined in the OWP.

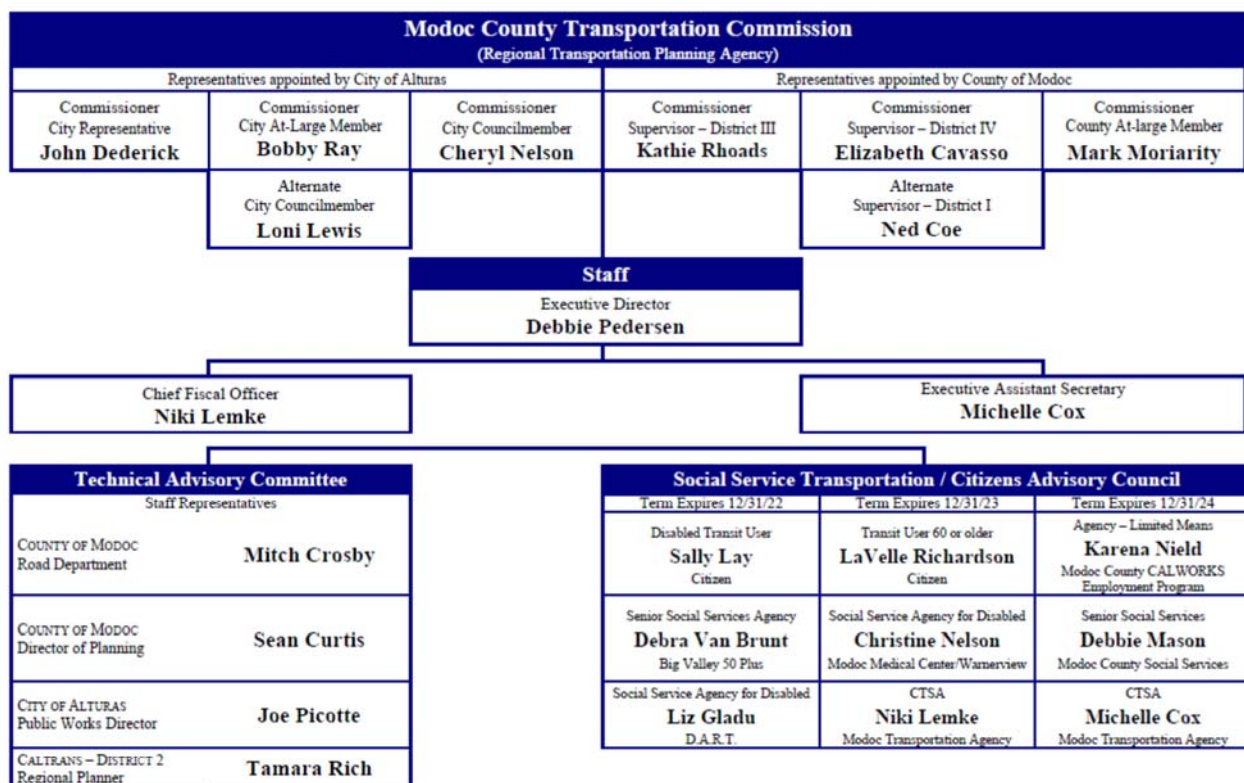
The Modoc Technical Advisory Committee (TAC) consists of representatives from related City and County road and public works departments, county planning Commission, and Caltrans District 2 staff. The TAC meets prior to each MCTC meeting to review and comment on the MCTC meeting agenda, report on the status of State Transportation Improvement Projects (STIP), and to provide input relative to their respective agency. The TAC provides technical assistance to

the Commission and staff in various matters and activities relating to specific programs and projects.

The Social Service Transportation Advisory Committee (SSTAC) helps ensure broad citizen participation, assists with the annual Unmet Transit Needs Finding and subsequent MCTC TDA allocations. The SSTAC is a “mechanism to solicit input of transit dependent and transit disadvantaged persons, including the elderly, handicapped and persons of limited means.” Per legislative intent, the SSTAC also serves as the Citizens Advisory Committee (CAC) to facilitate community and public input during regional transportation planning activities. Data and input gathered or updated annually are used to inventory existing public and social service agency transportation services, facilitate coordination of services, and to identify area gaps and needs.

The MCTC organization chart is displayed in Figure 2.

Figure 2 – Organization Chart



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OVERALL WORK PROGRAM

MCTC is responsible for on-going administration and regional transportation planning based on the “3Cs” expressed in federal transportation law: continuing, cooperative, and comprehensive. Transportation goals and objectives are considered during the planning and programming processes. Each federal reauthorization specifies planning factors to guide continuing, cooperative, and comprehensive transportation planning, as on-going activities rather than a single completed action. Typically, federal agencies encourage planning organizations to focus work activities on broad planning objectives as relevant to their respective regions and local communities. State and local interests align with those objectives by providing common ground for shared approaches. It is noted that MCTC receives State Rural Planning Assistance funds (no federal funds) and uses the federal planning factors to develop planning goals consistent with our rural needs.

MCTC participates in area task force meetings, is a member of the North State Super Region, and ongoing government to government relations with our tribal governments in the region. The primary regional transportation concerns are to preserve, rehabilitate and improve safety on existing transportation facilities, and to coordinate project sequences and transportation services to maximize efficiency and effectiveness of all available funding.

REVENUE SOURCES

The FY 2022/23 Overall Work Program for the Modoc region uses total funding of \$198,000. The anticipated revenue sources are described by fund source below and amounts are included in Tables 1 and 2. This OWP is financed using a combination of State funding sources identified below, which are approved / revised by separate MCTC resolution:

Rural Planning Assistance funds - Provided by subvention through Caltrans, Rural RPA funds are estimated to be \$6.5 million, pending adoption of the State budget. RPA funds are available for specific eligible uses on a reimbursement basis with maximum twenty-five percent (25%) carryover allowed between fiscal years.

State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM) funds – The Commission may use up to five percent (5%) of its Regional Improvement Program (RIP) share for eligible PPM activities associated with the STIP requirements. MCTC provides support to the City and County for preparing Project Study Reports for STIP projects. In addition, these funds are utilized to support region wide transportation planning efforts (RTP, pavement management systems, etc.).

