



**AGENDA**  
**APRIL 6, 2021 1:30 PM**  
**REGULAR MEETING**  
**VIA TELECONFERENCE**  
**SAGE STAGE CONFERENCE ROOM**  
**108 S. MAIN ST. ALTURAS, CA 96101**

<http://modoctransportation.com>

**NOTICE OF TEMPORARY PROCEDURES FOR MCTC MEETINGS**

On March 17, 2020 California Governor Gavin Newsom issued **Executive Order N-29-20**. This order removes the requirement that a location be made available for the public to gather for purposes of observing and commenting at the meeting. In response to the COVID-19 pandemic, Modoc County Transportation Commission will be enacting social distancing procedures for the MCTC Commissioners, the public, and staff. Additionally, members of the Commission are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

**To protect the public, MCTC staff, and MCTC Commissioners, members of the public are encouraged to participate in Board Meetings Via Teleconference.**

**To participate in the meeting:**

**Teleconference Number (712) 451-0647**

**Access Code 113785**



MODOC COUNTY  
TRANSPORTATION COMMISSION

108 S. Main Street  
Alturas, CA 96101-3936  
(530) 233-6410 Phone

Meets Regularly  
First Tuesday of  
Even Numbered Months  
at 1:30 p.m.

**Commissioners**

John Dederick  
Chairman  
City Representative

Kathie Rhoads  
Vice Chair  
County Supervisor III

Bobby Ray  
Commissioner  
City Representative

Elizabeth Cavasso  
Commissioner  
County Supervisor IV

Cheryl Nelson  
Commissioner  
City at Large Citizen

Mark Moriarity  
Commissioner  
County at Large Citizen

Ned Coe  
Alternate  
County Supervisor I

Loni Lewis  
Alternate  
City Councilmember

**Staff**

Debbie Pedersen  
Executive Director

Niki Lemke  
Chief Fiscal Officer

Michelle Cox  
Assistant Secretary II

# AGENDA

## REGULAR MEETING

**Sage Stage Conference Room**

**108 S. Main St. Alturas**

**April 6, 2021, at 1:30 p.m.**

**Teleconference Number (712) 451-0647**

**Access Code 113785**

**1. Call to Order**

- a. Pledge of Allegiance
- b. Introductions – guests and visitors

**2. Public Forum –**

Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.

**3. Confirm Agenda**

**Action**

**4. Consent Agenda**

**Action**

- 1. Approve the minutes from the MCTC meeting on 02/02/21.
- 2. Financial transactions 01/01/21 through 02/28/21.
- 3. Year to Date expenditure report through 02/28/21.

**5. Regular Business**

**Action/Information**

- 1. Consider adopting Resolution 21-01 for the Fiscal Year (FY) 2021/22 Budget.
- 2. **Public Hearing 1:35 or soon thereafter:** Consider adopting Resolution 21-02 defining the FY 2021/22 Unmet Transit Needs and Needs Reasonable to Meet.
- 3. Consider adopting Resolution 21-03 Local Transportation Fund Allocation Instructions.
- 4. Consider adopting Resolution 21-05 FY 2021/22 Planning, Programming, and Monitoring funds.
- 5. Consider approving the MCTC and MTA Claims for FY 2021/22.
- 6. Consider approving the Final FY 2021/22 Overall Work Plan.
- 7. Consider adopting Resolution 21-06 Amending the 2019 Regional Transportation Plan to include left turn lane projects on State highways in Modoc County.
- 8. Consider partnership funding for Sage Hen Closed Circuit Television (CCTV) and Adin Pass CCTV.

**6. Agency Updates and Project Reports**

**Information/Discussion**

- 1. City of Alturas Public Works Department
- 2. Modoc County Road Department
- 3. Caltrans District 2
- 4. Modoc County Transportation Commission

**7. Staff Update, Correspondence and Calendar**

**Information**

- Address outstanding issues, correspondence, information, and materials received.
- Correspondence and updates
  - Future dates and events of interest

**8. Adjourn until next MCTC Regular meeting**

**Action**

Tuesday, June 01, 2021, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S Main Street, Alturas, CA.

<b>Report to Modoc County Transportation Commission</b>	
Subject	Meeting Date
<b>Consent Agenda</b>	<b>April 6, 2021</b>
Presented by	Agenda Item
<b>Not Applicable</b>	<b>4</b>

**ATTACHMENTS** – shown in **bold** below:

- a. Approve the **minutes from the February 2, 2021 MCTC Regular meeting.**
- b. Approve **financial transactions from 01/01/21 through 02/28/21**  
Summary of incidental expenditures (excluding employee payroll, taxes, and benefits).

<b>Vendor</b>	<b>Transaction</b>	<b>Amount</b>	<b>Explanation</b>
None			

- c. Information **Year-to-Date revenue and expenditure reports through 02/28/21.**



**MODOC COUNTY  
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES**

**Regular Meeting  
February 2, 2021**

**Commissioners Present**

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Bobby Ray	Representative, City of Alturas
Mark Moriarity	Modoc County, Member At Large
Cheryl Nelson	Councilmember, City of Alturas

**Commissioners Absent**

Loni Lewis (Alternate)	Councilmember, City of Alturas
Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County

**Staff Present**

Debbie Pedersen	Executive Director
Niki Lemke	Chief Fiscal Officer
Michelle Cox	Assistant Secretary II

**Public Present**

Mendy Flackus	Citizen
Mitch Crosby	Modoc County Road, Commissioner
Lilly Toaetolu	Modoc County Roads, Administration & Project Delivery
Jason Diven	City of Alturas, Director of Public Works
Kelly Zolotoff	Caltrans District 2, SHOP & non-SHOP Coordinator
Tamy Quigley	Caltrans District 2, Senior Transportation Active Manager
Troy Arseneau	Caltrans District 2, Chief of Traffic Safety & Investigations
Javed Iqbal	Caltrans District 2, Project Manager
Zack Wilson	Caltrans District 2, Traffic Safety & investigations
Tamara Rich	Caltrans District 2, Regional Planning Liaison

- 1. Call to Order** - Chair Dederick called the teleconference meeting to order at 1:31 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
  - a.** Roll call was taken
  - b.** Dederick led those present in the Pledge of Allegiance.
- 2. Public Forum** – There were no public comments.
- 3. Confirm Agenda**  
Motion by Commissioner Ray to confirm agenda, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.
- 4. Consent Agenda**
  - a.** Approve minutes from December 1, 2020, MCTC Regular meeting.

- b. Financial transactions 11/01/20 through 12/31/20.

Vendor	Transaction	Amount	Explanation
None			

- c. Year-to-Date revenue and expenditure report (through 12/31/20)

Motion by Commissioner Cavasso to approve Consent Agenda items a-c above, seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

**5. Regular Business**

- a. **Submittal of Draft 2021/22 Overall Work Plan to Caltrans.**

Executive Director, Debbie Pedersen explained this annual document is necessary to receive \$158,000 State Planning funds for plans and programs. It also includes the State Transportation Improvement Program Planning, Programming and Monitoring funds. No local funds are included in the OWP. The OWP has been updated with population statistics from the CA Department of Finance, planning work that is ongoing in 2022/23, and other related information. The draft was submitted to Caltrans for review on January 19, 2021.

- b. **Consider adopting Resolution 21-04 for the 2021 Public Participation Plan.**

This plan documents the process that MCTC follows to enable and establish working relationships with the community, public agency members, and partners. The initial plan was adopted in 2002. Updates are undertaken by MCTC staff every three years and funded through the Overall Work Plan.

Motion by Commissioner Ray to adopt Resolution 21-04 the 2021 Public Participation Plan with a correction to Commissioner Ray’s Title on the organization chart, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- c. **Consider approval of the Title VI Plan (non-transit).**

This is a new plan for MCTC and is a state requirement. The document was prepared by MCTC staff and funded through the OWP.

Motion made by Commissioner Ray to approve the Title VI Plan (non-transit), seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

- d. **Information regarding the Transportation Development Act Findings of Apportionment.**

Pedersen reported the Transportation Development Act findings of Apportionment for FY 2021/22 Local Transportation Fund Estimate is \$250,000.

**6. Agency Updates and Project Reports**

- a. **Alturas Public Works Dept. – City Streets**

Jason Diven, City of Alturas Public Works Director, reported the contractors have not completed the work on the Central Business District Pedestrian Improvement STIP project (PPNO 2534). Diven has not heard from GHD.

- b. **Modoc County Road Dept. – County Roads**

Lilly Toaetolu, Modoc County Road Department reported the Blue Lake Road FLAP project is progressing on schedule.

MCRD should receive news by February 15, 2021, if the application submitted for the Active Transportation Program to provide walkways for Cedarville school children and pedestrians is on the recommendation list.

Mitch Crosby, Modoc County Road Commissioner reported that the CR 91/139 and CR 91/299 project is 90% complete. The pull outs are built, and the signs are in. They are waiting on the rotating post to complete the project.

Crosby reported MCRD obtained the environmental clearance on County Road 111 STIP project. MCRD will be working with the consultant soon on the design of the project.

**c. Caltrans District 2**

Kelly Zolotoff, Caltrans District 2, SHOP and non-SHOP Coordinator reported Javed Iqbal will be replacing Sean Shepard as Caltrans District 2, Project Manager.

With the help of many Caltrans departments, Tamara Rich Caltrans District 2, Regional Planning Liaison, researched the questions and concerns that MCTC Commissioners had at the December 1, 2020, meeting and the results are as follows:

- Troy Arseneau, Caltrans District 2, Chief of Traffic Safety and Investigations, and Zack Wilson Caltrans District 2, Traffic Safety and Investigations, researched the question about speed limit reduction on Highway 299 East bound from the Alturas City limits to the Les Schwab store. Arseneau and his team did a spot speed zone study at the location about six weeks ago and determined that the speed limit is at the California vehicle code 85-percentile and the speed limit will remain unchanged.
- Tamy Quigley, Caltrans District 2, Senior Transportation Active Manager provided history and information regarding installing a crosswalk on Highway 299 at Thompson Lane. Caltrans did a study in 2015 and determined there are not enough pedestrians to warrant a crosswalk at that location.
- Javed Iqbal, Caltrans District 2, Project Manager researched the misaligned intersection on SR 299 at Juniper and West C. Street. Finding no safety issues and no operation issues at the location the intersection will remain unchanged.

Tamy Quigley reported Caltrans Active Transportation Plan survey will be available next week. Anyone with comments or concerns about Active Transportation (walking or biking) can take the survey. They will be able to pinpoint on the map the location and leave the comments at the pinpointed location.

**d. Modoc County Transportation Commission**

Debbie Pedersen reported on the East Street Project. The tentative schedule is: advertisement for bids will start February 19, 2021, bid openings will be March 11, 2021, award of the bid will be around April 20, 2021, and construction will likely begin sometime between May 15, 2021 and June 1, 2021.

Pedersen is working with Caltrans regarding the cost of a possible left turn lane on State Route 299 West bound at County Road 75. Kelly Zolotoff from Caltrans will confirm County Road 75 is on the list of left turn lane candidates in our area and confirm estimated cost. Staff will prepare an amendment to the RTP for a subsequent MCTC agenda.

Goose Lake Rail's Short Line Railroad Improvement Program (SLRIP) application was approved by the CTC. Goose Lake Rail must match the \$432,962 that was approved. The funding will be used to rehabilitate curve worn rail in the Pit River Canyon near Alturas.

**7. Staff Update and Calendar**

Form 700 Conflict of Interest Due April 1, 2021

Pedersen reminded the Commissioners to file their Form 700 Conflict of Interest.