FY 2022/23 Overall Work Program Funding

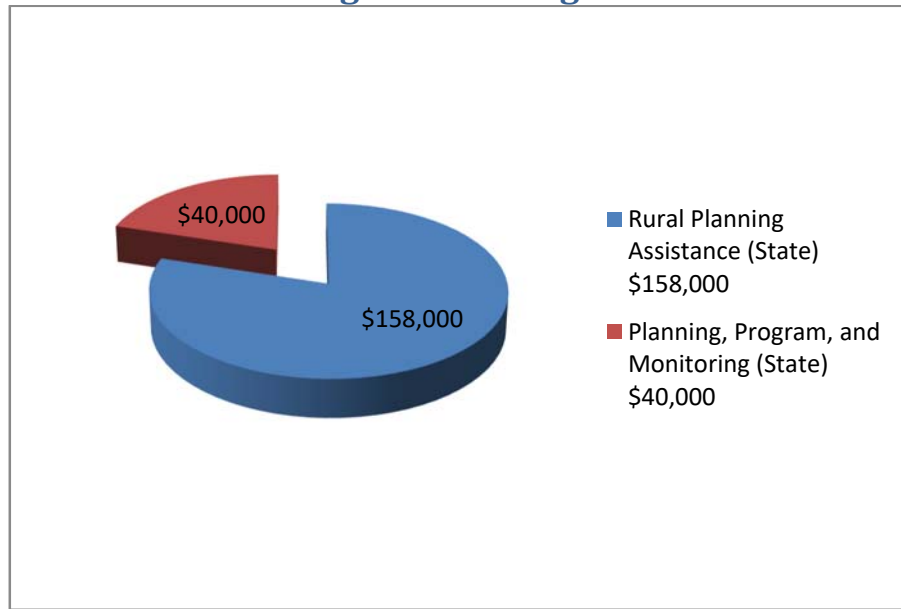


Table 2: Overview of Funding by Work Element

Table 2: Overview of Funding by Work Element

WE	Subset	Description	PF*	RPA	% RPA	PPM	Total by WE
7001		OWP Development	1, 5-8	\$33,000	21%	\$12,000	\$45,000
7002		Public Participation and Interagency Coordination	1-10	\$39,000	25%	\$8,000	\$47,000
	7002.1	Public Participation Plan		\$1,000	1%	\$1,000	\$2,000
	7002.2	Title VI Plan		\$1,000	1%	\$1,000	\$2,000
7003		Regional Transportation System Management	1-10	\$35,000	22%	\$2,500	\$37,500
	7003.1	Regional Transportation Plan		\$8,000	5%	\$5,500	\$13,500
	7003.2	Regional Transportation Improvement Program		\$10,000	6%	\$3,000	\$13,000
7004		Multimodal and Public Transportation	1-10	\$31,000	20%	\$7,000	\$38,000
		Total by fund source		\$158,000	100%	\$40,000	\$198,000
				\$158,000			\$158,000

*Planning Factors as defined in current the Federal Highway Act (FAST Act) and are included in Appendix C. Please Note: MCTC receives RPA State Funds and no Federal Planning Funds because we are a rural RTPA.

Work Element 7001 - OWP Development

Purpose

1. Provide for efficient and effective administration and implementation of the Overall Work Program.
2. Support the Modoc County Transportation Commission (MCTC), committees, and advisory groups; keep the public informed on transportation matters.
3. Manage the following: MCTC personnel, financial, and organizational policies, and procedures; daily operations and ensure compliance with applicable laws, rules, and regulations.
4. Manage, support, and maintain direct charges to all work elements and regional transportation planning processes.

Previous Tasks

Prepared the FY 2021/22 OWP/PPM Annual Budget; monitored revenues and expenditures, prepared materials for MCTC and TAC meetings, reviewed and approved OWP agreements, amendments, reimbursement requests, maintained organizational charts for MCTC and Committees and attended transportation planning workshops, meetings, and staff training.

Ongoing Tasks

- a. Prepare the OWP/PPM Annual Budget.
- b. Monitor expenditures and revenues in relation to the budget; prepare and manage MCTC RPA and PPM financials, reimbursement requests, and assess the need for amendments. OWP and PPM charges and revenues are tracked separately.
- c. Prepare agendas, minutes, legal notices (including publication costs), and staff reports for MCTC, TAC, and MCTC Committee meetings and workshops.
- d. Prepare correspondence, resolutions, and reports to communicate MCTC policies and procedures.
- e. Maintain the organizational charts for MCTC and MCTC Committees.
- f. Attend transportation planning workshops, meetings, conferences, including related staff training.

Products	Due Dates
Agendas, staff reports and minutes for board /advisory groups	Monthly
OWP quarterly reports with invoice for reimbursement	10/22; 01/23; 04/23; 07/23
Amendments to FY 2022/23 OWP	Mid-year, as needed
Prepare draft FY 2023/24 Overall Work Program (OWP)	Jan-Feb 2023
MCTC adopt Final 2023/24 OWP and execute agreements	June 30, 2023
Execution of OWP agreements, and documents	On-going; Annually
Interagency communication: electronic mail, memos, and correspondence.	On-going
Maintain orderly files, archives, and reference library	On-going

Work Element 7001 Budget		
Type	Description	Amount
Revenues	RPA	\$ 33,000
	PPM	\$ 12,000
TOTAL		\$ 45,000
Expenditures	Staff	\$ 44,000
	Legal notices	\$ 1,000
TOTAL		\$ 45,000

Work Element 7002 – Public Participation and Interagency CoordinationPurpose

1. To encourage involvement and feedback during the continuous regional planning process, and to ensure compliance with State and federal requirements; and
2. To coordinate regional transportation planning through consultation and collaboration in these ways:
 - a. Integrate local land use and regional transportation planning.
 - b. Promote cooperation among regional, State and Federal agencies to enhance transportation planning; consult and coordinate with Caltrans, neighboring jurisdictions, and agencies to undertake transportation planning studies (e.g., corridor studies, project study reports, special studies, coordinated research, etc.).
 - c. Coordinate and consult with regional goods movement and freight providers.
 - d. Coordinate and consult with regional bicycle groups and promote walk-able communities.
 - e. Review local agency goods movement and freight planning policies.
 - f. Work with partners to enhance movements of people, goods, services, and information.
 - g. Coordinate local transportation services with regional and interregional providers to improve connections, interregional mobility, and access to basic life activities.
 - h. Consult with and consider interests of community, Native Americans (individuals), Tribes (sovereign nations), Latino groups, and all under-represented groups.

Previous Tasks

Prepared and published workshop and meeting notices for the Main Street Committee public outreach, documented communication files to monitor related inquiries, monitored Brown Act changes due to COVID restrictions, monitored, and attended City Council and County Board of Supervisor meetings for transportation related items, and provided information to public, organizations, and agencies regarding transportation related topics. Participated in the following meetings: Rural Counties Task Force, North State Super Region, DEAL East., District 2 Planning, Modoc CAPM PDTs, and other workshops.

Ongoing Tasks

- a. Prepare and publish workshop notices and maintain on-going communication elements.
- b. Continue coordination with goods movement industry and review and comment on plans and documents.
- c. Regularly consult and coordinate and communicate with Tribal councils, disadvantaged and ethnic communities, and organizations to maintain good working relationships.
- d. Attend Project Development Team meetings for District 2 SHOPP projects and Clean California Program project(s).
- e. Administer public notification in accordance with the Brown Act. Attend training for the Act to maintain compliance.
- f. Monitor local government and agency meeting agendas (City Council, County Board of Supervisors, social service agencies, Tribal Councils); attend meetings for topics related to regional transportation and multimodal issues. Document outcomes.
- g. Participate in local economic development meetings to help integrate transportation and community goals for land use, economic vitality, social welfare, and environmental preservation.
- h. Provide information and documents about regional transportation issues to interested parties and organizations.

- i. Prepare newspaper articles, press releases, display ads and other informational materials related to project planning, workshops, program development, preparation of RTIPs, etc.
- j. Use partnerships, collaborations, and consultation to identify and implement policies, strategies, programs, and projects to enhance regional movements of people, goods, services, and information.
- k. Participate in Rural County Task Force (RCTF), Regional Transportation Planning Agency (RTPA) group, District 2 RTPA Task Force and DEAL East meetings and other workshops, as reasonable and feasible.
- l. Consult via regional, state, and federal policy and technical advisory committees.
- m. Participate in relevant coordination training, workshops, and conferences.
- n. Serve as local clearinghouse for transportation funding opportunities – grants and programs.
- o. Assist transportation planning, programming, and monitoring activities for specific RTIP projects.

Products	Due Dates
Materials for public hearings, workshops, and meetings, including surveys and fact sheets.	As needed
Press releases, public service announcements and public notices for project planning workshops, preparation of RTIPs and varied supporting studies.	As required
Maintain current (interested parties) mailing list.	On-going
Document Tribal Government-to-Government relations.	On-going

Work Element 7002 Budget		
Type	Description	Amount
Revenues	RPA	\$ 39,000
	PPM	\$ 8,000
TOTAL		\$ 47,000
Expenditures	Staff	\$ 47,000
TOTAL		\$ 47,000

Work Element 7002.1 – Public Participation PlanPurpose

Review and revise the Public Participation Plan to ensure that all opportunities for involvement and feedback are included; ensure compliance with State and Federal requirements.

Previous Tasks

Circulated the MCTC Public Participation Plan (PPP); adopted the updated PPP February 2, 2021; posted the PPP to the MCTC website February 2021.

Ongoing Tasks

- a. Research public participation opportunities and update the plan as needed.

Products	Due Dates
Review and revise PPP	As needed
MCTC adopt updated PPP	Feb 2025
Post PPP to MCTC Website	As updated

Work Element 7002.1 Budget		
Type	Description	Amount
Revenues	RPA	\$ 1,000
	PPM	\$ 1,000
	TOTAL	\$ 2,000
Expenditure	Staff	\$ 2,000
	TOTAL	\$ 2,000

Work Element 7002.2 – Title VI (non-transit)Purpose

To ensure that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of its program, activities, or services based on race, color, or national origin. All persons, regardless of their citizenship, are covered under this regulation to comply with State and federal regulations.

Previous Tasks

Prepared and adopted the FTA Title VI Plan February 2, 2021; posted the plan to MCTC website Feb 4, 2021.

Ongoing Tasks

- a. Monitor State and Federal Transit Administration regulations to maintain compliance.
- b. Amend the plan as needed.

Products	Due Dates
Review and revise Title VI Plan/new draft Title VI Plan	As needed
Final updated Title VI Plan	Feb 2024
Post Plan MCTC Website	As updated

Work Element 7002.2 Budget		
Type	Description	Amount
Revenues	RPA	\$ 1,000
	PPM	\$ 1,000
TOTAL		\$ 2,000
Expenditure	Staff	\$ 2,000
TOTAL		\$ 2,000

Work Element 7003 - Regional Transportation System Management

Purpose

1. Determine and establish policies, safety needs, deficiencies and multimodal improvement programs for streets, roads, and highways in the region, coordinating with local transportation partners and Caltrans, particularly District 2 staff, and functional units including project coordination meetings and attend project development team meetings.

Previous Tasks

Coordinated with Caltrans District 2 on outreach for Main Street Design Committee; managed and maintained the Pavement Management System. Performed outreach and supported multimodal improvements. Reviewed RTP consistency with agency's plans and programs. Assisted transportation partners (City, County, and Lake Rail) regarding funding programs and transportation grant applications. Participated as a stakeholder for the Modoc County Local Road Safety Plan.

Ongoing Tasks

- a. Review RTP consistency with plans and programs.
- b. Consult extensively with shareholders and the public, including outreach to targeted minority groups, regarding regional transportation projects.
- c. Meet with local agencies regarding their efforts to maintain and improve airports, including annual visits, and monitor maintenance of and improvements to general aviation facilities within the region.
- d. Consult with Tribal Governments and advisory groups for various transportation plans and projects. Meet with Cedarville Indian Rancheria to discuss projects in the region.
- e. Meet with County of Modoc Road and Planning Departments, City of Alturas Public Works, Caltrans, Tribal Governments, transportation providers, and stakeholders.
- f. Manage the Pavement Management System.

Products	Due Dates
Meeting agendas for committees related to b, e, and f, above.	Ongoing as needed
Document consultation and advisory meeting outcomes.	Ongoing
Pavement Condition data.	Ongoing
Responses to survey/information requests from Caltrans, agencies, and organizations.	As requested
Final/submitted regional transportation grant applications.	By deadlines

Work Element 7003 Budget		
Type	Description	Amount
Revenues	RPA	\$ 35,000
	PPM	\$ 2,500
TOTAL		\$ 37,500
Expenditures	Staff	\$ 37,500
TOTAL		\$ 37,500

Work Element 7003.1 - Regional Transportation PlanPurpose

1. Update elements of the Regional Transportation Plan (RTP) – in collaboration with federal, State, and local agencies, Caltrans, and the public to maintain consistency with State laws and guidelines and local General and Housing plans.

Previous Tasks

Adopted and reformatted the 2019 Regional Transportation Plan. Amended the RTP to include the Modoc County Road Department's Active Transportation Plan.

Ongoing Tasks

- a. Review projects for consistency with the RTP.
- b. Amend the Regional Transportation Plan as needed.
- c. Begin developing the 2024 Regional Transportation Plan.