**Calendar – consider future dates and events of interest:**

- 02/02/21 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room
- 02/12/21 Lincoln’s Birthday Holiday; Office closed, Sage Stage services operating
- 02/15/21 Presidents’ Day Holiday; Office closed, no bus service
- 03/10/21 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room
- 04/06/21 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

- 8. Motion to Adjourn** –motioned by Commissioner Ray; seconded by Commissioner Nelson to adjourn the meeting at 2:37 p.m. Roll call was taken, all present. All Ayes; motion carried. The next regular meeting will be Tuesday, April 6, 2021, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox  
Assistant Secretary II

**Modoc County Transportation Commission**  
**Transactions by Account**  
As of February 28, 2021

Date	Num	Name	Amount	Balance
<b>LAIF - 002 (Reserve \$300K)</b>				<b>301,651.04</b>
01/15/2021	1664858	Interest	482.45	302,133.49
Total LAIF - 002 (Reserve \$300K)			482.45	302,133.49
<b>Plumas - Checking 0466</b>				<b>487,647.25</b>
<b>LTF Trust (MCTC)</b>				<b>366,756.44</b>
<b>County of Modoc (LTF)</b>				<b>259,659.36</b>
Total County of Modoc (LTF)				259,659.36
<b>City of Alturas (LTF)</b>				<b>84,097.08</b>
Total City of Alturas (LTF)				84,097.08
<b>LTF Trust (MCTC) - Other</b>				<b>23,000.00</b>
Total LTF Trust (MCTC) - Other				23,000.00
Total LTF Trust (MCTC)				366,756.44
<b>Plumas - Checking 0466 - Other</b>				<b>120,890.81</b>
01/01/2021	1790	Apex Technology Management, Inc.	-1,258.00	119,632.81
01/01/2021	1791	John Dederick	-200.00	119,432.81
01/05/2021		MTA	8,111.83	127,544.64
01/15/2021	1793	Golden State Risk Management Authority	-3,295.23	124,249.41
01/19/2021	1794	PARS	-655.64	123,593.77
01/19/2021	11921	Aflac	-232.14	123,361.63
01/20/2021		LTF	7,229.41	130,591.04
01/21/2021	12121	Intuit	-6.00	130,585.04
01/26/2021	12621	FreeConferenceCall.com	-4.00	130,581.04
01/28/2021		QuickBooks Payroll Service	-12,238.96	118,342.08
01/28/2021	12921	IRS (eftps.gov)	-4,510.96	113,831.12
01/28/2021	12922	EDD	-418.76	113,412.36
01/28/2021	12923	EDD	-1,333.59	112,078.77
01/29/2021		Cox, Michelle D.	0.00	112,078.77
01/29/2021		Lemke, Nicole L.	0.00	112,078.77
01/29/2021		Pedersen, Deborah	0.00	112,078.77
01/31/2021	1795	US Bank PARS Account #6746022500	-2,360.68	109,718.09
01/31/2021	1796	Edward Jones	-542.50	109,175.59
02/01/2021	1797	Apex Technology Management, Inc.	-1,258.00	107,917.59
02/02/2021	20221	Metropolitan Transportation Commission	-1,500.00	106,417.59
02/02/2021	1798	Modoc County Record	-46.50	106,371.09
02/03/2021	1799	Kathie Rhoads	-150.00	106,221.09
02/03/2021	1800	Bobby Ray	-150.00	106,071.09
02/03/2021	1801	Elizabeth Cavasso	-150.00	105,921.09
02/03/2021	1802	Cheryl Nelson	-150.00	105,771.09
02/03/2021	1803	Mark Moriarity	-150.00	105,621.09
02/03/2021	1804	John Dederick	-200.00	105,421.09
02/10/2021	21021	Intuit	-6.00	105,415.09
02/15/2021	1805	Golden State Risk Management Authority	-3,295.23	102,119.86



**Modoc County Transportation Commission**  
**Transactions by Account**  
 As of February 28, 2021

Date	Num	Name	Amount	Balance
02/16/2021	21621	Aflac	-232.14	101,887.72
02/17/2021	1806	PARS	-655.64	101,232.08
02/23/2021	1809	Modoc County Record	-36.00	101,196.08
02/25/2021		QuickBooks Payroll Service	-11,936.98	89,259.10
02/25/2021	1807	Edward Jones	-542.50	88,716.60
02/25/2021	1808	US Bank PARS Account #6746022500	-2,360.68	86,355.92
02/25/2021	22621	EDD	-118.88	86,237.04
02/25/2021	22622	EDD	-1,373.57	84,863.47
02/25/2021	22623	IRS (eftps.gov)	-4,772.96	80,090.51
02/25/2021		LTF	9,624.28	89,714.79
02/26/2021		Lemke, Nicole L.	0.00	89,714.79
02/26/2021		Pedersen, Deborah	0.00	89,714.79
02/26/2021		Cox, Michelle D.	0.00	89,714.79
Total Plumas - Checking 0466 - Other			-31,176.02	89,714.79
Total Plumas - Checking 0466			-31,176.02	456,471.23
<b>TOTAL</b>			<b>-30,693.57</b>	<b>758,604.72</b>

# Modoc County Transportation Commission

## Company Snapshots (As of 03-05-21)



## Modoc County Transportation Commission

## Balance Sheet

As of February 28, 2021

03/05/21

Accrual Basis

	Feb 28, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
LAIF - 002 (Reserve \$300K)	302,133.49
Plumas - Checking 0466	
LTF Trust (MCTC)	
County of Modoc (LTF)	259,659.36
City of Alturas (LTF)	84,097.08
LTF Trust (MCTC) - Other	23,000.00
<b>Total LTF Trust (MCTC)</b>	366,756.44
Plumas - Checking 0466 - Other	89,714.79
<b>Total Plumas - Checking 0466</b>	456,471.23
<b>Total Checking/Savings</b>	758,604.72
<b>Accounts Receivable</b>	
Accounts Recievable	45,666.00
MTA - AR	1,440.59
<b>Total Accounts Receivable</b>	47,106.59
<b>Total Current Assets</b>	805,711.31
<b>Fixed Assets</b>	
<b>Fixed Asset</b>	
Equipment / Furniture	31,099.98
Accumulated Depreciation	-23,719.92
<b>Total Fixed Asset</b>	7,380.06
<b>Total Fixed Assets</b>	7,380.06
<b>TOTAL ASSETS</b>	<b>813,091.37</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Def Rev - RSTP 19/20	30,453.00
<b>PAYROLL LIABILITIES</b>	
Compensated Absences	48,418.56
<b>Total PAYROLL LIABILITIES</b>	48,418.56
<b>Total Other Current Liabilities</b>	78,871.56
<b>Total Current Liabilities</b>	78,871.56
<b>Total Liabilities</b>	78,871.56
<b>Equity</b>	
Opening Balance Equity	119,678.89
Retained Earnings	605,908.23
Net Income	8,632.69
<b>Total Equity</b>	734,219.81
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>813,091.37</b>

## Modoc County Transportation Commission

## Profit &amp; Loss

03/05/21

July 2020 through February 2021

Accrual Basis

	<u>Jul '20 - Feb 21</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
PPM 20/21	40,000.00
MCTC - LTF Trust Acct	15,000.00
Interest	2,305.66
LTF - MCTC Admin	77,042.84
RPA	99,883.00
<b>Total Income</b>	<u>234,231.50</u>
<b>Expense</b>	
Pavement Managment System	3,012.00
Accounting / Auditor Services	9,370.00
Commissioner Per Diem	4,600.00
Insurance	15,943.04
IT Service & Support	2,516.00
Lease & Overhead	8,564.70
Legal Notices	298.50
Office Supplies	165.65
Payroll Services / PARS Admin	6,010.92
Planning Support & Services	0.00
Payroll	172,970.00
Travel / Training / Memberships	2,148.00
<b>Total Expense</b>	<u>225,598.81</u>
<b>Net Ordinary Income</b>	<u>8,632.69</u>
<b>Net Income</b>	<u><u>8,632.69</u></u>

<b>Report to Modoc County Transportation Commission</b>	
Subject	Meeting Date
<b>Regular Business</b>	<b>April 6, 2021</b>
Presented by	Agenda Item
<b>MCTC Staff</b>	<b>5</b>

**ATTACHMENTS** – shown in **bold** below:

1. Consider adopting **Resolution 21-01 for the Fiscal Year (FY) 2021/22 budget.**
  
2. **Public Hearing 1:35 or soon thereafter:** Consider adopting Resolution 21-02 defining the FY 2021/22 Unmet Transit Needs and Needs Reasonable to Meet.
  - a. Open Public Hearing to consider Unmet Transit Needs
  - b. The Social Service Transportation Advisory Council (SSTAC) met February 24, 2020, to discuss unmet transit needs and to review the results of the 2019/20 Transit Survey. Unmet Transit Survey held during the months of November and December, 59 respondents, overall passengers are extremely satisfied with the service (see Attached Survey).
  - c. The SSTAC recommended local and intercity service continue would like to see longer weekday hours for employment needs on local service, additional drivers would be required to provide this service.
  - d. Other Public Comments (written or verbal) – None to date.
  - e. Other written comments
  - f. Close Public Hearing
  - g. Discussion and action by Commissioners

Staff recommends adoption of Resolution 21-02 for the 2021 Unmet Transit Needs and Transit Needs reasonable to meet.
  
3. Consider adopting **Resolution 21-03 Local Transportation Fund Allocation Instructions.**
  
4. Consider adopting **Resolution 21-05 FY 2021/22 Planning, Programming, and Monitoring funds.**
  
5. Consider approving the **MCTC and MTA Claims for FY 2021/22.**
  
6. Consider approving the **Final 2021/22 Overall Work Plan.**

Caltrans provided comments in a **letter dated February 9, 2021**; staff has incorporated the changes to Caltrans' satisfaction. Staff recommends approval of the Final 2021/22 Overall Work Plan.
  
7. Consider adopting **Resolution 21-06 Amending the 2019 Regional Transportation Plan** to include left turn lane candidates on State highways in Modoc County.
  
8. Consider partnership funding for **Sage Hen Closed Circuit Television (CCTV) and Adin Pass CCTV.**

**MODOC COUNTY TRANSPORTATION COMMISSION**  
**RESOLUTION No. 21-01**  
**Fiscal Year (FY) 2021/22 Budget**

WHEREAS, the Modoc County Transportation Commission (MCTC) is responsible for adopting an annual Budget each fiscal year that identifies anticipated revenues and expenditures; and

WHEREAS, the MCTC apportioned the FY 2021/22 Transportation Development Act (TDA) funds on April 6, 2021, in the Findings of Apportionment and MCTC Resolution 21-03 for LTF and STAF Allocation instructions to claimants MCTC planning & administration, the Modoc Transportation Agency/Transit Operations, the Modoc County Road Department and the City of Alturas; and

WHEREAS, the MCTC FY 2021/22 Budget, as shown in Attachment A, includes revenues from TDA Funds, Regional Planning Assistance, and State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM) funds, Regional Surface Transportation Program funds and programs identified in Resolution 20-10 Authorized Signatories for Plans and Programs; and

WHEREAS, the MCTC FY 2021/22 Budget, as shown in Attachment A, identifies estimated expenditures to administer the revenue from the Commission grants and programs; and

WHEREAS, the MCTC authorizes the Executive Director or Chairman to modify line item amounts within the budget for daily operations so long as the overall revenues and expenditures are in accordance with amounts shown in Attachment A, and with subsequent approval by MCTC.

NOW, THEREFORE, BE IT RESOLVED that the Modoc County Transportation Commission hereby adopts this FY 2021/22 MCTC Budget (\$317,853).