Products	Due Dates
2019 Regional Transportation Plan amendments	As needed
Confirm consistency between the Regional Transportation Plan and regional projects programmed with various State and Federal funds.	Ongoing
Update demographics and data to be consistent with State and local plans.	Ongoing/2024 RTP
Prepare CEQA and circulate draft/adopt final CEQA (NOD)	November 2024
Updated maintained mileage inventory in coordination agencies; support agency efforts to collect pavement condition surveys	Ongoing/2024 RTP

Work Element 7003.1 Budget		
Type	Description	Amount
Revenues	RPA	\$ 8,000
	PPM	\$ 5,500
TOTAL		\$ 13,500
Expenditures	Staff	\$ 13,500
TOTAL		\$ 13,500

Work Element 7003.2 - Regional Transportation Improvement Program

Purpose

1. To develop the RTIP following the CTC's Fund Estimate
2. Assist Agencies in project delivery, STIP amendments/allocations, and monitor timely use of funds.

Previous Tasks

Assisted agencies with STIP Amendments and Time Extensions. Adopted the 2020 RTIP and submitted to the CTC for inclusion in the 2020 STIP. Attended the CTC Workshops regarding timely use of funds modifications and COVID Relief Funding. Submitted a letter to the CTC regarding not programming any new projects in the 2022 RTIP due to reduced county shares.

Ongoing Tasks

- a. Assist agencies with STIP Amendments and Time Extensions.
- b. Attend CTC workshops to discuss the Fund Estimate.
- c. Attend Coordination meetings with District 2 for potential partnership projects.
- d. Support the development of Project Study Reports, STIP Amendments, monitor timely use of funds.
- e. Conduct interagency and public outreach during the development of the RTIP.
- f. Facilitate interagency collaboration to identify and develop new projects, explicitly integrating environmental considerations for efficient and timely project delivery.
- g. Participate during CTC, Caltrans HQ and D2, RCTF, NSSR and RTPA group meetings / workshops regarding RTIP / STIP preparation, adoption, guidelines development, project criteria, etc.
- h. Coordinate with CTC staff to process STIP amendments and assess funding options; support agency projects and address project issues.

Products	Due Dates
TIP/STIP amendments, allocation requests, time extensions, etc.	Ongoing; As needed
Review the draft and final Fund Estimate	June-Aug 2023
Set targets for agencies; review programming documents for consistency with STIP Guidelines	June-Sept 2023
Adopt the 2024 RTIP and submit to the California Transportation Commission	By Dec 15, 2023
Manage adopted STIP - Timely use of funds, allocations, etc.	Ongoing

Work Element 7003.2 Budget		
Type	Description	Amount
Revenues	RPA	\$ 10,000
	PPM	\$ 3,000
TOTAL		\$ 13,000
Expenditures	Staff	\$ 13,000
TOTAL		\$ 13,000

Work Element 7004 – Multimodal and Public Transportation

Purpose

1. To review and comment on various projects for transportation impacts.
2. Ensure consistency with the Regional Transportation Plan.
3. Coordinate among public, private, Tribal, and social service transportation providers to support regional mobility.
4. Continuity between the Modoc Public Transit / Social Services Transportation - Coordination Plan document and the Modoc Regional Transportation Plan (RTP) document.

Previous Tasks

Updated the Coordinated Public Transit – Human Services Transportation Plan December 2019 and posted it to the MCTC website. Provided Lake Rail's dba Goose Lake Rail application for and award of a Short Line Rail Improvement Program grant. Provided support for the Modoc County's Alternative Transportation Plan grant application. Investigated the viability of a Bicycle Transportation Plan; Modoc is a small rural area. The climate is not conducive for bicycle commuters about 7-9 months of the year (high terrain, low winter temperatures, snow, ice, etc.). ATP and Bicycle projects are in the 2019 Modoc RTP. Updated the Transit Asset Management Plan.

Ongoing Tasks

- a. Continue to support regional agency's efforts to enhance bicycle and pedestrian options; provide RTPA support for local agency grant applications/projects.
- b. Monitor activities related to non-motorized transportation (bicycle, pedestrian, and transit), general aviation airports within the region, and rail transportation plus ancillary activities, including railroad museum and support *Rails to Trails* initiatives and provide information on grants that may be beneficial to related agencies.
- c. Revise and circulate surveys; assess existing and proposed services regarding public transportation, and multimodal needs. Update the Transit Asset Management Plan.
- d. Attend community meetings to discuss and promote multimodal options.
- e. Identify funding opportunities to support multimodal opportunities, community transportation, planning, and coordination of regional transportation services.
- f. Provide information to local partners about Alternative Transportation Program (ATP) funding cycles. Conduct outreach to community bicycle groups to promote and foster partnerships. Work with public health departments to support walkable communities.

Products	Due Dates
Support letters, resolutions, and assistance for agency's multimodal grant applications	On-going, as needed
Complete surveys and utilize the information in transportation plans and services.	On-going, as needed
Update the Transit Asset Management Plan	Dec 2023

Work Element 7004 Budget		
Type	Description	Amount
Revenues	RPA	\$ 31,000
	PPM	\$ 7,000
TOTAL		\$ 38,000
Expenditures	Staff	\$ 38,000
TOTAL		\$ 38,000

Appendix A

Certifications and Assurances

DRAFT

Appendix B-
Debarment and Suspension Certification

DRAFT

Appendix C

2021 Planning Factors

2021 Planning Emphasis Areas:

Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future

Federal Highway Administration (FHWA) divisions and Federal Transit Administration (FTA) regional offices should work with State departments of transportation (State DOT), metropolitan planning organizations (MPO), and providers of public transportation to ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. Field offices should encourage State DOTs and MPOs to use the transportation planning process to accelerate the transition toward electric and other alternative fueled vehicles, plan for a sustainable infrastructure system that works for all users, and undertake actions to prepare for and adapt to the impacts of climate change. Appropriate Unified Planning Work Program work tasks could include identifying the barriers to and opportunities for deployment of fueling and charging infrastructure; evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, shift to lower emission modes of transportation ; and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions. We encourage you to visit FHWA's [Sustainable Transportation](#) or FTA's [Transit and Sustainability](#) Webpages for more information.

(See [EO 14008](#) on "Tackling the Climate Crisis at Home and Abroad," [EO 13990](#) on "Protecting Public Health and the Environment and Restoring Science to Tackle the Climate Crisis." [EO 14030](#) on "Climate-Related Financial Risk," See also [FHWA Order 5520](#) "Transportation System Preparedness and Resilience to Extreme Weather Events," FTA's "[Hazard Mitigation Cost Effectiveness Tool](#)," FTA's "[Emergency Relief Manual](#)," and "[TCRP Document 70: Improving the Resilience of Transit Systems Threatened by Natural Disasters](#)")

Equity and Justice⁴⁰ in Transportation Planning

FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to advance racial equity and support for underserved and disadvantaged communities. This will help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas. We encourage the use of strategies that: (1) improve infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities; (2) plan for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management; (3) reduce single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors; (4) offer reduced public transportation fares as appropriate; (5) target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services; and (6) consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.