PASSED AND ADOPTED this 6<sup>th</sup> day of April, 2021 by the following vote:

AYES:           Commissioners  
NOES:           None  
ABSENT:       Commissioners:

ATTEST:

\_\_\_\_\_  
John Dederick, Chairperson

\_\_\_\_\_  
Debbie Pedersen, Executive Director

**Modoc County Transportation Commission**  
**FY 2021/22 Budget**  
**Resolution 21-01 - Attachment A**

Adopted 04/06/21 (Res. 21-01)				
<u>REVENUES</u>	Operating	LTF Trust Acct	19/20 Budget	Difference
<b>Local Transportation Fund (LTF)</b>				
Estimate - Sales Tax Revenues (FY 21/22)	\$ 89,400		\$ 107,000	\$ (17,600)
LTF Trust Account (MCTC)		\$ -		
<b>Special Programs</b>				
Rural Planning Assistance (FY 21/22)	\$ 158,000		\$ 158,000	\$ -
STIP PP&M (FY 21/22)	\$ 40,000		\$ 40,000	\$ -
<b>RSTPG (21/22)</b>	\$ 30,453		\$ 31,413	\$ (960)
<b>Tota Revenues</b>	<b>\$ 317,853</b>	<b>\$ -</b>	<b>\$ 336,413</b>	<b>\$ (18,560)</b>
		<b>317,853</b>		<b>317,853</b>
<u>EXPENSES</u>			19/20 Budget	Difference
Commissioner Per Diem Expenses	\$ 8,400		\$ 8,400	\$ -
Facility Lease & Overhead Agreement	\$ 17,200		\$ 17,160	\$ 40
Insurance (Building & Liability)	\$ 17,000		\$ 12,000	\$ 5,000
IT Equipment (Computers, Misc.)	\$ 1,000		\$ 1,000	\$ -
Legal Notices	\$ 1,000		\$ 1,000	\$ -
Office Supplies	\$ 2,000		\$ 2,000	\$ -
Planning Support & Services	\$ 4,253		\$ 6,000	\$ (1,747)
Professional / Specialized				\$ -
Accounting / Auditor Services	\$ 12,000		\$ 10,000	\$ 2,000
Actuarial Audit / GASB 68	\$ 5,000			\$ 5,000
Modoc County - OMB A87 Cost Plan				\$ -
Payroll Services/PARS Admin	\$ 9,000		\$ 9,000	\$ -
Pavement Management System	\$ 2,000		\$ 2,000	\$ -
IT Service & Support ( <i>Monthly Services</i> )	\$ 10,000		\$ 10,000	\$ -
Legal Services	\$ 5,000		\$ 5,000	\$ -
Miscellaneous Services	\$ 1,000		\$ 3,000	\$ (2,000)
Salaries / Labor	\$ 220,000		\$ 247,000	\$ (27,000)
Travel / Staff Training / Memberships	\$ 3,000		\$ 2,853	\$ 147
<b>CAPITAL, RESERVE &amp; TRUST</b>				\$ -
LTF to City of Alturas (FY 20/21)		\$ -		\$ -
LTF to County of Modoc (FY 20/21)		\$ -		\$ -
<b>Total Expenses</b>	<b>\$ 317,853</b>	<b>\$ -</b>	<b>\$ 336,413</b>	<b>\$ (18,560)</b>
		<b>317,853</b>		<b>317,853</b>

## **MODOC COUNTY TRANSPORTATION COMMISSION**

### **RESOLUTION No. 21-02**

#### **FY 2020/21 Unmet Transit Needs Finding and Reasonable to Meet Criteria**

WHEREAS, the Modoc County Transportation Commission (MCTC) is the regional transportation planning agency with responsibility to allocate Transportation Development Act (TDA) funding;

WHEREAS, the California Public Utilities Code, Section 99401.5 (TDA) requires the MCTC to define “Unmet Transit Needs” and “transit needs that are reasonable to meet;”

WHEREAS, the MCTC hereby defines “Unmet Transit Needs” as travel by public transit (bus) for the following purposes:

1. Trips made by the general public, including elderly and handicapped, within the region to access the following services in order of priority:
  - a) to obtain non-emergency medical and health care services;
  - b) to attend school, college or programs for functioning individuals, who are elderly or disabled as defined by the Americans with Disabilities Act (ADA);
  - c) to obtain, maintain or prepare for employment, including vocational training, college and workshops teaching job search or employment skills;
  - d) to shop for food, clothing or specialized items;
  - e) to transact personal business, such as banking, paying bills, posting mail, etc.; and
  - f) for religious, social and recreational purposes.

WHEREAS, the MCTC hereby defines “transit needs that are reasonable to meet,” as it pertains to the allocation of regional TDA funds as follows:

An operation that provides public transit services to the general public, including school aged children, for established fares originating in Modoc. Said service must demonstrate that it meets and maintains compliance with the: California State Controller’s Office, Highway Patrol, Public Utilities Commission and Departments of Transportation and Motor Vehicles; Nevada and Oregon Departments of Transportation, Highway Patrols and Motor Vehicles; and U.S. Department of Transportation Federal Transit Administration, Federal Highway Administration, and Federal Motor Carrier Safety Administration.

WHEREAS, the MCTC hereby establishes a farebox ratio of 10% as required by the Transportation Development Act § 99268.4 that one paying fare is required for an intercity service to operate and services and or routes funded with other grants are provided TDA funding priority.

NOW, THEREFORE BE IT RESOLVED, that the Modoc County Transportation Commission hereby adopts this resolution and a) finds that there are Unmet Transit Needs including those that are reasonable to meet; b) defines reasonable to meet transit needs; and c) establishes criteria for public transit operations serving the Modoc County region.



BE IT FURTHER RESOLVED THAT nothing in this resolution construes that any jurisdiction has financial responsibility beyond available Transportation Development Act funding.

PASSED AND ADOPTED this 6<sup>th</sup> day of April 2021 by the following vote:

AYES: Commissioners:

NOES:

ABSENT: Commissioners:

---

John Dederick, Chairman  
Modoc County Transportation Commission

ATTEST:

---

Debbie Pedersen, Executive Director  
Modoc County Transportation Commission

**MODOC COUNTY TRANSPORTATION COMMISSION  
RESOLUTION No. 21-03**

**FY 2021/22 Local Transportation Fund (LTF)  
FY 2021/22 State Transit Assistance Fund (STAF) and  
FY 2021/22 State of Good Repair (SGR)  
Allocation Instructions**

WHEREAS, the California Code of Regulations, Title 21, Division 3, Chapter 2, Article 3, Section 6620 requires the County Auditor and the State Board of Equalization, prior to February 1 of each year, to provide MCTC with an estimate of moneys to be available for apportionment and allocation during the ensuing fiscal year and are estimated as follows:

Fiscal Year 2021/22 LTF is estimated at \$250,000

Fiscal Year 2021/22 STAF is estimated at \$71,262

Fiscal Year 2021/22 SGR is estimated at \$15,242; and

**LTF Allocation Instructions:**

WHEREAS, the California Public Utilities Code, Chapter 4, also known as the Transportation Development Act (TDA) Article 3, Section 99230 annually requires the regional transportation planning agency or the Modoc County Transportation Commission (MCTC) to determine Local Transportation Fund (LTF) allocations; and

WHEREAS, the California Code of Regulations, Title 21, Division 3, Chapter 2, Article 5, Section 6659 requires MCTC to convey allocation instructions to the County Auditor by the resolution authorizing allocation and payment method; and

WHEREAS, as the sole public transit operator in the region, the Modoc Transportation Agency (MTA) shall operate the *Sage Stage Bus* to provide fixed-route with deviation services from Alturas to Klamath Falls, Reno/Susanville, Redding; and Dial-A-Ride service within 10-miles of Alturas in accordance with local performance criteria adopted by MCTC Resolution No. 21-02, and

WHEREAS, California Public Utilities Code section 99233.1 authorizes the MCTC as eligible claimant for administration of TDA activities as necessary; and

WHEREAS, the MCTC hereby instructs the County Auditor to pay Local Transportation Funds (Trust Fund 255) as they become available and as requested by the Chairman or Executive Director for the following total amounts:

LTF MCTC Administration	\$89,400
LTF to MTA Transit Operations	\$160,600
LTF to City of Alturas	\$0
<u>LTF to County of Modoc</u>	<u>\$0</u>
<b>Total FY 2020/21 LTF</b>	<b>\$250,000</b>

**STA Allocation Instructions:**

WHEREAS, the California Public Utilities Code, Chapter 4, also known as the Transportation Development Act (TDA), Article 6.5, Section 99314.3 requires the Modoc County Transportation Commission (MCTC) to annually allocate the State Transit Assistance Fund (STAF) apportionment to public transit operators in its jurisdiction; and

WHEREAS, the California Code of Regulations (CCR), Title 21, Chapter 3, Subchapter 2.5, Article 5, Section 6753 requires the MCTC to adopt a resolution for allocating STAF that defines the effective fiscal year, amount and any terms and conditions; and Section 6754 requires the MCTC to make applicable findings within the resolution; and

WHEREAS, as the sole public transit operator in the region, the Modoc Transportation Agency (MTA) shall operate the *Sage Stage Bus* to provide fixed-route with deviation services from Alturas to Klamath Falls, Reno through Susanville, Redding, Canby and Dial-A-Ride service within 10-miles of Alturas in accordance with local performance criteria adopted April 6, 2021 by MCTC Resolution No. 21-02; the proposed expenditures are in conformity with the Regional Transportation Plan, the level of passenger fares and charges meets the fare revenue requirements of TDA, and the MTA is making full use of federal funds available under the Urban Mass Transportation Act of 1964 as amended; and

WHEREAS, the MCTC hereby instructs the County Auditor to transfer funds from Trust Fund 257, as funds become available and as requested by the Chairman or Executive Director as follows:

**STAF to MTA Transit Operations - \$71,262**

**SGR to MTA Transit Capital - \$15,242.**

NOW, THEREFORE BE IT RESOLVED that the Modoc County Transportation Commission hereby adopts this resolution allocating Transportation Development Act (LTF and STAF) to the MCTC for administration costs and the Modoc Transportation Agency to provide contracted public transit services that satisfy reasonable unmet transportation needs, and that such services were coordinated with existing transportation providers in accordance with the TDA, Article 8, Section 99400(c), (d) and (e).

PASSED AND ADOPTED this 6<sup>th</sup> day of April 2021 by the following vote:

AYES: Commissioners:

NOES: None

ABSENT: Commissioners:

\_\_\_\_\_  
John Dederick, Chairman

ATTEST:

\_\_\_\_\_  
Debbie Pedersen, Executive Director

**MODOC COUNTY TRANSPORTATION COMMISSION  
RESOLUTION No. 21-05**

**STIP Planning, Programming and Monitoring (PP&M) Funds  
FY 2021/22 (\$40,000)**

WHEREAS, the State Transportation Improvement Program (STIP) allows up to five percent (5%) of the Regional STIP county share to be used for Planning, Programming, and Monitoring (PP&M); and

WHEREAS, the California Transportation Commission adopted the 2020 STIP March 25, 2020, which programmed \$40,000 in FY 2021/22 to the Modoc County Transportation Commission for Planning, Programming and Monitoring funds (PPNO 2051); and

WHEREAS, the State Department of Transportation will release the regional allocation for FY 2021/22 PP&M to the Modoc County Transportation Commission for said purposes upon execution of fund transfer agreement and other required documents.

NOW, THEREFORE, BE IT RESOLVED that the Modoc County Transportation Commission hereby authorizes staff to request allocation of FY 2021/22 STIP PP&M funds (\$40,000); approves execution of related Fund Transfer Agreement between the State of California and the Modoc County Transportation Commission; directs staff to submit documentation and to administer said funds.

PASSED AND ADOPTED this 6<sup>th</sup> day of April 2021 by the following vote:

AYES: Commissioners:

NOES:

ABSENT: Commissioners:

---

John Dederick, Chairman

ATTEST:

---

Debbie Pedersen, Executive Director

04/06/21 Mtg



MODOC COUNTY  
TRANSPORTATION COMMISSION

*Modoc County Transportation Commission*

*108 S. Main Street*

*Alturas, CA 96101-3936*

(530) 233-6410 Phone • 233-3744 Fax

**ATTACHMENT A**

MCTC Resolution No. 21-05

**STIP Planning, Programming and Monitoring Activities Plan  
FY 2021/22 (\$40,000)**

<u>Lead Agency</u>	<u>Activity</u>	<u>Time Period</u>	<u>FY 21/22</u>
MCTC	Admin, IT & Equip Support	7/2020-6/2024	\$ 8,000
	Public Participation & Coordination		\$ 5,000
	Public Participation Plan		\$ 5,000
	Title VI Plan		\$ 5,000
	Regional Transportation System Management		\$ 1,500
	Regional Transportation Plan		\$ 5,500
	Regional Trans. Improvement Plan		\$ 3,000
	Multimodal & Public Transportation		\$ 7,000
		<b>Total</b>	<b>\$40,000</b>

**Transportation Development Act Claim Forms**

*LTF & STA Fund Annual Project & Expenditure Plan*

Modoc County Transportation Commission

**LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND**  
**ANNUAL PROJECT AND EXPENDITURE PLAN**

**Claimant:** Modoc County Transportation Commission

**Fiscal Year** 2021/22

*See Chapter 10 of MCTC's Transportation Development Act Workbook for detailed instructions on how to complete this form.*

PROJECT TITLE	SOURCE OF FUNDING					TOTAL	
	TDA - LTF		TDA - STA		Local Fund Balance		Other
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
						-	
Planning & Administration	89,400.00	Article 8 / 99400(d)				89,400.00	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
<b>TOTAL</b>	<b>89,400.00</b>		-		-	<b>89,400.00</b>	