[Executive Order 13985](#) (*Advancing Racial Equity and Support for Underserved Communities*) defines the term "equity" as the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian

Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality. The term “underserved communities” refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the preceding definition of “equity.” In addition, [Executive Order 14008](#) and [M-21-28](#) provides a whole-of-government approach to advancing environmental justice by stating that 40 percent of Federal investments flow to disadvantaged communities. FHWA Division and FTA regional offices should work with State DOTs, MPOs, and providers of public transportation to review current and new metropolitan transportation plans to advance Federal investments to disadvantaged communities.

To accomplish both initiatives, our joint planning processes should support State and MPO goals for economic opportunity in disadvantaged communities that have been historically marginalized and overburdened by pollution and underinvestment in housing, transportation, water and wastewater infrastructure, recreation, and health care.

Complete Streets

FHWA Division and FTA regional offices should work with State DOTs, MPOs and providers of public transportation to review current policies, rules, and procedures to determine their impact on safety for all road users. This effort should work to include provisions for safety in future transportation infrastructure, particularly those outside automobiles.

A complete street is safe, and feels safe, for everyone using the street. FHWA and FTA seek to help Federal aid recipients plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment. This vision is not achieved through a one-size-fits-all solution – each complete street is unique and developed to best serve its community context and its primary role in the network.

Per the National Highway Traffic Safety Administration’s 2019 data, 62 percent of the motor vehicle crashes that resulted in pedestrian fatalities took place on arterials. Arterials tend to be designed for vehicle movement rather than mobility for non-motorized users and often lack convenient and safe crossing opportunities. They can function as barriers to a safe travel network for road users outside of vehicles.

To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities on an interval necessary for accessing destinations. A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor. Jurisdictions will be encouraged to prioritize safety improvements and speed management on arterials that are essential to creating complete travel networks for those without access to single-occupancy vehicles.

Public Involvement

Early, effective, and continuous public involvement brings diverse viewpoints into the decisionmaking process. FHWA Division and FTA regional offices should encourage MPOs, State DOTs, and providers of public transportation to increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices. The use of VPI broadens the reach of information to the public and makes participation more convenient and affordable to greater numbers of people. Virtual tools provide increased transparency and access to transportation planning activities and decisionmaking processes. Many virtual tools also provide information in visual and interactive formats that enhance public and stakeholder understanding of proposed plans, programs, and projects. Increasing participation earlier in the process can reduce project delays and lower staff time and costs. More information on VPI is available [here](#).

Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities. According to the Declaration of Policy in 23 U.S.C. 101(b)(1), it is in the national interest to accelerate construction of the Federal-aid highway system, including the Dwight D. Eisenhower National System of Interstate and Defense Highways, because many of the highways (or portions of the highways) are inadequate to meet the needs of national and civil defense. The DOD's facilities include military bases, ports, and depots. The road networks that provide access and connections to these facilities are essential to national security. The [64,200-mile STRAHNET system](#) consists of public highways that provide access, continuity, and emergency transportation of personnel and equipment in times of peace and war. It includes the entire 48,482 miles of the Dwight D. Eisenhower National System of Interstate and Defense Highways and 14,000 miles of other non-Interstate public highways on the National Highway System. The STRAHNET also contains approximately 1,800 miles of connector routes linking more than 200 military installations and ports to the primary highway system. The DOD's facilities are also often major employers in a region, generating substantial volumes of commuter and freight traffic on the transportation network and around entry points to the military facilities. Stakeholders are encouraged to review the STRAHNET maps and recent Power Project Platform (PPP) [studies](#). These can be a useful resource in the State and MPO areas covered by these route analyses.

Federal Land Management Agency (FLMA) Coordination

FHWA Division and FTA regional offices should encourage MPOs and State DOTs to coordinate with FLMAs in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands. Through joint coordination, the State DOTs, MPOs, Tribal Governments, FLMAs, and local agencies should focus on integration of their transportation planning activities and develop cross-cutting State and MPO long range transportation plans, programs, and corridor studies, as well as the Office of Federal Lands

Highway's developed transportation plans and programs. Agencies should explore opportunities to leverage transportation funding to support access and transportation needs of FLMAs before transportation projects are programmed in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP). Each State must consider the concerns of FLMAs that have jurisdiction over land within the boundaries of the State (23 CFR 450.208(a)(3)). MPOs must appropriately involve FLMAs in the development of the metropolitan transportation plan and the TIP (23 CFR 450.316(d)). Additionally, the Tribal Transportation Program, Federal Lands Transportation Program, and the Federal Lands Access Program TIPs must be included in the STIP, directly or by reference, after FHWA approval in accordance with 23 U.S.C. 201(c) (23 CFR 450.218(e)).

Planning and Environment Linkages (PEL)

FHWA Division and FTA regional offices should encourage State DOTs, MPOs and Public Transportation Agencies to implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decisionmaking that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process. PEL leads to interagency relationship building among planning, resource, and regulatory agencies in the early stages of planning to inform and improve project delivery timeframes, including minimizing duplication and creating one cohesive flow of information. This results in transportation programs and projects that serve the community's transportation needs more effectively while avoiding and minimizing the impacts on human and natural resources. More information on PEL is available [here](#).

Data in Transportation Planning

To address the emerging topic areas of data sharing, needs, and analytics, FHWA Division and FTA regional offices should encourage State DOTs, MPOs, and providers of public transportation to incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs. Data sharing principles and data management can be used for a variety of issues, such as freight, bike and pedestrian planning, equity analyses, managing curb space, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety. Developing and advancing data sharing principles allows for efficient use of resources and improved policy and decisionmaking at the State, MPO, regional, and local levels for all parties.

Please Note: MCTC is a Rural RTPA and does not receive any Federal Planning funding, only State Regional Planning Assistance (RPA) and Planning and Program Monitoring (PPM) funding.

DEPARTMENT OF TRANSPORTATION

OFFICE OF COMMUNITY & REGIONAL PLANNING

1657 RIVERSIDE DRIVE

REDDING, CA 96001

PHONE (530) 229-0517



*Making Conservation
a California Way of Life.*

February 7, 2022

Ms. Debbie Pedersen
Executive Director
Modoc County Transportation Commission
108 Main Street
Alturas, CA 96101

Dear Ms. Pedersen:

Thank you for the opportunity to review and comment on the Draft Modoc County Transportation Commission (MCTC) Overall Work Program (OWP) for Fiscal Year 2022-2023. Caltrans circulated Modoc County's draft OWP document to various Caltrans divisions and planning units within District 2 and Headquarters. Based on our review, Caltrans offers the following comments:

General Comments:

- The Office of Regional Planning would like to commend MCTC for a well-written and concise Overall Work Program.
- See attachment for comments from Caltrans Division of Aeronautics.