**Transportation Development Act Claim Forms**

*LTF & STA Fund Annual Project & Expenditure Plan*

Modoc County Transportation Commission

**LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND**  
**ANNUAL PROJECT AND EXPENDITURE PLAN**

**Claimant:** Modoc Transportation Agency

**Fiscal Year** 2020-2021

*See Chapter 10 of MCTC's Transportation Development Act Workbook for detailed instructions on how to complete this form.*

PROJECT TITLE	SOURCE OF FUNDING					TOTAL	
	TDA - LTF		TDA - STA		Local Fund Balance		Other
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
						-	
Transit Operations	160,600.00	Article 8 / 99400 (c )	86,504.00	21 CCR6731(b)		247,104.00	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
<b>TOTAL</b>	<b>160,600.00</b>		<b>86,504.00</b>		-	<b>247,104.00</b>	

# Memorandum

*Making Conservation  
a California Way of Life*

**To:** TAMARA RICH  
Associate Transportation Planner  
District 2

**Date:** February 9, 2021

**From:** BRENDA CARUSO  
Associate Transportation Planner  
Regional Coordination Branch  
Office of Regional Planning  
Division of Transportation Planning

**Subject: MODOC COUNTY TRANSPORTATION COMMISSION DRAFT FY 2021-2022 OVERALL WORK PROGRAM**

Thank you for the opportunity to review and comment on the Modoc County Transportation Commission's (MCTC) Fiscal Year (FY) 2021-2022 Draft Overall Work Program (OWP). Based on our review, the Office of Regional Planning offers the following comments:

## General Comments:

- The Office of Regional Planning would like to commend MCTC for a well-written and concise Overall Work Program.
- As mentioned in last year's Draft OWP comment letter, MCTC must separate the previous work from the current tasks for each work element. As is, MCTC currently has a "Previous and Ongoing Tasks" section but they must be differentiated. The "Previous Work" section should reflect the activities and work products completed from the past FY and should be updated annually.
- Please note that there are currently no California or Federal Planning Emphasis Areas (PEAs). However, FHWA is anticipating the release of new PEAs for FY 21-22. Once released, Caltrans will provide guidance and MCTC will need to update the OWP to incorporate these PEAs.
- Appendix C is mistitled and should be titled "10 FAST Act Planning Factors." As such, the fourth column in Table 2: Overview of Funding by Work Element should say "Planning Factors" and not PEAs.

## Specific Comments:

- *WE 7001 – OWP Development*
  - The Products table lists "MFTAs and documents" as a product, however the MFTA should not be included as a product as this is not a document that is executed annually. Please remove.



- *WE 7002.1 – Public Participation Plan*
  - MCTC states that the update to the Public Participation Plan will be completed this FY in February 2021. If this is the case, then the tasks for this work element do not seem to accurately reflect the work that is to be completed in FY 21-22 as the tasks in this work element seem to be related to the update of the plan. MCTC will need to update the tasks to reflect the work that will be completed in FY 21-22 after the plan has been updated.
- *WE 7002.2 – Title VI (non-transit)*
  - MCTC must update the “Previous Work” section to reflect the work that has been completed for the update of the plan.
- *WE 7003 – Regional Transportation System Management*
  - The Previous and Ongoing “Task b” states that MCTC will “consult extensively with shareholders and the public, including outreach to targeted minority groups”, but it does not state the purpose. Please clarify how this task/activity is different from the work that is identified in WE 7002.
  - The Previous and Ongoing “Task e” states that MCTC will consult with Tribal Governments for various projects, however MCTC should identify in what capacity they are consulting. MCTC should identify which projects or clarify how this activity is different from the activities in WE 7002.
  - The Products table lists “meeting agendas” as a product, however it is unclear for which meetings. MCTC should also provide a better due date. How often are the meetings? Weekly, quarterly, annually?
  - MCTC lists “grant application for regional transportation projects” as a product, but it is unclear which task is associated with this product. Please clarify to ensure eligibility.
- *WE 7004 – Multimodal and Public Transportation*
  - The Previous and Continuing “Task c” states that MCTC will monitor activities related to non-motorized transportation, but it does not state for what purpose. How does this activity contribute to the purposes of this work element? What product is produced from this activity, if any?
  - The products in the Products table are not tangible. MCTC must identify tangible products that will be submitted to Caltrans at the close of FY 21-22.

If you have any questions, please contact me via email at <brenda.h.caruso@dot.ca.gov>.



# Draft 2021/22 Overall Work Program Modoc County Transportation Commission

108 S Main Street  
Alturas, CA 96101  
530-233-6410

**Contents**

INTRODUCTION ..... 3

Figure 1 – Modoc County Tribes ..... 4

BACKGROUND ..... 5

ORGANIZATION ..... 5

Figure 2 – Organization Chart..... 6

OVERALL WORK PROGRAM..... 7

REVENUE SOURCES ..... 7

FY 2021/22 Overall Work Program Funding ..... 8

Table 2: Overview of Funding by Work Element ..... 8

Work Element 7001 – OWP Development ..... 9

Work Element 7002 – Public Participation and Interagency Coordination ..... 10

Work Element 7002.1 – Public Participation Plan..... 12

Work Element 7002.2 – Title VI (non-transit)..... 13

Work Element 7003 - Regional Transportation System Management ..... 14

Work Element 7003.1 - Regional Transportation Plan ..... 15

Work Element 7003.2 - Regional Transportation Improvement Program..... 16

Work Element 7004 – Multimodal and Public Transportation ..... 17

Appendix A..... 19

Certifications and Assurances ..... 19

Appendix B-..... 23

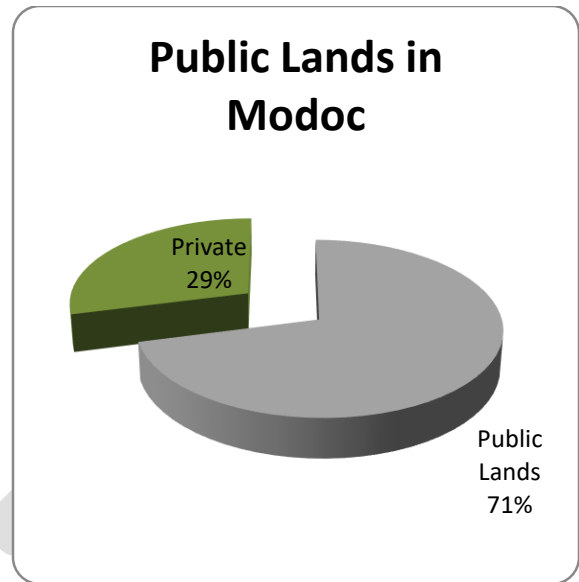
Debarment and Suspension Certification..... 23

Appendix C ..... 25

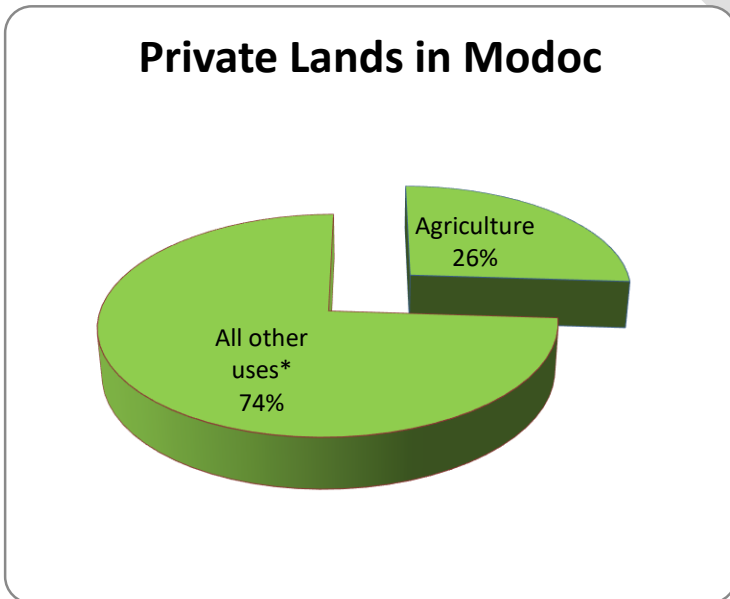
FAST ACT Planning Factors..... 30

### INTRODUCTION

Modoc County is a land of rugged lava plateaus, fertile valleys, and immense mountains. The land area covers 3,944 square miles or about 2.5 million acres. The terrain is mountainous with high-desert vegetation and timber; numerous valleys or basins are suited for agricultural use. Predominant geographic features include the Modoc Plateau, Warner Mountains, and Surprise Valley with three often dry alkaline lakes. Public lands comprise a large percentage of land ownership.



There are five general land-use categories within the Modoc region: residential, commercial, industrial, agricultural, and public/quasi-public holdings. Agricultural lands comprise a large use within the county.

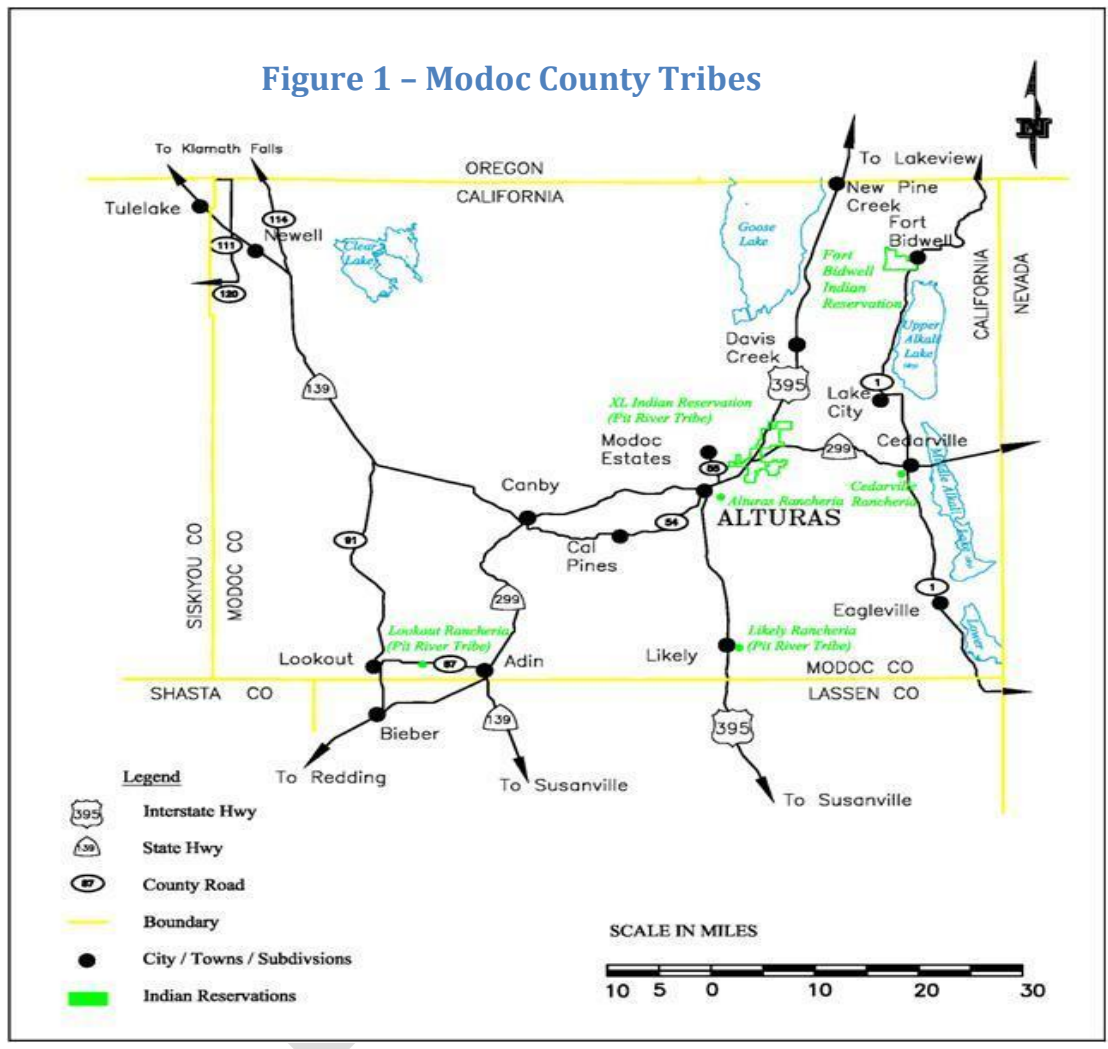


The population of the county is among the smallest in the state ranking 56<sup>th</sup> of the 58 counties. The Department of Finance estimated population for Modoc January 1, 2020 was 9,520; this equates to about 2.40 persons per square mile; the statewide average is 251.3 people per square mile. This is a decrease from the 2010 census population of 9,686.

The regional personal income statistics are comparatively lower than state average trends and local unemployment levels of 11% in October 2020 which is higher than statewide unemployment rates of 9.3%. Both rates are higher than 2019 primarily due to the impacts from the COVID-19 pandemic.

The City of Alturas is the County Seat and the only incorporated city in Modoc County. The unincorporated communities include Fort Bidwell, Lake City, Cedarville, and Eagleville along the east; Newell in the northwest, Canby, Adin, and Lookout to the southwest, Likely in the southeast and Davis Creek in the northeastern part of the county. Many of these communities are located along the State Routes 139, 299, and US 395 in Modoc. Elevation and temperate ranges and annual precipitation are shown below. Please see Figure 1 for an area map.

<p><b>Elevations</b>                  Day Bench 3500 ft                  Eagle Peak 9934 ft</p>	<p><b>Temperatures</b>                  Lows 16 ° F                  Highs 88 ° F</p>	<p><b>Annual Precipitation</b>                  9-16" valleys                  up to 35" mountains</p>
---	---	--



There are 6 Federally recognized tribes in Modoc County as shown in Figure 1. MCTC coordinates and consults with these tribes throughout the year. The Pit River XL tribe is interested in a MOU with MCTC for consultation regarding ancestral lands. The Cedarville Indian Rancheria (CIR) would like an encroachment improved on SR 299 in Cedarville for their mini mart/gas station (Rabbit Traxx). In addition, CIR is interested in partnering with the City of Alturas to jointly fund some City STIP street projects; MCTC is coordinating the partnership. MCTC has been working with the tribe and Caltrans for these improvements to occur.

## BACKGROUND

Regional transportation planning is integrated involving all regional stakeholders (agency representatives from Federal, tribal governments, State, City and County agencies and the private sector) working together to improve mobility. Many simultaneous and consecutive plans, programs, goals, and objectives occur over different periods of time within the region. The Overall Work Program (OWP) identifies planning activities and funding to implement goals and objectives during a 12-month fiscal year period (beginning July 1- and ending June 30 of the following calendar year).

The program outlines transportation activities for decision making, partnering, coordination, public participation and financing of plans and programs through work elements and scope of work. The OWP defines the annual scope of work and estimated costs tied to specific funding using four core Work Elements (WE) 7001 through 7004; work on Modoc County Transportation Commission (MCTC) policies (an on-going effort to develop and update policies and procedures), has been incorporated into WEs 7001 and 7003. One of the core products of the OWP is the Regional Transportation Plan (RTP). The OWP and RTP are consistent with federal and state planning goals, programs, plans and objectives; it represents a unified approach of the regional transportation (multimodal) network.

Some of the transportation plans (OWP and RTP), programs, and projects are interlinked including these key programs:

- Regional Transportation Improvement Program (RTIP)
- State Transportation Improvement Plan (STIP)
- Federal State Transportation Improvement Program (FSTIP)
- State Interregional Transportation Improvement Program (ITIP)
- State Highway Operation and Protection Program (SHOPP)

## ORGANIZATION

The Modoc County Transportation Commission (MCTC) was created by the Transportation Development Act (TDA) and established by resolution of the Modoc County Board of Supervisors in 1972. The MCTC governing board consists of six regular and two alternate members; three regular and one alternate member are appointed each by the County of Modoc (County) and City of Alturas (City).

The MTA/Sage Stage governing board was established during 1997, specifically to operate public transit through a third-party contract operator. Although the MCTC and the MTA are separate and distinct entities, the composition of their governing boards and management staff includes the same persons or appointees. The MTA has been designated as the Consolidated Transportation Service Agency (CTSA) as defined by the TDA.

Three employees staff the offices and handle the day-to-day operations for the two separate local transportation entities. These positions include the Executive Director, Chief Fiscal Officer, and Assistant Secretary 2. All operations are supported by dedicated transportation funding and grants from federal, State, and local transportation programs. State Rural Planning Assistance funds provide for transportation planning activities within the region and fund most of the work outlined in the OWP.

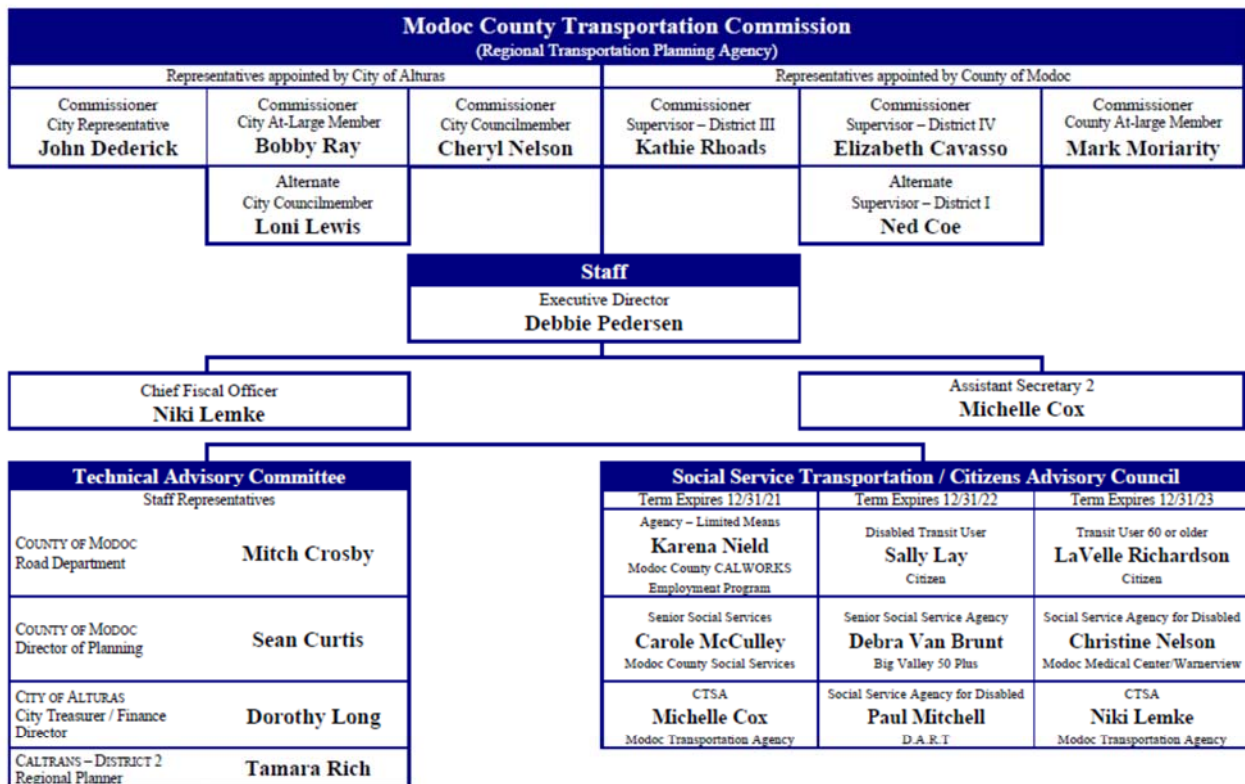
The Modoc Technical Advisory Committee (TAC) consists of representatives from related City and County road and public works departments, county planning Commission, and Caltrans District 2 staff. The TAC generally meets prior to each MCTC meeting to review and comment on the MCTC meeting agenda and to provide input relative to each respective agency. The TAC

provides technical assistance to the Commission and staff in various matters and activities relating to specific programs and projects.

The Social Service Transportation Advisory Committee (SSTAC) helps ensure broad citizen participation, assists with the annual Unmet Transit Needs Finding and subsequent MCTC TDA allocations. The SSTAC is a “mechanism to solicit input of transit dependent and transit disadvantaged persons, including the elderly, handicapped and persons of limited means.” Per legislative intent, the SSTAC also serves as the Citizens Advisory Committee (CAC) to facilitate community and public input during regional transportation planning activities. Data and input gathered or updated annually are used to inventory existing public and social service agency transportation services, facilitate coordination of services, and to identify area gaps and needs.

The MCTC organization chart is displayed in Figure 2.

**Figure 2 - Organization Chart**



## OVERALL WORK PROGRAM

MCTC is responsible for on-going administration and regional transportation planning based on the “3Cs” expressed in federal transportation law: continuing, cooperative and comprehensive. Transportation goals and objectives are considered during the planning and programming processes. Each federal reauthorization specifies planning factors to guide continuing, cooperative, and comprehensive transportation planning, as on-going activities rather than a single completed action. Typically, federal agencies encourage planning organizations to focus work activities on broad planning objectives as relevant to their respective regions and local communities. State and local interests align with those objectives by providing common ground for shared approaches. It is noted that MCTC receives State Rural Planning Assistance funds (no federal funds) and uses the federal planning factors to develop planning goals consistent with our rural needs.

MCTC participates in area task force meetings, is a member of the North State Super Region, and ongoing government to government relations with our tribal governments in the region. The primary regional transportation concerns are to preserve, rehabilitate and improve safety on existing transportation facilities, and to coordinate project sequences and transportation services to maximize efficiency and effectiveness of all available funding.

## REVENUE SOURCES

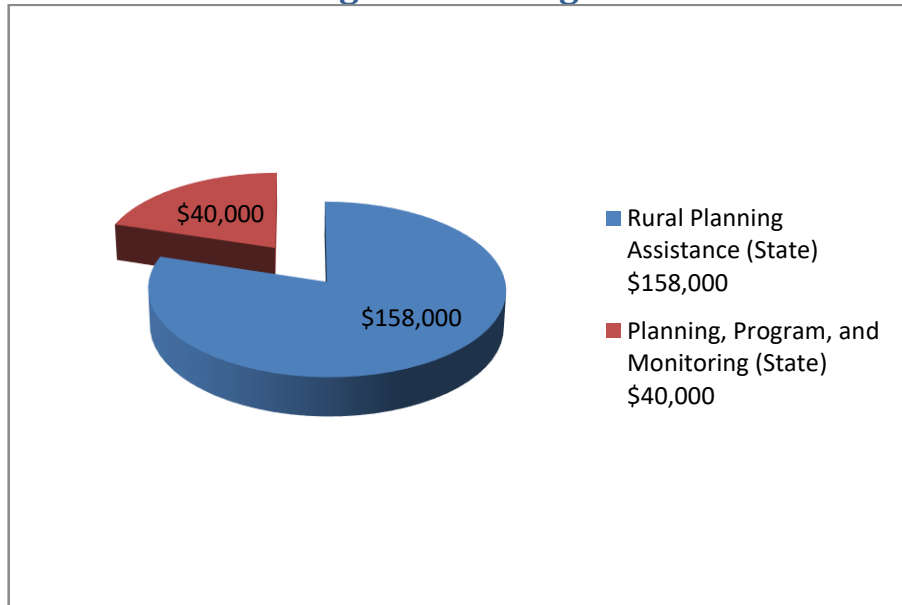
The FY 2021/22 Overall Work Program for the Modoc region uses total funding of \$198,000. The anticipated revenue sources are described by fund source below and amounts are included in Tables 1 and 2. This OWP is financed using a combination of State funding sources identified below, which are approved / revised by separate MCTC resolution:

*Rural Planning Assistance funds* - Provided by subvention through Caltrans, Rural RPA funds are estimated to be \$6.5 million, pending adoption of the State budget. RPA funds are available for specific eligible uses on a reimbursement basis with maximum twenty-five percent (25%) carryover allowed between fiscal years.

*State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring (PPM) funds* – The Commission may use up to five percent (5%) of its Regional Improvement Program (RIP) share for eligible PPM activities associated with the STIP requirements. MCTC provides support to the City and County for preparing Project Study Reports for STIP projects. In addition, these funds are utilized to support region wide transportation planning efforts (RTP, pavement management systems, etc.).