Specific Comments:

- Table of Contents (page 2)
 - Revenue Resources – FY should be 2022/23.
- Overview of Funding by Work Element (page 8)
 - Work Elements (WEs) 7002, 7003, and 7003.2 RPA budget amounts don't match their corresponding Work Element budget tables on page 11 (WE 7002); page 14 (WE 7003); and page 16 (WE 7003.2) – Please revise to match.
- WE 7002.1 – Public Participation Plan
 - MCTC states that the update to the Public Participation Plan was completed in FY 21/22. Please ensure the tasks/products/budget for this work element accurately reflect the work that is to be completed only in FY 22-23.
- WE 7002.2 – Title VI (non-transit)
 - MCTC states that the update to the Title VI Plan (non-transit) was completed in FY 21/22. Please ensure the tasks/products/budget for this work element accurately reflect the work that is to be completed only in FY 22-23.

"Provide a safe and reliable transportation network that serves all people and respects the environment"

February 7, 2022
Page 2

We ask that MCTC please consider and utilize the Caltrans comment letter, responding to the recommendations and incorporating them into the final MCTC 2022/23 OWP.

We look forward to continued coordination with the Modoc County Transportation Commission and Commission staff. If you have questions or concerns about the comments from our review, please contact your Regional Planning Liaison Tamara Rich at (530) 782-2965 (cell) or by e-mail sent to tamara.j.rich@dot.ca.gov.

Sincerely,

A handwritten signature in cursive script that reads "Kathy Grah".

KATHY GRAH, Chief
Office of Community & Regional Planning
Caltrans District 2

C: Jennifer Duran: Caltrans, ORP
Tamara Rich, Caltrans D2

Attachment

“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”

February 2, 2022
Comments from Caltrans Division of Aeronautics
Associate Planner Gabbie Sefranek

Draft 2022/23 Overall Work Program (OWP)
Modoc County Transportation Commission

Modoc County has the following six public use airports:

Public Use Airports in Modoc County

Data from operations for 12 months ending 12-31/2021

Airports	Based Aircrafts	Operations	Owner
Adin Airport	0	100	Modoc County
Alturas Municipal Airport	9	19,750	City of Alturas
California Pines Airport	2	1,250	California Pines Community Service District
Cedarville Airport	4	2,350	Modoc County
Fort Bidwell Airport	0	35	Modoc County
Tulelake Airport	10	13,100	City of Tulelake

Pursuant to Resolution 87-30 on June, 17th, 1987 Modoc County (County) has declared itself exempt from the State Aeronautics Act (PUC Section 21670(b)), which requires the creation of an airport land use commission (ALUC) in every county in California having an airport. The According to the California Airport Land Use Planning Handbook's (Handbook) definition, an ALUC's purpose is to conduct airport land use compatibility planning to protect public health, safety, and welfare by ensuring the orderly expansion of airports. Due to the self-exemption certification taking place 35 years ago, Caltrans Division of Aeronautics (Division) reached out to the County in March and May of 2020 to determine if there were still no new noise, safety, or land issues affecting any of the six airports in the County. No response was received from the County. Caltrans Division of Aeronautics encourages the County to review their self-declared exemption status from PUC Section 21670(b) to determine if it is still the appropriate ALUC formation choice for the County.

It is the Division's intention to further coordinate with the County on this ALUC status review.

For reference, below is the link to the Handbook. Please note Chapter 1 details the ALUC formation options as well as ALUC compatibility planning processes.

<https://dot.ca.gov/-/media/dot-media/programs/aeronautics/documents/californiaairportlanduseplanninghandbook-ally.pdf>

MODOC COUNTY TRANSPORTATION COMMISSION
RESOLUTION No. 22-04

STIP Planning, Programming and Monitoring (PP&M) Funds
FY 2022/23 (\$62,000)

WHEREAS, the State Transportation Improvement Program (STIP) allows up to five percent (5%) of the Regional STIP county share to be used for Planning, Programming, and Monitoring (PP&M); and

WHEREAS, the California Transportation Commission adopted the 2022 STIP March 16, 2022, which programmed \$62,000 in FY 2022/23 to the Modoc County Transportation Commission for Planning, Programming and Monitoring funds (PPNO 2051); and

WHEREAS, the State Department of Transportation will release the regional allocation for FY 2022/23 PP&M to the Modoc County Transportation Commission for said purposes upon execution of fund transfer agreement and other required documents.

NOW, THEREFORE, BE IT RESOLVED that the Modoc County Transportation Commission hereby authorizes staff to request allocation of FY 2022/23 STIP PP&M funds (\$62,000); approves execution of related Fund Transfer Agreement between the State of California and the Modoc County Transportation Commission; directs staff to submit documentation and to administer said funds.

PASSED AND ADOPTED this 5th day of April 2022 by the following vote:

AYES: Commissioners:

NOES:

ABSENT: Commissioners:

John Dederick, Chairman

ATTEST:

Debbie Pedersen, Executive Director

04/05/22 Mtg



MODOC COUNTY
TRANSPORTATION COMMISSION

Modoc County Transportation Commission
108 S. Main Street
Alturas, CA 96101
(530) 233-6410 Phone

ATTACHMENT A

MCTC Resolution No. 22-04

**STIP Planning, Programming and Monitoring Activities Plan
FY 2022/23 (\$62,000)**

<u>Lead Agency</u>	<u>Activity</u>	<u>Time Period</u>	<u>FY 22/23</u>
MCTC	Admin, IT & Equip Support	7/2022-6/2024	\$ 12,500
	Public Participation & Coordination		\$ 14,000
	Public Participation Plan		\$ 7,500
	Title VI Plan		\$ 1,000
	Regional Transportation System Management		\$ 2,500
	Regional Transportation Plan		\$ 8,500
	Regional Trans. Improvement Plan		\$ 5,000
	Multimodal & Public Transportation		\$ 11,000
	Total		\$62,000

Report to Modoc County Transportation Commission	
Subject Agency Updates and Project Status Reports	Meeting Date April 5, 2022
Presented by Each Respective Agency	Agenda Item 6

a. Alturas Public Works Dept. - City Streets

Joe Picotte

- Central Business District Pedestrian Improvement STIP project (PPNO 2534); the project is ready for close out.
- West 8th Street (PPNO 2584)
- Court Street (PPNO) 2591

b. Modoc County Road Dept. - County Roads

Mitch Crosby

- County Road 111 (PPNO 2581) – PS&E phase
- CR 55 (PPNO 2438) – E&P phase
- Blue Lake Road (Federal Lands Access Program)