### FY 2021/22 Overall Work Program Funding



**Table 2: Overview of Funding by Work Element**

WE	Subset	Description	PF*	RPA	% RPA	PPM	Total by WE
7001		OWP Development	1, 5-8	\$25,000	16%	\$8,000	\$33,000
7002		Public Participation and Interagency Coordination	1-10	\$25,000	16%	\$5,000	\$30,000
	7002.1	Public Participation Plan		\$5,000	3%	\$5,000	\$10,000
	7002.2	Title VI Plan		\$5,000	3%	\$5,000	\$10,000
7003		Regional Transportation System Management	1-10	\$13,000	8%	\$1,500	\$14,500
	7003.1	Regional Transportation Plan		\$8,000	5%	\$5,500	\$13,500
	7003.2	Regional Transportation Improvement Program		\$46,000	29%	\$3,000	\$49,000
7004		Multimodal and Public Transportation	1-10	\$31,000	20%	\$7,000	\$38,000
<b>Total by fund source</b>				<b>\$158,000</b>	<b>100%</b>	<b>\$40,000</b>	<b>\$198,000</b>
				\$158,000			\$158,000

\*Planning Factors as defined in current the Federal Highway Act (FAST Act) and are included in Appendix C. Please Note: MCTC receives RPA State Funds and no Federal Planning Funds because we are a rural RTPA.

**Work Element 7001 - OWP Development**

Purpose

1. Provide for efficient and effective administration and implementation of the Overall Work Program.
2. Support the Modoc County Transportation Commission (MCTC), committees, and advisory groups; keep the public informed on transportation matters.
3. Manage the following: MCTC personnel, financial, and organizational policies, and procedures; daily operations and ensure compliance with applicable laws, rules, and regulations.
4. Manage, support, and maintain direct charges to all work elements and regional transportation planning processes.

Previous Tasks

Prepared the FY 2020/21 WP/PPM Annual Budget; monitored revenues and expenditures, prepared materials for MCTC and TAC meetings, reviewed and approved OWP agreements, reimbursement requests, maintained organizational charts for MCTC and Committees and attended transportation planning workshops, meetings, and staff training.

Ongoing Tasks

- a. Prepare the OWP/PPM Annual Budget.
- b. Monitor expenditures and revenues in relation to the budget; prepare and manage MCTC RPA and PPM financials, reimbursement requests, and assess the need for amendments. OWP and PPM charges and revenues are tracked separately.
- c. MCTC, TAC, and MCTC Committee meetings and workshops: prepare agendas, minutes, legal notices (including publication costs) and staff reports.
- d. Prepare correspondence, resolutions, and reports to communicate MCTC policies and procedures.
- e. Maintain the organizational charts for MCTC and MCTC Committees.
- f. Attend transportation planning workshops, meetings, conferences, including related staff training.

Products	Due Dates
Agendas, staff reports and minutes for board /advisory groups	Monthly
OWP quarterly reports with invoice for reimbursement	10/21; 01/22; 04/22; 07/22
Amendments to FY 2021/22 OWP	Mid-year, as needed
Prepare draft FY 2022/23 Overall Work Program (OWP)	Jan-Feb 2022
MCTC adopt Final 2022/23 OWP and execute agreements	June 30, 2022
Execution of OWP agreements, and documents	On-going; Annually
Interagency communication: electronic mail, memos, and correspondence.	On-going
Maintain orderly files, archives, and reference library	On-going

Work Element 7001 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$ 25,000
	PPM	\$ 8,000
<b>TOTAL</b>		<b>\$ 33,000</b>
<b>Expenditures</b>	Staff	\$ 32,000
	Legal notices	\$ 1,000
<b>TOTAL</b>		<b>\$ 33,000</b>

## Work Element 7002 – Public Participation and Interagency Coordination

### Purpose

1. To encourage involvement and feedback during the continuous regional planning process, and to ensure compliance with State and federal requirements; and
2. To coordinate regional transportation planning through consultation and collaboration in these ways:
  - a. Integrate local land use and regional transportation planning.
  - b. Promote cooperation among regional, State and Federal agencies to enhance transportation planning; consult and coordinate with Caltrans, neighboring jurisdictions, and agencies to undertake transportation planning studies (e.g., corridor studies, project study reports, special studies, coordinated research, etc.).
  - c. Coordinate and consult with regional goods movement and freight providers.
  - d. Coordinate and consult with regional bicycle groups and promote walk-able communities.
  - e. Review local agency goods movement and freight planning policies.
  - f. Work with partners to enhance movements of people, goods, services, and information.
  - g. Coordinate local transportation services with regional and interregional providers to improve connections, interregional mobility, and access to basic life activities.
  - h. Consult with and consider interests of community, Native Americans (individuals), Tribes (sovereign nations), Latino groups, and all under-represented groups.

### Previous Tasks

Prepared and published workshop and meeting notices for the Main Street Committee public outreach, documented communication files to monitor related inquiries, monitored Brown Act changes due to COVID restrictions, monitored and attended City Council and County Board of Supervisor meetings for transportation related items, and provided information to public, organizations, and agencies regarding transportation related topics. Participated in the following meetings: Rural Counties Task Force, North State Super Region, DEAL East., District 2 Planning, and other workshops.

### Ongoing Tasks

- a. Prepare and publish workshop notices and maintain on-going communication elements.
- b. Continue coordination with goods movement industry and review and comment on plans and documents.
- c. Regularly consult and coordinate and communicate with Tribal councils, disadvantaged and ethnic communities, and organizations to maintain good working relationships.
- d. Administer public notification in accordance with the Brown Act. Attend training for the Act to maintain compliance.
- e. Monitor local government and agency meeting agendas (City Council, County Board of Supervisors, social service agencies, Tribal Councils); attend meetings for topics related to regional transportation and multimodal issues. Document outcomes.
- f. Participate in local economic development meetings to help integrate transportation and community goals for land use, economic vitality, social welfare, and environmental preservation.
- g. Provide information and documents about regional transportation issues to interested parties and organizations.
- h. Prepare newspaper articles, press releases, display ads and other informational materials related to project planning, workshops, program development, preparation of RTIPs, etc.

- i. Use partnerships, collaborations, and consultation to identify and implement policies, strategies, programs, and projects to enhance regional movements of people, goods, services, and information.
- j. Participate in Rural County Task Force (RCTF), Regional Transportation Planning Agency (RTPA) group, District 2 RTPA Task Force and DEAL East meetings and other workshops, as reasonable and feasible.
- k. Consult via regional, state, and federal policy and technical advisory committees.
- l. Participate in relevant coordination training, workshops, and conferences.
- m. Serve as local clearinghouse for transportation funding opportunities – grants and programs.
- n. Assist transportation planning, programming, and monitoring activities for specific RTIP projects.

Products	Due Dates
Materials for public hearings, workshops, and meetings, including surveys and fact sheets.	As needed
Press releases, public service announcements and public notices for project planning workshops, preparation of RTIPs and varied supporting studies.	As required
Maintain current (interested parties) mailing list.	On-going
Document Tribal Government-to-Government relations.	On-going

Work Element 7002 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$ 25,000
	PPM	\$ 5,000
<b>TOTAL</b>		\$ 30,000
<b>Expenditures</b>	Staff	\$ 30,000
	<b>TOTAL</b>	

**Work Element 7002.1 - Public Participation Plan**

Purpose

Review and revise the Public Participation Plan to ensure that all opportunities for involvement and feedback are included; ensure compliance with State and Federal requirements.

Previous Tasks

Circulated the MCTC Public Participation Plan (PPP); adopted the updated PPP February 2, 2021; posted the PPP to the MCTC website February 2021.

Ongoing Tasks

- a. Research public participation opportunities and update the plan as needed.

Products	Due Dates
Review and revise PPP/new draft PPP	As needed
MCTC adopt PPP	Feb 2025
Post PPP to MCTC Website	As updated

Work Element 7002.1 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$ 5,000
	PPM	\$ 5,000
<b>TOTAL</b>		\$ 10,000
<b>Expenditure</b>	Staff	\$ 10,000
	<b>TOTAL</b>	

**Work Element 7002.2 - Title VI (non-transit)**

Purpose

To ensure that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of its program, activities, or services based on race, color, or national origin. All persons, regardless of their citizenship, are covered under this regulation to comply with State and federal regulations.

Previous Tasks

Prepared and adopted the FTA Title VI Plan February 2, 2021; posted the plan to MCTC website Feb 4, 2021.

Ongoing Tasks

- a. Monitor State and Federal Transit Administration regulations to maintain compliance.
- b. Amend the plan as needed.

Products	Due Dates
Review and revise Title VI Plan/new draft Title VI Plan	As needed
Final Title VI Plan	Feb 2024
Post Plan MCTC Website	As updated

Work Element 7002.2 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$ 5,000
	PPM	\$ 5,000
<b>TOTAL</b>		\$ 10,000
<b>Expenditure</b>	Staff	\$ 10,000
<b>TOTAL</b>		\$ 10,000

## Work Element 7003 - Regional Transportation System Management

### Purpose

1. Determine and establish policies, safety needs, deficiencies and multimodal improvement programs for streets, roads, and highways in the region, coordinating with local transportation partners and Caltrans, particularly District 2 staff, and functional units including project coordination meetings and attend project development team meetings.

### Previous Tasks

Coordinated with Caltrans District 2 on outreach for Main Street Design Committee; managed and maintained the Pavement Management System. Performed outreach and supported multimodal improvements. Reviewed RTP consistency with agency’s plans and programs. Assisted transportation partners (City, County, and Lake Rail) regarding funding programs and transportation grant applications.

### Ongoing Tasks

- a. Review RTP consistency with plans and programs.
- b. Consult extensively with shareholders and the public, including outreach to targeted minority groups, regarding regional transportation projects.
- c. Meet with local agencies regarding their efforts to maintain and improve airports, including annual visits, and monitor maintenance of and improvements to general aviation facilities within the region.
- d. Participate as a stakeholder and provide data for Modoc County Road Department’s Local Road Safety Plan.
- e. Consult with Tribal Governments and advisory groups for various transportation plans and projects. Meet with Cedarville Indian Rancheria to discuss projects in the region.
- f. Meet with County of Modoc Road and Planning Departments, City of Alturas Public Works, Caltrans, Tribal Governments, transportation providers, and stakeholders.
- g. Manage the Pavement Management System.

Products	Due Dates
Meeting agendas for committees related to b, e, and f, above.	Ongoing as needed
Document consultation and advisory meeting outcomes.	Ongoing
Pavement Condition data.	Ongoing
Responses to survey/information requests from Caltrans, agencies, and organizations.	As requested
Final/submitted regional transportation grant applications.	By deadlines

Work Element 7003 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$ 13,000
	PPM	\$ 1,500
<b>TOTAL</b>		<b>\$ 14,500</b>
<b>Expenditures</b>	Staff	\$ 14,500
	<b>TOTAL</b>	

**Work Element 7003.1 - Regional Transportation Plan**

Purpose

1. Update elements of the Regional Transportation Plan (RTP) – in collaboration with federal, State, and local agencies, Caltrans, and the public to maintain consistency with State laws and guidelines and local General and Housing plans.

Previous Tasks

Adopted and reformatted the 2019 Regional Transportation Plan. Amended the RTP to include the Modoc County Road Department’s Active Transportation Plan.

Ongoing Tasks

- a. Review projects for consistency with the RTP.
- b. Amend the Regional Transportation Plan as needed.

Products	Due Dates
2019 Regional Transportation Plan amendments	As needed
Confirm consistency between the Regional Transportation Plan and regional projects programmed with various State and Federal funds.	Ongoing
Update demographics and data to be consistent with State and local plans.	Ongoing/2024 RTP
Prepare CEQA and circulate draft/adopt final CEQA (NOD)	November 2024
Updated maintained mileage inventory in coordination agencies; support agency efforts to collect pavement condition surveys	Ongoing/2024 RTP

Work Element 7003.1 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$ 8,000
	PPM	\$ 5,500
<b>TOTAL</b>		\$ 13,500
<b>Expenditures</b>	Staff	\$ 13,500
<b>TOTAL</b>		\$ 13,500



**Work Element 7003.2 - Regional Transportation Improvement Program**

Purpose

1. To develop the RTIP following the CTC's Fund Estimate
2. Assist Agencies in project delivery, STIP amendments/allocations, and monitor timely use of funds.

Previous Tasks

Assisted agencies with STIP Amendments and Time Extensions. Adopted the 2020 RTIP and submitted to the CTC for inclusion in the 2020 STIP. Attended the CTC Workshops regarding timely use of funds modifications and COVID Relief Funding.

Ongoing Tasks

- a. Assist agencies with STIP Amendments and Time Extensions.
- b. Attend CTC workshops to discuss the Fund Estimate.
- c. Attend Coordination meetings with District 2 for potential partnership projects.
- d. Support the development of Project Study Reports, STIP Amendments, monitor timely use of funds.
- e. Conduct interagency and public outreach during the development of the RTIP.
- f. Facilitate interagency collaboration to identify and develop new projects, explicitly integrating environmental considerations for efficient and timely project delivery.
- g. Participate during CTC, Caltrans HQ and D2, RCTF, NSSR and RTPA group meetings / workshops regarding RTIP / STIP preparation, adoption, guidelines development, project criteria, etc.
- h. Coordinate with CTC staff to process STIP amendments and assess funding options; support agency projects and address project issues.

Products	Due Dates
TIP/STIP amendments, allocation requests, time extensions, etc.	Ongoing; As needed
Review the draft and final Fund Estimate	June-Aug 2021
Set targets for agencies; review programming documents for consistency with STIP Guidelines	June-Sept 2021
Adopt the 2022 RTIP and submit to the California Transportation Commission	By Dec 15, 2021
Manage adopted STIP - Timely use of funds, allocations, etc.	Ongoing

Work Element 7003.2 Budget		
Type	Description	Amount
<b>Revenues</b>	RPA	\$46,000
	PPM	\$ 3,000
<b>TOTAL</b>		\$49,000
<b>Expenditures</b>	Staff	\$49,000
<b>TOTAL</b>		\$49,000

**Work Element 7004 - Multimodal and Public Transportation**

Purpose

1. To review and comment on various projects for transportation impacts.
2. Ensure consistency with the Regional Transportation Plan.
3. Coordinate among public, private, Tribal, and social service transportation providers to support regional mobility.
4. Continuity between the Modoc Public Transit / Social Services Transportation - Coordination Plan document and the Modoc Regional Transportation Plan (RTP) document.

Previous Tasks

- a. Updated the Coordinated Public Transit – Human Services Transportation Plan December 2019 and posted it to the MCTC website. Provided Lake Rail’s dba Goose Lake Rail application for and award of a Short Line Rail Improvement Program grant. Provided support for the Modoc County’s Alternative Transportation Plan grant application. Investigated the viability of a Bicycle Transportation Plan; Modoc is a small rural area. The climate is not conducive for bicycle commuters about 7-9 months of the year (high terrain, low winter temperatures, snow, ice, etc.). ATP and Bicycle projects are in the 2019 Modoc RTP. Update the Transit Asset Management Plan.

Ongoing Tasks

- b. Continue to support regional agency’s efforts to enhance bicycle and pedestrian options; provide RTPA support for local agency grant applications/projects.
- c. Monitor activities related to non-motorized transportation (bicycle, pedestrian, and transit), general aviation airports within the region, and rail transportation plus ancillary activities, including railroad museum and support *Rails to Trails* initiatives and provide information on grants that may be beneficial to related agencies.
- d. Revise and circulate surveys; assess existing and proposed services regarding public transportation, and multimodal needs. Update the Transit Asset Management Plan.
- e. Attend community meetings to discuss and promote multimodal options.
- f. Identify funding opportunities to support multimodal opportunities, community transportation, planning and coordination of regional transportation services.
- g. Provide information to local partners about Alternative Transportation Program (ATP) funding cycles. Conduct outreach to community bicycle groups to promote and foster partnerships. Work with public health departments to support walkable communities.

Products	Due Dates
Support letters, resolutions, and assistance for agency’s multimodal grant applications	On-going, as needed
Complete surveys and utilize the information in transportation plans and services.	On-going, as needed
Update the Transit Asset Management Plan	Dec 2022

<b>Work Element 7004 Budget</b>		
<b>Type</b>	<b>Description</b>	<b>Amount</b>
<b>Revenues</b>	RPA	\$ 31,000
	PPM	\$ 7,000
<b>TOTAL</b>		<b>\$ 38,000</b>
<b>Expenditures</b>	Staff	\$ 38,000
<b>TOTAL</b>		<b>\$ 38,000</b>

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## Appendix A Certifications and Assurances

Certifications and Assurances

Fiscal Year 2021

### FEDERAL FISCAL YEAR 2021 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Modoc County Transportation Commission

The Applicant certifies to the applicable provisions of categories 01–21.     X    

*Or,*

The Applicant certifies to the applicable provisions of the categories it has selected:

<b>Category</b>	<b>Certification</b>	
01	Certifications and Assurances Required of Every Applicant	_____
02	Public Transportation Agency Safety Plans	_____
03	Tax Liability and Felony Convictions	_____
04	Lobbying	_____
05	Private Sector Protections	_____
06	Transit Asset Management Plan	_____
07	Rolling Stock Buy America Reviews and Bus Testing	_____
08	Urbanized Area Formula Grants Program	_____
09	Formula Grants for Rural Areas	_____
10	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

Certifications and Assurances

Fiscal Year 2021

- 12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs
- 13 State of Good Repair Grants
- 14 Infrastructure Finance Programs
- 15 Alcohol and Controlled Substances Testing
- 16 Rail Safety Training and Oversight
- 17 Demand Responsive Service
- 18 Interest and Financing Costs
- 19 Construction Hiring Preferences
- 20 Cybersecurity Certification for Rail Rolling Stock and Operations
- 21 Tribal Transit Programs

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**FEDERAL FISCAL YEAR 2021 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE**

**PAGE**

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2021)

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Modoc County Transportation Commission

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2021, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2021.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to

Certifications and Assurances

Fiscal Year 2021

FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature *Debbie Pedersen* Date: February 18, 2021

Name Debbie Pedersen, Executive Director Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Modoc County Transportation Commission

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature *DeeAnne Gillick* Date: 2/15/2021

Name DeeAnne Gillick Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*



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**Appendix B-  
Debarment and Suspension Certification**

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**Fiscal Year 2021/2022 California Department of Transportation  
Debarment and Suspension Certification**

*As required by U.S. DOT regulations on governmentwide Debarment and Suspension*


*(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
  - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
  - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's *Excluded Parties List System (EPLS)*, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

January 2021

DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2020/2021  
SIGNATURE PAGE

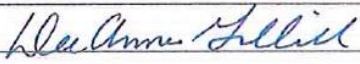
In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date February 18, 2021  
Printed Name Debbie Pedersen, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT'S ATTORNEY

For Modoc County Transportation Commission (Name of Applicant)  
Signature  Date 2/19/2021  
Printed Name of Applicant's Attorney DeeAnne Gillick

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## Appendix C FAST ACT Planning Factors

The ten FAST Act Planning Factors (USC 23 Part 134(f) and MAP-21 Section 1201(h)) are updated and issued as part of the federal transportation bill reauthorization process. Federal Planning Factors emphasize the national perspective.

1. Increase the **safety** of the transportation system for both motorized and non-motorized users on all public roads.
2. Increase the **security** of the transportation system for motorized and non-motorized users.
3. Support the **economic vitality** of the planning area, by enabling global competitiveness, productivity, and efficiency.
4. Increase the accessibility and mobility of people and for freight in rural communities.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism.

Please Note: MCTC is a Rural RTPA and does not receive any Federal Planning funding, only State Regional Planning Assistance (RPA) and Planning and Program Monitoring (PPM) funding.

## OVERALL WORK PROGRAM AGREEMENT (OWPA) for **Modoc County Transportation Commission**

FY: 2021/22 OWP Board Approval Date: 4/6/2021 Amendment #: \_\_\_\_\_

1. The undersigned signatory hereby commits to complete this Fiscal Year (FY) the Annual Overall Work Program (OWP), which has been approved by the Department of Transportation (Caltrans), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) and is attached as part of this OWPA.
2. All of the obligations, duties, terms and conditions set forth in the Master Fund Transfer Agreements (MFTA) that was executed January 1, 2015 through December 31, 2024 with Caltrans are incorporated by reference as part of this OWPA for this FY.
3. Match amounts, sources, and eligibility for Regional Transportation Planning Funds listed below, must be in compliance with Federal, State, or contractually agreed upon requirements.
4. Subject to the availability of funds this FY OWPA funds encumbered by Caltrans include, but may not exceed, the following:

Funding Source	MIN Required Match %	CURRENT FY Allocated Programmed Amount	CARRYOVER Programmed Amount	Toll Credit Match	Local/In- Kind Match	TOTAL Estimated Expenditures
FHWA PL (Toll Credit)	11.47%					\$0.00
FHWA PL (Local/In-kind Match)	11.47%					\$0.00
FTA 5303 (Toll Credit Match)	11.47%					\$0.00
FTA 5303 (Local/In-kind Match)	11.47%					\$0.00
FTA 5304	11.47%					\$0.00
FHWA SPR	20.00%					\$0.00
RPA	0.00%	\$158,000.00				\$158,000.00
RPA Grants	0.00%					\$0.00
SHA Grants	11.47%					\$0.00
SB1 Formula & Competitive	11.47%					\$0.00
PTA Adaptation	11.47%					\$0.00
<b>Total Programmed Amount</b>		<b>\$158,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$158,000.00</b>

Agency Certification of Programmed Funds	
The Agency certifies that programmed amounts are representative of eligible and approved activities. Any expenses in excess of available and programmed funds will be borne solely by the agency.	
_____	4/7/2021
Authorized Signature	Date
<b>Debbie Pedersen, Executive Director</b>	
Printed Name and Title	

District Approval of Programmed Funds	
The District has reviewed and approves the OWPA as submitted. Programmed amounts are representative of eligible and approved activities and is consistent with all obligations as approved in the OWP.	
_____	_____
Authorized Signature	Date
Printed Name and Title	

(HQ Department of Transportation Use Only)			
The total amount of all funds encumbered by this document are: \$ _____			
Fund Title: _____	Item: _____	Chapter Statute: _____	Fiscal Year: _____
<a href="#">Encumbrance Details:</a>			
Acct Line #	Project ID#	Amount \$	Encumbrance Doc (Contract) Number

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and expenditure purpose stated above.

\_\_\_\_\_  
Signature of Department of Transportation Resources/Accounting Officer

\_\_\_\_\_  
Date



**MODOC COUNTY TRANSPORTATION COMMISSION  
RESOLUTION No. 21-06**

**2019 Regional Transportation Plan Amendment 2**

WHEREAS, the Modoc County 2019 Regional Transportation Plan (RTP) provides a coordinated, twenty-year vision of the regionally significant transportation improvements and policies needed to efficiently move goods and people in the region;

WHEREAS, the Modoc County Transportation Commission (MCTC) is the Regional Transportation Planning Agency (RTPA) for Modoc County. As the RTPA for a rural region, the MCTC is required by California law to adopt and submit an approved RTP to the California Transportation Commission (CTC) every five (5) years, this the 2019 RTP is in effect through December 2024;

WHEREAS, the projects in Attachment A are added to page 47, of the 2019 RTP to enable the Modoc County Transportation Commission to consider programming left turn lane candidates in a subsequent State Transportation Improvement Program (STIP) cycle.

WHEREAS, the Modoc County Transportation Commission supports the concept of funding left turn lanes based on availability of STIP funding.

NOW, THEREFORE, BE IT RESOLVED that the Modoc County Transportation Commission does hereby approve and adopt the 2019 Regional Transportation Plan Amendment 2 for the Modoc County region.