Key Milestone Dates:

	2020	2021	2025
Prelim Eng/Design	Apr	Oct	
NEPA - Env Surveys	May-Oct		
Advertise Construction			Dec

c. Caltrans District 2 – Regional Planning Liaison

Tamara Rich/Javed Iqbal

2022 State Highway Project Look Ahead Map

d. MCTC -

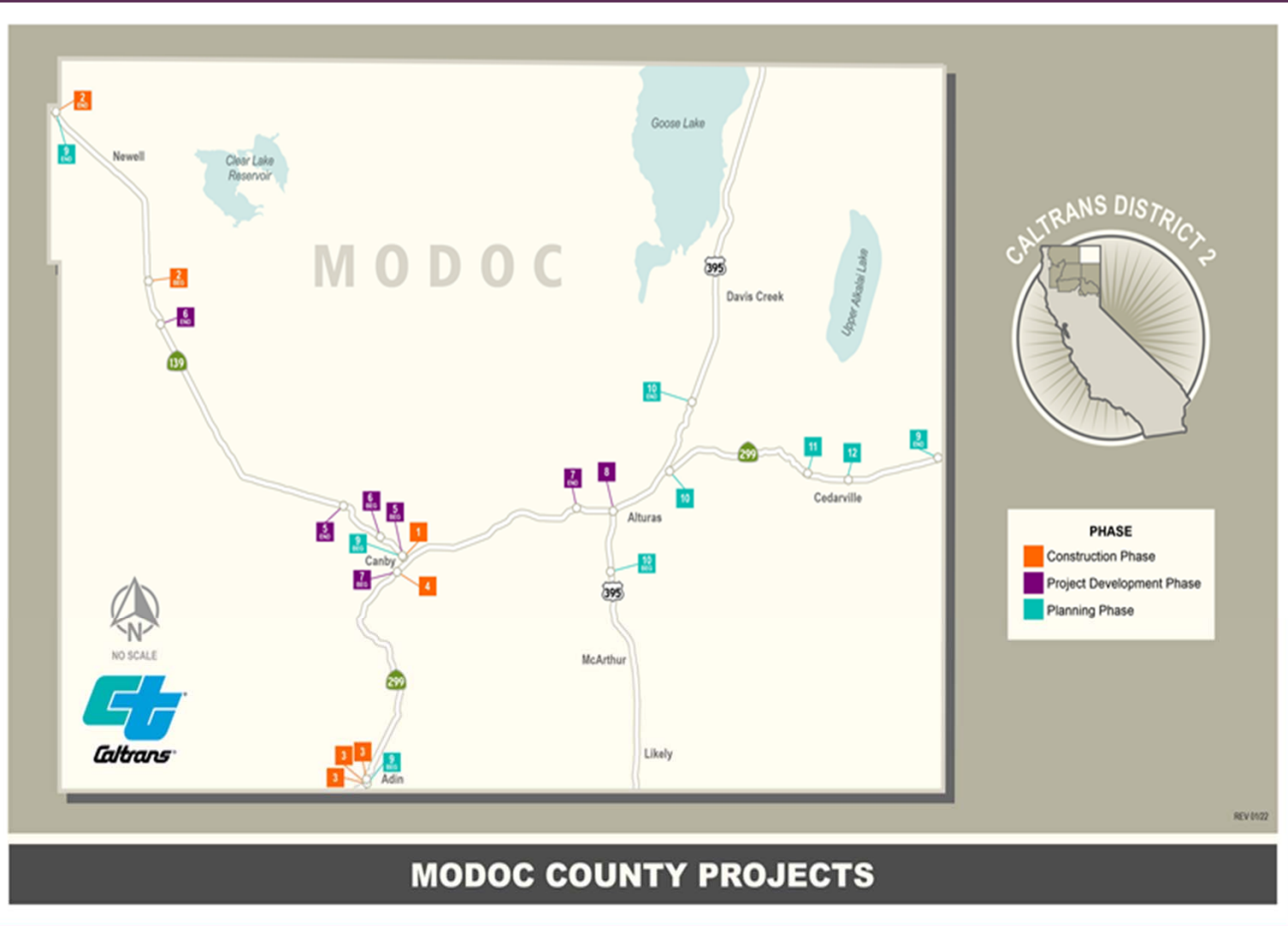
Debbie Pedersen

- East Street – winter suspension

MODOC COUNTY PROJECTS LOOKAHEAD

CALTRANS, DIST-02

April 2022



LOOKAHEAD PROJECTS MAP

PROJECTS SUMMARY

MODOC COUNTY PROJECTS

	EA	CO	RT	POST MILES	PROJECT NAME	WORK DESCRIPTION	BEG CONST	END CONST	EST (\$1000)	FUNDING	PM*	MC*
1	1J510	MOD	139	0.0/0.1	Last Leg CIR	Pavement rehabilitation	03/21	12/22	\$3,500	MAINT	BWT	x
2	1J520	MOD	139	34.0/50.7	Newell Chip	Pavement preservation	03/21	12/22	\$2,710	MAINT	BWT	
3	4E450	MOD	299	0.0/0.5	Bieber to Adin Pavement Rehab	Roadway Rehabilitation	08/20	12/22	\$19,198	SHOPP	CAB	
	4E450	MOD	299	0.1/0.2	Bieber to Adin Pavement Rehab	Roadway Rehabilitation	08/20	12/22		SHOPP	CAB	
	4E450	MOD	299	1.0/1.8	Bieber to Adin Pavement Rehab	Roadway Rehabilitation	08/20	12/22		SHOPP	CAB	
4	4H990	MOD	299	20.3/20.3	Canby Sandhouse	Stormwater improvement	07/21	02/22	\$314	MAINT	EEA	
5	2J930	MOD	139	0.2/7.4	21/22 Markers Job	Replace pavement markers	2022		\$333	MAINT	BWT	x
6	0H570	MOD	139	3.5/30.3	Modoc 139 Drainage	Drainage rehabilitation	2022		\$2,190	SHOPP	JI	
7	1J440	MOD	299	20.0/37.5	Canby 3 Gaps Asphalt Rubber Chip	Pavement Preservation	2022		\$1,094	SHOPP	JI	
8	2J100	MOD	395	23.1/23.1	Alturas Maint Station Stormwater Imp	Stormwater improvement	2022		\$33	MAINT	EEA	
NA	1J630	MOD	VAR	VAR/VAR	Maintenance Station Card Readers	Install card readers	2022		\$333	MINOR B	BWT	x
9	2J220	MOD	139	0.0/50.7	Curve Warning Signs	Safety signs improvements	2026		\$2,000	SHOPP	MEF	x
	2J220	MOD	299	0.0/66.6	Curve Warning Signs	Safety signs improvements	2026			SHOPP	MEF	x
10	0J590	MOD	299	40.0/40.6	South Alturas CAPM	Pavement overlay	2028		\$2,000	SHOPP	MEF	x
	0J590	MOD	395	17.5/34.0	South Alturas CAPM	Pavement overlay	2028			SHOPP	MEF	x
11	1J880	MOD	299	52.0/56.1	Cedarville Culverts	Drainage system restoration	2028		\$5,700	SHOPP	BWT	x
12	0J730	MOD	299	56.7/58.0	Cedarville ADA and CAPM	Pavement overlay	2028		\$5,700	SHOPP	BWT	x