PASSED AND ADOPTED by the following vote of the MCTC of Modoc County, State of California, at a public meeting held on the \*\* day of \*\*\* 2021:

AYES:       Commissioners:  
NOES:       None  
ABSENT:     Commissioners:

\_\_\_\_\_  
John Dederick, Chairman  
Modoc County Transportation Commission

ATTEST:

\_\_\_\_\_  
Debbie Pedersen, Executive Director

# State Highway Needs - Left Turn Lanes

## District 2/Modoc Region Consultation/Partnership Meetings

DIST	Co	Rte	PM	NICKNAME	PROJECT DESCRIPTION	LTL	PPNO	EA	PID STATUS	Programmed (Y/N)	Project Phase	Consultation Notes
2	MOD	299	35.20	WB Left Turn Lane - Co Rd 75	Install Left Turn Lane for westbound traffic entering junction of County Road 75	Y			Not Initiated	N		6/22/2020: Location was brought up by the region at our 6/22/2020 Partnership/Consultation meeting, with a request for consideration of the scope to be included in the next Major SHOPP project that includes this intersection.
2	MOD	395	25.2/25.7	Left Turn Lane at Bowman Road	Install left turn lane at Bowman Rd on US 395	Y	3823	2J540	In progress	N		6/22/2020: Location was brought up by the region at our 6/22/2020 Partnership/Consultation meeting, with a request for consideration of the scope to be included in the proposed 2022 SHOPP candidate project Alturas CAPM. Modoc proposes to contribute STIP/RIP funds towards the improvement.
2	MOD	395		Left Turn Lane at Davis Creek	Install left turn lane at Davis Creek on US 395	Y			Not Initiated	N		6/22/2020: Location was brought up by the region at our 6/22/2020 Partnership/Consultation meeting, with a request for consideration of the scope to be included in the next Major SHOPP project that includes this intersection.
2	MOD	299	45.50	EB Left Turn Lane - Co Rd 267	Install Left Turn Lane for eastbound traffic entering junction of County Road 267	Y			Not Initiated	N		
2	MOD	299	46.29	WB Left Turn Lane - Co Rd 58	Install Left Turn Lane for westbound traffic entering junction of County Road 58 (Alpine Rd)	Y			Not Initiated	N		6/22/2020 Consultation meeting mentioned potential sight distance

Attachment A

# Sagehen Adin ITS, Project ID 02-1J680

## Sagehen, Interstate Route 395 in Lassen County at Post Mile 133.75

### Need

Winter conditions over Sagehen Summit are harsh at times and travelers encounter inclement weather throughout the winter season. There is no Information Technology to assist travelers on winter trip planning for this section of highway.

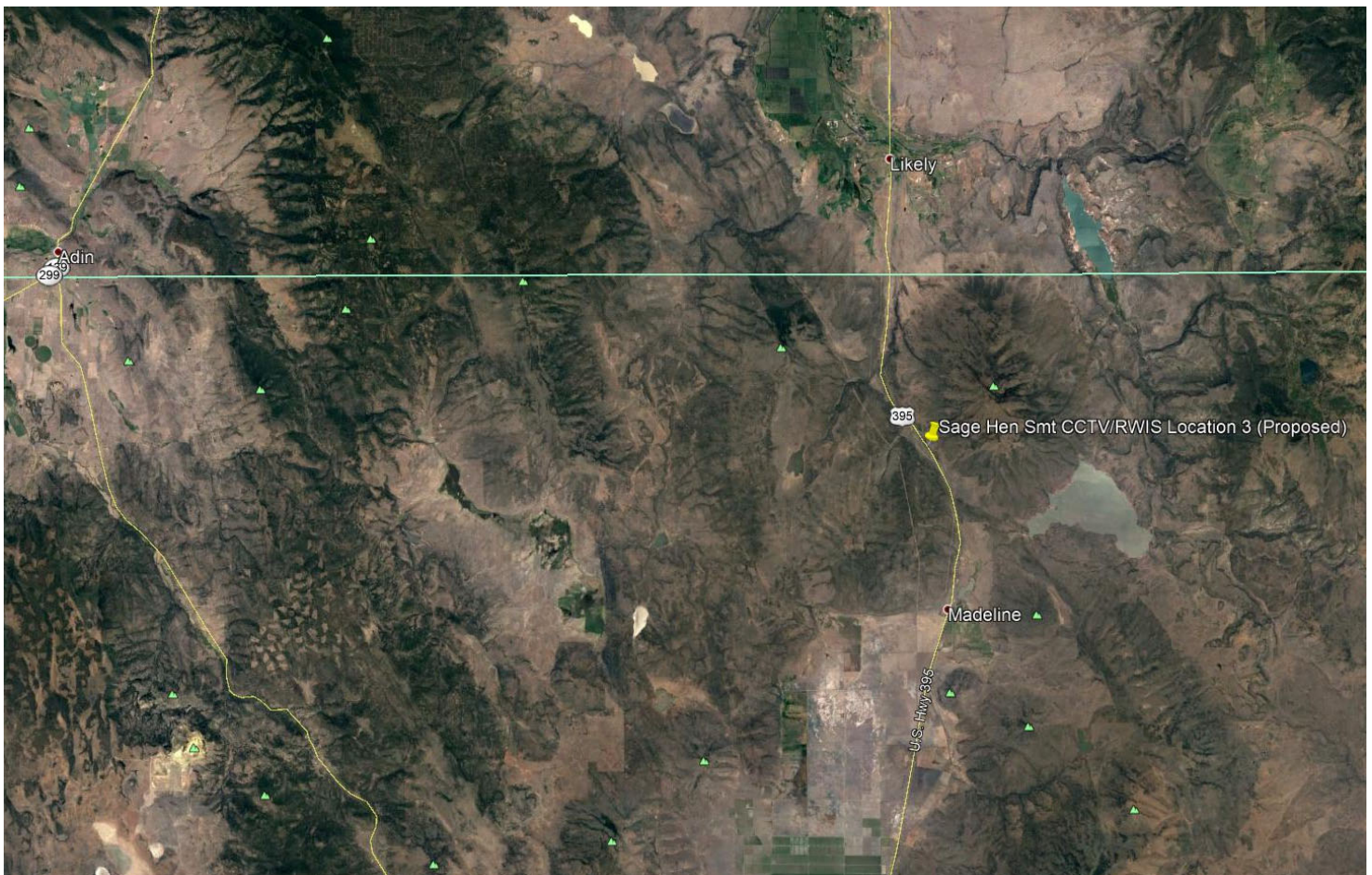
### Purpose

This project will help promote safe travels by installing a CCTV and RWIS near Sagehen Summit allowing motorists and transportation officials to better monitor the road conditions.

### Scope of Work (Current as of date)

The project at Sagehen Summit will construct a CCTV camera and RWIS facility at PM 133.75 along the roadside of Interstate Route 395. Work will include trenching approximately 1,300 ft of communications and power from a Surprise Valley, excavate and construct two concrete slabs, site grading to maintain roadside drainage, installing electrical cabinets and supporting structures and hardware and constructing a paved pullout for maintenance activities. Easement will be needed from the Surprise Valley service to the existing state right of way on private and public lands. The project has an estimated total construction cost of \$1,874,736 with a partnering cost of 50%, \$937,368.

### Project Location Map



# Sagehen Adin ITS, Project ID 02-1J680

Adin, State Route 299 in Modoc County from Post Mile 12.50 to 12.75

## Need

Winter conditions over Adin Summit are harsh at times and travelers encounter inclement weather throughout the winter season. There is no Information Technology to assist travelers on winter trip planning for this section of highway.

## Purpose

This project will help promote safe travels by installing a CCTV and RWIS near Adin Summit allowing motorists and transportation officials to better monitor the road conditions.

## Scope of Work (Current as of date)

The project at Adin Summit, SR 299, will construct a CCTV camera at PM 12.5 and RWIS facility at PM 12.75 along the roadside. Work will include trenching approximately 2,000 ft of communications and power from the nearby Surprise Valley service, excavate and construct two concrete slabs, site grading to maintain roadside drainage, installing electrical cabinets and supporting structures and hardware and constructing paved pullouts for maintenance activities. No additional right of way needs are anticipated. The project has an estimated total construction cost of \$1,911,960 with a partnering cost of 50%, \$955,980.

## Project Location Map



<b>Report to Modoc County Transportation Commission</b>	
Subject <b>Agency Updates and Project Status Reports</b>	Meeting Date <b>April 6, 2021</b>
Presented by <b>Each Respective Agency</b>	Agenda Item <b>6</b>

a. **Alturas Public Works Dept. - City Streets** **Jason Diven**

- Central Business District Pedestrian Improvement STIP project (PPNO 2534); the project is in winter suspension.

b. **Modoc County Road Dept. - County Roads** **Mitch Crosby**

- Active Transportation Program – MCRD grant application to provide walkways for Cedarville school children and pedestrians.
- County Road 111 – Environmental and Permits (E&P) – Environmental studies underway.
- CR 91/SR 139 and CR 91/299 update
- Blue Lake Road (Federal Lands Access Program) – Key milestone dates:

Key Milestone Dates:

	2020	2021	2026
Prelim Eng/Design	Apr	Oct	
NEPA - Env Surveys	May-Oct		
Advertise Construction			Dec

c. **Caltrans District 2** **Tamara Rich**

d. **MCTC – Update** **Pedersen**

- East Street – Eagle Peak is the low bidder. The bid summary is attached.

<b>Report to Modoc County Transportation Commission</b>	
Subject <b>Staff Update and Calendar</b>	Meeting Date <b>April 6, 2021</b>
Presented by <b>Debbie Pedersen, Executive Director</b>	Agenda Item <b>7</b>

**Staff Updates, Correspondence, and Calendar**

Covid Response and Relief Supplemental Appropriations Act (CRRSAA) fund letter to the California Transportation Commission

2022 STIP Fund Estimate

**Calendar**

MCTC and MTA Meeting schedule –

- April 6, 2021 .....MCTC and MTA Meetings
- June 1, 2021 .....MCTC and MTA Meetings

Modoc TAC Meeting Schedule - 1:00 p.m. Sage Stage Conference Room, 108 S Main St., Alturas

- May 5, 2021 ..... Modoc TAC Meeting
- July 7, 2021 ..... Modoc TAC Meeting

Office Holiday Schedule

- May 31, 2021 .....Memorial Day



MODOC COUNTY  
TRANSPORTATION COMMISSION

108 S. Main Street  
Alturas, CA 96101  
(530) 233-6410 Phone

Meets First Tuesday of  
Even Numbered Months  
at 1:30 p.m.

Commissioners

John Dederick  
Chairman  
City Representative

Kathie Rhoads  
Vice Chair  
County Supervisor III

Bobby Ray  
Commissioner  
City Representative

Elizabeth Cavasso  
Commissioner  
County Supervisor IV

Cheryl Nelson  
Commissioner  
City Councilmember

Mark Moriarity  
Commissioner  
County at Large Member

Ned Coe  
Alternate Commissioner  
County Supervisor I

Loni Lewis  
Alternate Commissioner  
City Councilmember

Staff

Debbie Pedersen  
Executive Director

Niki Lemke  
Chief Fiscal Officer

Michelle Cox  
Administrative Assistant

March 11, 2021

Mr. Mitch Weiss  
Executive Director  
California Transportation Commission  
1120 N. Street, MS 52  
Sacramento, CA 95814

**RE: Coronavirus Response and Relief Supplemental Appropriations Act of 2021  
Highway Infrastructure Programs Funding Distribution**

Dear Executive Director Weiss:

I am writing on behalf of the Modoc County Transportation Commission (MCTC), to commend CTC staff for their tireless and ongoing coordination to reach an equitable and effective methodology for the distribution and administration of transportation funding made available through the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA). The outreach from CTC staff reached across all of California's regions including those small rural counties who are often overlooked due to their distant locales and small populations. This effort is very much appreciated by MCTC; we look forward to continuing this level of engagement and coordination on future transportation funding and policy issues.

MCTC fully supports the proposed 60% to State and 40% to regional agencies split of the \$911 million in funding as this represents a long-standing and critical commitment to supporting the maintenance and operation of the state transportation system which all users of the system rely upon. Of the three scenarios discussed for the remaining \$365 million, MCTC supports 100% STIP distribution.

Distribution of funds through this methodology provides the most equitable and effective means of investing in our infrastructure needs while responding to the impacts of a pandemic and putting the funding to work as quickly as possible. This approach will provide MCTC with a balance of unanticipated funding worthy of making real improvements in our communities and ensuring geographic equity of the covid response windfall across the state. Should the CTC choose another approach, MCTC requests that at a minimum flexibility be given to small rural agencies such as ours to best provide opportunities to utilize the funds in a manner which can truly stimulate our social and economic recovery from the COVID-19 pandemic.

MCTC is grateful to the CTC staff who have worked hand in hand with us to identify these equitable approaches to investing these much-needed stimulus funds. We are committed to invest these funds as quickly and efficiently as possible and help California recover from the many social and economic impacts of COVID-19.

Regards,

Debbie Pedersen  
Executive Director