*PROJECT MANAGER

EEA: Eric Akana (530) 605-8695 eric.akana@dot.ca.gov
 CAB: Clint Burkenpas (530) 604-4949 clint.burkenpas@dot.ca.gov
 MEF: Mike Feakes (530) 949-7059 mike.feakes@dot.ca.gov
 RPH: Rex Hervey (916) 825-8166 rex.hervey@dot.ca.gov
 JI: Javed Iqbal (530) 945-1932 javed.iqbal@dot.ca.gov
 MJM: Mike Mogen (530) 227-9497 michael.mogen@dot.ca.gov

KAM: Kerry Molz (530) 710-4307 kerry.molz@dot.ca.gov
 EDO: Eric Orr (530) 908-9859 eric.orr@dot.ca.gov
 KBT: Kelly Timmons (530) 945-0226 kelly.timmons@dot.ca.gov
 BWT: Brandon Trent (530) 949-0915 brandon.trent@dot.ca.gov
 DLW: Dale Widner (530) 917-7949 dale.widner@dot.ca.gov

*MC: Project in multiple counties

REV 01/22

PHASE

-  Construction
-  Project Development
-  Planning

Upcoming Const Projects

Mod-139 Drainages

- Const – Late 2022 – Oct 2023
- 7 Drainage Systems
- Total Cost Est – 5.4M

Secret Valley SRRA Minor

- Const – 2023
- Total Cost Est – 2.8M



Projects in Development:

Alturas CapM

- Pave rehab, ADA Ramps, Drainage, Signs & Stripe
- Const – June 2026 – Nov 2027
- Total Cost Est – 26.7M

Cedarville CapM

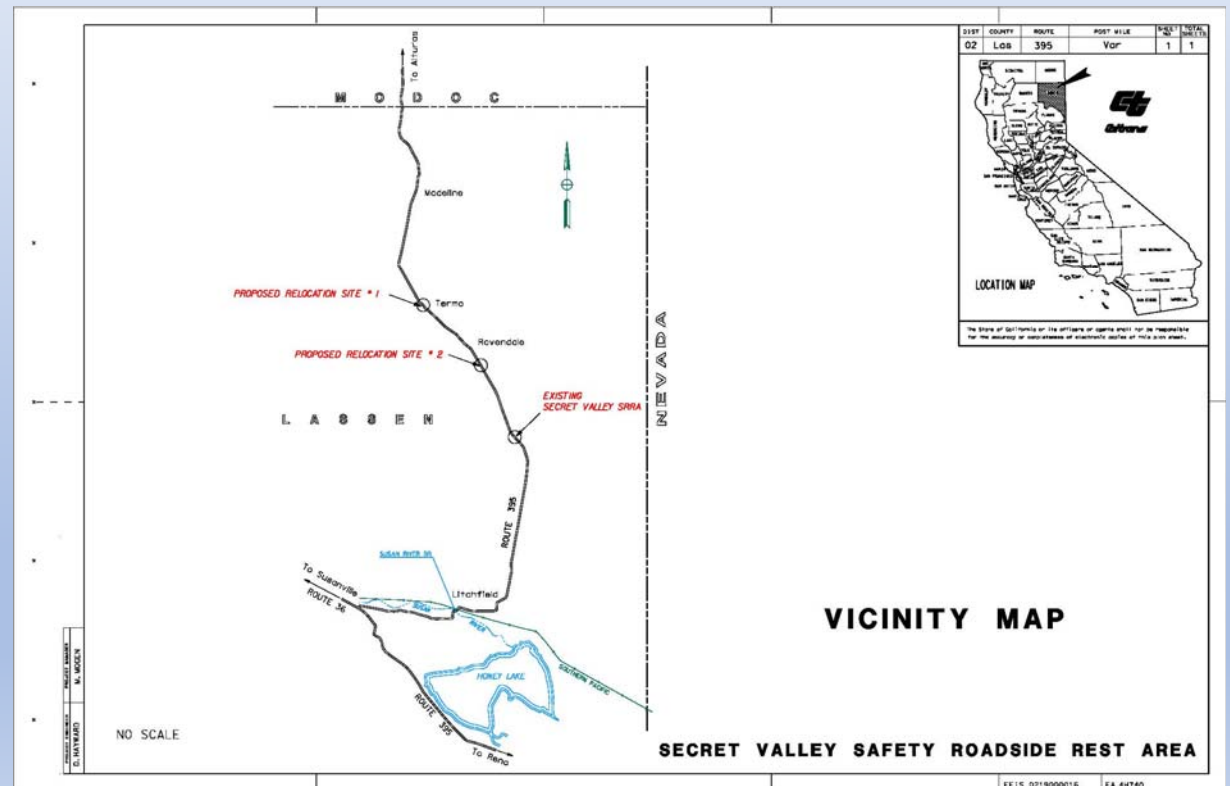
- Pave rehab, ADA ramps, Drainage, New Side walks, Sign & Stripe
- Const – June 2026 – Aug 2027
- Total Cost Est – 8.5M



Secret Valley SRRA Preferred New Location

Project in Initial Planning Phase

Construction Year 2028 & 2029
Total Cost Est – 14.0 M



Secret Valley SRRA Preferred New Location, Cont.



Slide 7

IJ1

Iqbal, Javed@DOT, 3/21/2022

QUESTIONS ?

Report to Modoc County Transportation Commission	
Subject Staff Update and Calendar	Meeting Date April 5, 2022
Presented by Debbie Pedersen, Executive Director	Agenda Item 7

Staff Updates, Correspondence, and Calendar

There are no staff updates or correspondence.

Calendar

MCTC and MTA Meeting schedule – 1:30 Sage Stage Conference Room, Alturas, CA 96101

- 06/07/2022
- 08/02/2022 – Annual barbeque

Modoc TAC Meeting Schedule - 1:00 p.m. Sage Stage Conference Room, 108 S Main St., Alturas

- 05/11/2022
- 07/06/2022

Office Holiday Schedule

- 05/30/2022 Memorial Day Holiday
- 07/04/2022 Independence Day Holiday